

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 6, 2012

1. CALL TO ORDER & ATTENDANCE

At 9:03 a.m., Chairman Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Dave Doyle, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will be attending interviews for the Commissioner for Children & Families Board member vacancies on Wednesday, June 6, 2012 from 1:00 to 4:00 p.m. in the Commissioner's Conference Room.

The Board of Commissioners will conduct five (5) public hearings regarding the proposed downgrades to the following roads: un-named road off Sawtell Rd, The Old Fort Rd, Steel Bridge South Rd, Jahn Rd, and Fern School Rd, on Wednesday, June 13, 2012 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Directors for the Polk County 4-H, Master Gardner, Agriculture, Forestry Extension District will hold a quarterly work session, Wednesday, June 13, 2012 at 10:00 a.m. in the Courthouse conference room.

The Board of Commissioners will attend a Board meeting of Mid-Valley Behavioral Care Network on Wednesday, June 13, 2012 at 3:00 p.m., 1660 Oak Street, SE, Suite 230, Salem, Oregon 97301.

The Board of Commissioners will attend a Department Head meeting on Thursday, June 14, 2012 at 8:30 a.m. in the Courthouse Conference room.

There will be no Board Meeting on Wednesday, June 20, 2012 due to lack of a quorum.

The Board of Commissioners will attend the 2012 Agpac Educational Services Association "Oregon Farmers, Ranchers, & Foresters: Your Neighbors" tour on Wednesday, June 20, 2012, departing from Ag West, 9055 Rickreall Road, Rickreall, OR 97371 at 8:00 a.m.

The Board of Commissioners will conduct a public hearing regarding the adoption of the Fiscal Year 2012-2013 Budget, Wednesday, June 27, 2012 at 9:00 a.m. in the Courthouse conference room.

The Board of Directors for the Polk County 4-H, Master Gardner, Agriculture, Forestry Extension District will hold a public hearing regarding the adoption of the Fiscal Year 2012-2013 Budget, Wednesday, June 27, 2012 at 1:30 p.m. in the Courthouse conference room.

3. COMMENTS (for items not on this agenda)

Staff presented new class specification and salary range for Correctional Health Nurse that was added to the Consent Calendar.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR AS AMENDED.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF MAY 30, 2012

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF MAY 30, 2012.

MOTION PASSED UNANIMOUSLY.

Chairman Ainsworth adjourned the meeting at 9:05 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

(a) ORDINANCE 12-03

Adopted Ordinance No. 12-03 and the referenced exhibits that would implement Plan Amendment PA 10-04, Zone Change ZC 10-04, and Property Tax Line Adjustment LLA 10-10.

(b) PUBLIC WORKS – CONTRACT 12-53

Approved Contract #12-53 with North Santiam Paving for the 2012 Helmick Rd. Overlay Project.

(c) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF MAY, 2012.

(d) HUMAN RESOURCES – NEW CLASS SPEC & SALARY RANGE

Approved the new class specification and salary range for Correctional Health Nurse.

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Craig Pope, Commissioner

Minutes: Heather Alvarez
Approved: June 13, 2012

Jennifer Wheeler, Commissioner