

POLK COUNTY BOARD OF COMMISSIONERS

DATE & TIME: May 22, 2013, 9:00 a.m.

LOCATION: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.

PAGE:

AGENDA ITEMS

1. **CALL TO ORDER AND NOTE OF ATTENDANCE**
2. **ANNOUNCEMENTS**
 - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.
 - (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.
3. **COMMENTS (for items not on this agenda)**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF CONSENT CALENDAR**
- 102529-530 6. **APPROVAL OF MINUTES OF May 15, 2013**

CONSENT CALENDAR

- 531-533 (a) **HUMAN RESOURCES - REVISED CLASS SPECIFICATIONS**
Approve revisions to the Lead Mental Health Counselor Job Specifications.
(Matt Hawkins, Administrative Services Director)
- 534-535 (b) **SHERIFF'S OFFICE - CONTRACT NO. 13-73**
Approve contract #13-73 with Mark Thomas, DMD for jail dental services.
(Greg Hansen, Administrative Officer)
- 536-537 (c) **SHERIFF'S OFFICE - CONTRACT NO. 13-74**
Approve contract #13-74 with Heather Seals for jail dental assistant services.
(Greg Hansen, Administrative Officer)

THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.

ADJOURNMENT