

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
February 26, 2013

1. At 9:04 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth was present, Commissioner Wheeler was excused.

2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF FEBRUARY 19, 2013.**

MOTION PASSED BY THE UNANIMOUS VOTE OF THE QUORUM.

3. **HAZARD MITIGATION GRANT**

The presenter was unable to attend the meeting, and this item will be discussed at a later date.

4. **PERSONNEL RULES REVISION**

Matt Hawkins, Administrative Services Director presented the final draft of the personnel rules. The Department Heads, Unions, and employees have all had the opportunity to review the proposed personnel rule revisions and provide feedback.

- MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO ACCEPT THE REVISIONS TO THE PERSONNEL RULES.**

MOTION PASSED BY THE UNANIMOUS VOTE OF THE QUORUM.

5. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **ODOT E-CITE/E-CRASH GRANT**

Lt. Isham reported that the County has received an ODOT grant to implement electronic citations and crash reports. The program will eliminate paper citations and crash reports, and will capture data more accurately and quickly, and will allow ODOT to have better crash records data. The upfront cost of equipment is \$70,650, of which the grant covers everything but \$5,600. The first 3 years of annual maintenance costs is covered by the grant, and after that, the annual cost to the County is \$5,235, but there is cost savings for the County in staff time and productivity. Both the cities of Monmouth and Independence have also received this grant.

- b. **PATROL CAR CONVERSION TO PROPANE**

Lt. Isham reported that he working with Blue Star to convert the patrol cars to propane fuel. Propane burns cleaner, increases the time and mileage capability between oil changes, and extends the life of the vehicle. The upfront cost is \$65,000, but with the cost savings of the fuel, the upfront costs will be recouped within 18 months, and after that, it will be an annual cost savings of approximately \$30,000. The propane cost is guaranteed \$1.25 savings per gallon for the first two years, and \$1.00 savings per gallon in year 3. There is also an additional government incentive of \$0.50 per gallon through the end of 2013, but it may be extended. The up-front cost includes the fueling station equipment that will be installed at the County Shops.

c. COMMUNITY CORRECTIONS/JUVENILE STAFFING CHANGE

Greg Hansen, Administrative Officer reported that there will be two Community Corrections employees leaving as of June 30. Marty Silbernagel, Community Corrections and Juvenile Director will be transferring a Parole Officer from the Juvenile Department to the Community Corrections department to fill one of the vacancies. Also, an employee who was laid-off from the Community Corrections Department at the beginning of this fiscal year is being recalled to fill the other vacancy in the Community Corrections department. Marty may recruit for a part-time PO I for the Juvenile Department, to replace the re-assigned Juvenile employee.

Commissioner Pope adjourned the meeting at 9:39 a.m.

Minutes: Heather Alvarez
Approved: March 12, 2013