

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
May 28, 2013

1. At 9:00 a.m., Chair Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.
2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF MAY 21, 2013.**

MOTION PASSED UNANIMOUSLY.

3. **NACO ELECTION OF OFFICERS** - Craig Pope informed the Board that the NACO Annual Conference is July 19-22. There is nothing that Craig sees on the Agenda that is important enough to warrant the expense of the registration and travel. The County can delegate a proxy to vote on our behalf for the election of officers, however, in order to cast a vote, the County would still need to pay the registration fee. The Commissioners will weigh the options and decide how to proceed at a later date.
4. **CITY OF DALLAS STREETSCAPE PLAN** - Ron Foggin, Dallas City Manager and Jason Locke, City of Dallas Community Development Director presented the proposed 800-900 block designs for the downtown beautification plan. The City was seeking approval for the proposed improvements on County Property, so they can proceed with the bid process.

The proposed designs include large trees on the corners with rounded, 27" brick walls for seating, and 20'-30' trees on the north and south sides of the block. Eventually the City would also consider adding an at-grade fountain feature. The City would like to update the electrical system along the front lawn. It would be the County's choice either to keep the electrical above grade or reposition it below grade, at no cost to the County.

The project will also be narrowing each lane of Main St. by seven feet, because narrower roads encourage slower traffic. The City has worked with ODOT on this design and is expecting to receive the permit for the construction shortly.

The County expressed concern with the insurance liability issue of having the walls on the corners. In addition, the County has repeatedly voiced the opinion that they do not want trees in the design, due to the damage caused by roots, and the County does not want vision of the Courthouse impaired. Ron Foggin assured the Board that the City is working with an arborist that knows what trees to plant to avoid concrete disruption.

The proposed timeline for this project will be starting at the beginning of August, and be completed within 45-60 days. There will be impacts to parking around the Courthouse during construction, and Main Street will be reduced to one lane. The City will provide signs to point visitors to alternative parking areas.

Legal Counsel has worked with the Board to draft a MOU with the County regarding the project. Once finalized, the County will send it over to the City for approval and signature.

5. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - (a) **HEALTHY START IGA** - Brent DeMoe presented an Intergovernmental Agreement with the Early Learning Council for the Healthy Start Program. Legal Counsel has reviewed the agreement and staff is recommending the Board sign the agreements.

There is a 4% admin fee budgeted in the Healthy Start agreement. In the past, Brent has passed that funding through to the Healthy Start Provider. The Board didn't know if the County should continue doing that, since there is staff time that goes into administering this agreement. Once Brent knows how much the funding is, he will finalize with the Board how they want to proceed with the admin fee. Healthy Start applications for providers are being reviewed today.

Brent is also anticipating \$40,000 from flexible funding streams to be available for the Commission for one year if HB 2013 passes. The Youth Development Council, Juvenile Crime Prevention program will not be up and running this year, so Brent is anticipating some of that funding will also be transferred to Counties.

Brent also informed the Board that there is a Service Integration end-of-year celebration on Thursday at Talmadge.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH THE EARLY LEARNING COUNCIL.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

- (b) **NOXIOUS WEEDS** - Norbert Hartmann, of 4935 Matney Rd. informed the Board that he has noticed a large outbreak of scotch broom in the Polk County right-of-way on Airlie Rd. and requested the Board consider using Community Services workers to fight the spread of this noxious weed. The Board will pass the information onto the Public Works Department.

Chair Wheeler adjourned the meeting at 10:03 a.m.

Minutes: Heather Alvarez
Approved: June 4, 2013