

## POLK COUNTY BOARD OF COMMISSIONERS

**DATE & TIME:** February 6, 2013, 9:00 a.m.

**LOCATION:** Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.

**PAGE:**

### **AGENDA ITEMS**

1. **CALL TO ORDER AND NOTE OF ATTENDANCE**
2. **ANNOUNCEMENTS**
  - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.
  - (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.
  - (c) The Board of Directors of the Polk Extension Service District will meet on Wednesday, February 6, 2013 at 1:30 p.m. at the Extension Office, 289 E Ellendale Ave., Suite 301, Dallas, OR 97338.
  - (d) The Board of Commissioners will attend a meeting of the Operating Levy Committee on Wednesday, February 6, 2013 at 5:30 pm in the Polk County Conference Room.
  - (e) The Board of Commissioners will attend the Polk County Mental Health - West Salem Office open house on Friday, February 8, 2013 beginning at 2:30 p.m., located at 1520 Plaza St NW, Suite 150, Salem, OR 97304.
  - (f) The Board of Commissioners will attend the Polk County Fair Board's Annual Work Session on Saturday, February 9, 2013 at 9 a.m. at the Polk County Fairgrounds.
3. **COMMENTS (for items not on this agenda)**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF CONSENT CALENDAR**
6. **APPROVAL OF MINUTES OF JANUARY 23, 2013**
7. **ANNEXATION PUBLIC HEARING**

Consider approving the request from landowners in the Grand Ronde area to annex tax lots on Ash Ave and Alvord Alley into the West Valley Rural Fire Protection District.  
(Dave Doyle, County Counsel)

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### **CONSENT CALENDAR**

- (a) **ORDER NO. 13-03**

Adopt Order #13-03 in the matter of adopting the 2013 Ambulance Service Area Plan.  
(Jim Solvedt, Environmental Health Supervisor)
- (b) **SHERIFF'S OFFICE - CONTRACT NO. 13-24**

Approve Contract #13-24 with the Oregon Military Department, Office of Emergency Management to accept the 2012 State Homeland Security Grant Award for a microwave communications upgrade.  
(Dean Bender, Emergency Operations/Support Services Manager)

**(c) SHERIFF'S OFFICE - CONTRACT NO. 13-25**

Approve Contract #13-25 with the Oregon Military Department, Office of Emergency Management to accept the 2012 State Homeland Security Grant Award for a mobile data computer

(Dean Bender, Emergency Operations/Support Services Manager)

**(d) PUBLIC WORKS - CONTRACT NO. 13-27**

Approve Contract #13-27 (Amendment 1 to Cont 11-215) with HW Lochner, Inc. to provide on-call professional consulting and engineering services.

(Todd Whitaker, Public Works Director)

**(e) PUBLIC WORKS - CONTRACT NO. 13-28**

Approve Contract #13-28 with Washburn Contract Services to provide spray, hydro-seeding, straw mulching, de-icing, and other miscellaneous labor services.

(Todd Whitaker, Public Works Director)

**(f) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF JANUARY 2013.**

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.**

**ADJOURNMENT**