

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
November 20, 2012

1. At 9:03 a.m., Chairman Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Pope were present.
2. **MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE MINUTES OF NOVEMBER 6, 2012.**

MOTION PASSED UNANIMOUSLY.

3. **PUBLIC HEALTH DEPARTMENT UPDATE**

Randi Phillips, Public Health Manager presented the Board with the most recent Health Advisory Board quarterly report, and highlights of the Public Health programs. Randi reported that the Family Planning program/The Place for teen health has shown an increase in family planning visits, the first increase in over 5 years.

The number of adult immunizations is up, in part due to a grant that allowed flu and TDAP shot clinic to be held at Colonia Amistad and Marquis Spas in Independence. The Commissioners would like to see continued outreach to business owners to advertise the availability of flu shots at the Public Health Department. There is also monthly immunization clinics now being offered at the West Salem Mental Health clinic.

The Public Health Department has received a Healthy Communities grant that will fund a chronic disease prevention program for the next 2 years.

Randi also reported that the Jail/Public Health partnership continues to be a challenge. The program is now fully staffed, but the fiscal oversight is done through the Sheriff's office. This lack of budget communication creates difficulties for Randi in authorizing purchases and tracking finances for the program.

4. **SERVICE INTEGRATION UPDATE**

Brent DeMoe, Manager for the Children and Families Commission and Michelle Bornfleth, Service Integration Coordinator reported on recent activities of Service Integration. The Grand Ronde/Willamina team has had increased attendance by community partners from Yamhill County, including Yamhill County staff who have begun contributing funds to the team. The West Valley Community Campus (former Willamina High School) is donating space for the meetings free of charge. Yamhill County is developing an MOA for a pilot Service Integration program, possibly in the Perrydale/Amity/Ballston area. The Confederated Tribes of Grand Ronde is also meeting with Brent and his team next week to learn about the Service Integration model.

The Oregonian newspaper will be visiting Polk County in January to research homelessness, the Service Integration model, and Community Connect event for an upcoming article.

5. **PERS VALUATION REPORT**

Greg Hansen, Administrative Officer presented the PERS Valuation Report, which details the contribution rates the County will have for July 1, 2013 - June 30, 2015.

6. **NEW CLASS SPECS/SALARY RANGE AND RECLASSIFICATION IN YOUTH PROGRAMS**

Matt Hawkins, Human Resources Director, requested the Board approve a new class specification and salary range for a Skills Trainer Specialist and a reclassification of an ILP Skills Trainer in Youth Programs.

BY CONSENSUS, THE BOARD APPROVED THE NEW CLASS SPECS/SALARY RANGE AND RECLASSIFICATION IN YOUTH PROGRAMS.

7. **WEST SALEM OFFICE SPACE**

Chairman Ainsworth tabled this discussion for a later date.

8. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **BOMB THREAT UPDATE**

Greg Hansen updated the Board on the bomb threat that was called in to the Clerk's office on November 19. Over 17 County Courthouses and the Oregon State Police received bomb threats on the same day. There will be a meeting scheduled in December with the Sheriff's office to discuss bomb threats and evacuation protocols.

b. **FLOODING UPDATE**

Greg Hansen reported that there were some areas of the County that flooded on Monday during the heavy rains, but there was no serious damage reported from the flooding. The Luckiamute River is scheduled to peak this afternoon.

Chairman Ainsworth adjourned the meeting at 10:47 a.m.

Minutes: Heather Alvarez

Approved: November 28, 2012