

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 4, 2012

1. At 9:05 a.m., Chairman Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Pope were present.

2. **MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF NOVEMBER 27, 2012.**

MOTION PASSED UNANIMOUSLY.

3. **AMBULANCE SERVICE ADVISORY PLAN**

Todd Brumfield, Chairman and Jim Solvedt, Staff Support for the Ambulance Service Advisory (ASA) Committee presented the draft ASA Plan for Board consideration. The plan was last updated in 2007. Todd explained that a majority of the changes are grammatical and terminology, and the only sections added or changed in the plan include non-emergency ambulance services, acts of terrorism, non-transporting EMS providers, dispatcher training, and billing practices. The Board directed staff to incorporate the changes discussed and schedule a public hearing to receive additional feedback on the plan.

4. **BUDGET CALENDAR**

Greg Hansen, Administrative Officer presented the draft budget calendar for Fiscal Year 2013-2014. Budget Committee member Blair Wasson's term expires at the end of 2012. Staff will check with him to see if he would like to be reappointed.

5. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **TUCKER ROAD DITCH**

Todd Whitaker, Public Works Director reported that a landowner on Tucker Road received permission from the Public Works Department to install a cross culvert, which has been completed, but the landowner went on to ditch approximately 2,000 feet in the Polk County right-of-way and damaged part of the road. This landowner has recurrent issues and warnings regarding unauthorized ditching practices. The Board directed County Counsel to draft a letter to the landowner regarding this incident, and Public Works will bill the landowner for the repairs to the road and ditch.

Chairman Ainsworth adjourned the meeting at 9:55 a.m.

Minutes: Heather Alvarez

Approved: December 11, 2012