

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
JUNE 18, 2013

1. At 9:04 a.m., Chair Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.
2. **MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF JUNE 11, 2013.**
MOTION PASSED UNANIMOUSLY.
3. **GREATER YAMHILL WATERSHED COUNCIL UPDATE** - This item was rescheduled for next week.
4. **PORTABLE COMPUTER DEVICE POLICY** - Dean Anderson, IT Director presented an updated draft of the Portable Computer Device Policy, which addressed the Board's concerns from last week.

BY CONSENSUS, THE BOARD APPROVED THE PORTABLE COMPUTER DEVICE POLICY.

5. **OUT-OF-STATE TRAVEL REQUEST** - Dean Anderson informed the Board that when one of his staff members, Bryce, started with the County, he moved from San Diego but his wife had to stay there for six months to finish school. Bryce was planning on taking vacation time to travel down to help her move to Oregon, but realized that the ESRI conference will be in San Diego the week before his scheduled vacation. This conference is paid for through the licensing agreement, and Bryce would be able to stay in his home, so there is minimal cost to the County for him to attend this training.

BY CONSENSUS, THE BOARD APPROVED THE OUT-OF-STATE TRAVEL REQUEST.

6. **LAPP COMMITTEE BYLAWS** - Marty Silbernagel, Community Corrections/Juvenile Director presented the draft bylaws for the Local Addiction Planning and Prevention Committee (formerly LADPC). This Board expressed concern with the non-lay-member positions being continuous service, and preferred the positions be subject to review by the Board while they hold the designated position. Marty also requested the Board authorize the selection as himself as Chair, Sally Penna as Vice Chair, and Jennifer Lief as Secretary.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO AUTHORIZE MARTY SILBERNAGEL AS CHAIR, SALLY PENNA AS VICE CHAIR, AND JENNIFER LIEF AS SECRETARY OF THE LOCAL ADDICTION PLANNING AND PREVENTION COMMITTEE.

MOTION PASSED UNANIMOUSLY.

7. **PCCCF BOARD DISSOLUTION** - Brent DeMoe, Service Integration Manager, and Herm Boes and Kimberly Ayers from the Polk Commission for Children and Families attended the meeting to discuss the future of the PCCCF Board. Funding for the Commission system will be expiring on June 30. All other County Commission Boards statewide (except Marion County) are being dissolved. Brent wanted to know what direction the Board would like to take with the PCCCF. The Board agreed that once the Commission is dissolved as of June 30, since new regulations have not been defined yet, it is best for the members to take a break for a few months until a new purpose and function can be determined. The final Commission meeting will be Tuesday, June 25, 2013 from 5-7 pm.

8. **COUNTY FUNDING UPDATE** - Brent DeMoe gave an update on what he estimates will be the result of the legislative session. He is anticipating the County will be awarded \$120,000 of funding. Service Integration has dedicated approximately \$100,000 in the FY13-14 budget, which will leave \$20,000 of flexible funding, depending on what restrictions are placed on the funds. There are three bills in the legislature currently, and if passed, would require funding to be transferred from the Counties to the Early Learning Hubs, but Brent is not expecting any hubs to be formed until after January 2014. Brent will be meeting again with Lincoln County to continue the discussion of potentially partnering with Polk County to form one of these hubs.
9. **COURTHOUSE SECURITY** - Matt Hawkins, Administrative Services Director informed the Board that he had another meeting with Judge Campbell about Courthouse Security. The Courts are pushing to limit the building to one entrance, and are attempting to purchase a bag scanner that would be used randomly at the one entrance. Matt is working towards this possibility by having Employee ID scanners installed on doors that would be locked while transitioning to one entrance. Matt and the Courts feel that by reducing the number of entrances and adding additional signage is a low cost way to start working toward increased building security. There should also be more effort made to use the tools that the County already has, like metal detectors, to help increase security. The Board agreed that limiting entrances is making progress, but would like to start by keeping two entrances, one in the new side and one in the historic side.
10. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **PERS RATES** - Greg Hansen informed the Board that due to some new legislation, the County's PERS rates decreased from the original 2013-2015 projection. Greg has implemented those savings into the budget the Board will be considering for adoption on June 26.
 - b. **OPERATING LEVY COMMITTEE MEETING** - Greg Hansen announced that the Operating Levy Committee would be meeting on June 18, 2013 at 5:30 pm.

Chair Wheeler adjourned the meeting at 10:35 a.m.

Minutes: Heather Alvarez

Approved: June 25, 2013