

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**July 3, 2012**

1. At 9:05 a.m., Chairman Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope was present, Commissioner Wheeler was excused.

2. **MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF JUNE 26, 2012.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

3. **PCCCF 2012-2013 FUNDING RECOMMENDATIONS**

Odi Campos, PCCCF Board Member and Stacie Chance, Health & Human Services Director presented the 2012-2013 biennium focus areas (Teen Pregnancy Prevention, Homelessness, and Mentoring) and funding recommendations that were identified at the PCCCF Work session held on June 26, 2012.

The PCCCF Board recommended funding \$6,000 to Teen Pregnancy/STD Awareness campaign, \$3,000 to the Homeless Connect Event, \$1,000 to conduct a Poverty Simulation, \$20,000 for the mentoring program at Whitworth, and \$1,463 to evaluate the mentor program.

The Board expressed concern that the mentor program is only being offered at Whitworth, and would like to see the program implemented in other grade schools around the County. Also, the Board would like the Commission to hold Whitworth more accountable, requiring them to submit a budget and a sustainability plan for the program.

- MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE FUNDING RECOMMENDATIONS OF THE PCCCF BOARD.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

4. **OUT-OF-STATE TRAVEL REQUEST**

Sgt. Newman with the Sheriff's Office requested permission to travel to Seattle, WA August 16-18 to attend the National Drug Recognition Conference. Sgt. Newman is required to attend training every two years to remain a certified Drug Recognition Expert.

- MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE OUT-OF-STATE TRAVEL REQUEST.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

5. **PAROLE/PROBATION RECLASSIFICATION**

Matt Hawkins, Human Resources Director presented a recommendation for a reclassification of four Parole/Probation Officer II to Parole/Probation Officer III.

**BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF FOUR PAROLE/PROBATION OFFICERS II TO PAROLE/PROBATION OFFICER III.**

6. **HHS RESTRUCTURE**

Item was moved to meeting on July 10, 2012 for discussion.

7. **ODOT FUNDING ALLOCATIONS**

Greg Hansen, Administrative Officer presented the new proposed ODOT funding allocations detailing the budget for each Region. The County has little chance of influencing or changing the ODOT allocations, which typically go to larger projects within

each Region. The Oregon Transportation Commission will be approving the allocations on July 18.

8. **NON-REP PAY & BENEFITS**

Greg Hansen informed the Board that the County has settled with one union, and two other unions are ratifying contracts. Non-represented employees within the County typically receive the same benefits and COLA's as the unions receive, which this year is 1.5%. The non-reps have not received a COLA in two of the last three years. The County will continue to cover 85% of the health insurance premium, and personal leave days shall remain the same.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE NON-REP PAY & BENEFITS RECOMMENDATIONS.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

9. **MASTER FEE SCHEDULE**

Greg Hansen presented the Master Fee Schedule for the Board's review. The Fee Schedule will be on the agenda for final approval at the Board meeting on July 11. Any questions on the fees can be directed to each department head.

10. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **ROAD RIGHT-OF-WAY**

Gary Widrig, who lives on Gold Creek Rd., came before the Board to request assistance with a road right-of-way issue on his property. Mr. Widrig explained that he purchased his property in 1998. Since purchasing the property, he has built a house, driveway, and installed a septic tank. Mr. Widrig applied for a permit in February for the construction of a shop, but was not approved because there is a County Road right-of-way shown to be in the area crossing the location of the proposed shop. Mr. Widrig argued that the physical location of the road is not the location shown on the County maps. The Board recommended that Mr. Widrig discuss the issue further with the County Surveyor and the Planning Department.

Chairman Ainsworth adjourned the meeting at 10:44 a.m.

Minutes: Heather Alvarez

Approved: July 10, 2012