

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
January 8, 2013

1. At 9:02 a.m., Chairwoman Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.

2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF DECEMBER 18, 2012.**

MOTION PASSED UNANIMOUSLY.

3. **PUBLIC HEALTH ANNUAL PLAN**

Randi Phillips, Public Health Manager presented the Public Health Annual Plan for FY 2013-2014. This is an update to the Comprehensive Plan the Public Health Department submitted last year. The biggest change in this plan is the inclusion of the role of the Public Health Department in the new CCO, which will focus more on prevention. The Public Health Department has received the Healthy Communities grant, which will fund a coordinator for two and a half years.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE PUBLIC HEALTH ANNUAL PLAN.

MOTION PASSED UNANIMOUSLY.

4. **PCCCF RE-APPOINTMENTS**

Brent DeMoe, Manager for the Children and Families Commission explained that there are three Commission members whose terms expired at the end of 2012, but because of the uncertainty of the future of the Commission with the Early Learning Initiative, Brent is requesting the three member's terms be extended for six months, instead of a full re-appointment. Herm Boes is also the new Chair-Elect on the Commission.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE 6-MONTH EXTENSION ON THE COMMISSION FOR CHILDREN AND FAMILIES MEMBER TERMS, AND APPROVED HERM BOES AS CHAIR ELECT FOR THIS 6-MONTH TERM.

MOTION PASSED UNANIMOUSLY.

5. **JAIL MEDICAL DOCTOR**

Barb Shipley, Jail Lieutenant explained the contracts with Mark Rose for medical services in the jail. One contract is an amendment to the current contract for on-call jail doctor services three days per week. The second contract is a new contract for Dr. Rose to be the Medical Director for the jail weekly clinics, and on-call for the jail four days per week. Lt. Shipley is in the process of recruiting for a secondary jail doctor.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE CONTRACT 12-188, AMENDMENT 1 TO CONTRACT 12-14 WITH MARK ROSE FOR ON-CALL JAIL MEDICAL SERVICES

MOTION PASSED UNANIMOUSLY.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE CONTRACT 12-189 WITH MARK ROSE FOR PRIMARY JAIL MEDICAL SERVICES.

MOTION PASSED UNANIMOUSLY.

6. **2013 MEETINGS**

Greg Hansen, Administrative Officer presented the schedule of Board and Committee meetings for 2013. The Board reviewed the schedule and made changes as necessary.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE 2013 MEETING SCHEDULE AS MODIFIED.

MOTION PASSED UNANIMOUSLY.

7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **COMMUNITY RENEWABLE ENERGY ASSOCIATION**

Commissioner Craig Pope requested the Board enter into an agreement with the Community Renewable Energy Association in order to better represent Polk County's interests in renewable energy. The membership fee is \$100 annually. Craig agreed to be the Commissioners' representative in this association.

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO BECOME A MEMBER OF THE COMMUNITY RENEWABLE ENERGY ASSOCIATION.

MOTION PASSED UNANIMOUSLY.

The membership application requires an Ordinance from the County, which will be on the Wednesday consent calendar on January 16, 2013.

b. **ADVANCED TRAVEL REIMBURSEMENT REQUEST**

Stacie Chance, Health and Human Services Director requested approval for \$520 in advanced travel reimbursement for two staff members to attend the Health Record Software Phase 2: Business Development Training in Baltimore, Maryland, January 23-24. The travel reimbursement would cover meals, parking, and cab fare for the training. There is funding in the training budget to cover these expenses.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE ADVANCED TRAVEL REIMBURSEMENT REQUEST.

MOTION PASSED UNANIMOUSLY.

c. **OPERATING LEVY UPDATE**

Greg Hansen updated the Board on the status of the proposed operating levy. Greg is narrowing down the list of citizens for the advisory committee. He plans to have the list down to 8-12 by the end of the week for the Board to review. Greg hopes to have the Committee meet in early February, and if they recommend moving forward there would be a public hearing on February 20. The proposed levy would be centered around law enforcement and community safety.

If the levy were approved in May, taxes would be able to be levied for the 2013-2014 fiscal year. If the measure is not approved until November, then the funding will not start until the 2014-2015 fiscal year. Greg recommends a levy that would expire in 2016, which is when the Road Bond is due to expire, at that time the County would consider going out for a different bond and/or another operating levy.

Greg met with the City Managers for Monmouth, Independence and Dallas. None of them objected to the levy, but the City Manager for Independence would prefer if the County put the levy on the November ballot. There will likely be three other 'money'

measures on the May ballot: the Monmouth police station, Independence general obligation bond, and Polk Fire District #1. Greg does not yet know what measures will be on the November ballot. If the levy is passed, Greg would recommend budgeting funds for each of the cities in exchange for POINT participation.

d. **PRINTING COMPANY CHANGE**

Matt Hawkins, Administrative Services Director informed the Board that the General Services Department will be switching from Dunham Graphics to Salem Blue Printing for letterhead/envelope printing, which will save the County money. While the new company is located in Salem, the family that owns the company lives in Polk County.

Chairwoman Wheeler adjourned the meeting at 10:00 a.m.

Minutes: Heather Alvarez
Approved: January 15, 2013