

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES January 23, 2013**

**1. CALL TO ORDER & ATTENDANCE**

At 9:01 a.m., Chair Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Ainsworth were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:           Greg Hansen, Administrative Officer  
                              Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will attend a meeting of the Operating Levy Committee on Wednesday, January 23, 2013 at 5:30 pm in the Polk County Conference Room.

There will be no Board of Commissioners' meeting on January 30, 2013 due to lack of a quorum.

The Local Public Safety Coordinating Council will meet on Monday, February 4, 2013 beginning at 12:00 pm in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will conduct a public hearing to consider the annexation of real property into the West Valley Fire District on Wednesday, February 6, 2013 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Directors of the Polk Extension Service District will meet on Wednesday, February 6, 2013 at 1:30 p.m. at the Extension Office, 289 E Ellendale Ave., Suite 301, Dallas, OR 97338.

The Board of Commissioners will attend a meeting of the Operating Levy Committee on Wednesday, February 6, 2013 at 5:30 pm in the Polk County Conference Room.

The Board of Commissioners will attend the Polk County Mental Health - West Salem Office open house on Friday, February 8, 2013 beginning at 2:30 p.m., located at 1520 Plaza St NW, Suite 150, Salem, OR 97304.

**3. COMMENTS (for items not on this agenda)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF JANUARY 16, 2013**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF JANUARY 16, 2013.**

**MOTION PASSED UNANIMOUSLY.**

At 9:03 a.m., County Counsel announced that the meeting was recessed to Executive Session for the purpose of discussing the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660(2)(h). Although the public will be excluded, no vote may be taken in executive session. Media may attend but may not report on the meeting. A CD of the meeting is on file in the Board's office, but is confidential under ORS 192.660.

Chair Wheeler called the meeting back into regular session at 10:35 a.m.

**BY CONSENSUS, THE BOARD DIRECTED STAFF AND INSURANCE AGENT TO PROCEED AS DISCUSSED.**

Chair Wheeler adjourned the meeting at 10:35 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) ORDINANCE 13-03**

Accept Ordinance 13-03 in the matter of Plan Amendment PA 11-01 and Zone Change ZC 11-02 that would authorize Comprehensive Plan Amendment and Zoning Map amendment on an approximately 1,273 acre tract of land.

**(b) CLERK'S FISCAL REPORT**

Accept the Clerk's Biannual Fiscal Report under ORS 294.085.

**(c) TREASURER'S FISCAL REPORT**

Accept the Treasurer's Biannual Fiscal Report under ORS 294.085.

**(d) SHERIFF'S OFFICE FISCAL REPORT**

Accept the Sheriff's Biannual Fiscal Report under ORS 294.085.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Craig Pope, Commissioner

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Mike Ainsworth, Commissioner

Minutes: Heather Alvarez  
Approved: February 6, 2013