

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**April 30, 2013**

1. At 9:00 a.m., Chair Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.

2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF APRIL 23, 2013.**

**MOTION PASSED UNANIMOUSLY.**

3. **ROAD VACATION**

Eric Berry, County Surveyor presented a request for the Board to vacate an undeveloped right-of-way near Ferns Corner Road. The four landowners with adjacent property to this right of way have signed a petition in support of the vacation, so no public hearing is needed.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE VACATION OF AN UNNAMED RIGHT-OF-WAY NEAR FERNS CORNER ROAD.**

**MOTION PASSED UNANIMOUSLY.**

4. **NOTICE OF INTENT TO AWARD OVERLAY CONTRACT**

Todd Whitaker, Public Works Director informed the Board that the bid opening for the 2013 overlays was last Thursday. There were 6 bids received, ranging from \$185,000 to \$211,000. North Santiam Paving was the low bidder.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE NOTICE OF INTENT TO AWARD THE OVERLAY CONTRACT.**

**MOTION PASSED UNANIMOUSLY.**

5. **FEMA GRANT**

Austin McGuigan, Community Development Director reported that he has spoken with Rita Grady, Executive Director of the Polk Community Development Corporation (PCDC) who has agreed to administer the FEMA grant for Barbara Holly. PCDC will add Polk County as an additional insured and enter into a hold harmless agreement so the County will not be liable for the grant if something should go wrong.

Austin explained that Ms. Holly will have a bridge loan to assist with paying the contractor during the gap-time between when the invoice is received to when reimbursement is received back from the State.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE TERMS OF THE FEMA GRANT ON THE CONDITION THAT POLK COMMUNITY DEVELOPMENT CORPORATION WILL MANAGE THE GRANT AND ENTER INTO A HOLD HARMLESS AGREEMENT WITH THE COUNTY.**

**MOTION PASSED UNANIMOUSLY.**

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Chair Wheeler adjourned the meeting at 9:12 a.m.

Minutes: Heather Alvarez  
Approved: May 7, 2013