

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
May 22, 2012

1. At 9:03 a.m., Chairman Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope was present. Commissioner Wheeler was excused.

2. **MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF MAY 15, 2012.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

3. **INTENT TO AWARD 2012 OVERLAY**

Todd Whitaker, Public Works Director notified the Board that bids were accepted last week for the 2012 overlay. All were favorable, with the lowest prices seen in recent years for asphalt. Roy Houck construction was the lowest bid at \$319,520. There is an alternate deduct for Rowell Creek Rd., and the contract will not be finalized until it is determined if the landowners will cost share.

BY CONSENSUS, THE BOARD DIRECTED TODD TO PROCEED WITH ISSUING THE INTENT TO AWARD.

4. **WOMEN'S TRANSITION HOME**

Jo Meza with Amazing Treatments informed the Board that she is working on opening a transition home for women in Dallas. Her business is the only drug and alcohol treatment program certified in the State of Oregon for opiate addiction, but currently is only offering outpatient treatment. Jo said that her rate of relapse is less than 10%, and currently treats 62 patients per year.

The transition home is in the early stage of planning; currently there is no funding and no location for the home in place. The Board suggested that Jo first talk to the City of Dallas before proceeding any further, and recommended talking to Polk County Mental Health & Addictions program and developing relationships with other existing community resources that serve the same clientele.

5. **LEAVE WITHOUT PAY REQUEST**

Stacie Chance, Health and Human Services Director presented a request for leave without pay for an employee to take 60 unpaid hours in August for her wedding and honeymoon.

BY CONSENSUS, THE BOARD APPROVED THE LEAVE WITHOUT PAY REQUEST.

6. **HHS RESTRUCTURING**

Greg Hansen, Administrative Officer and Stacie Chance presented the following requests for a restructuring of the School Based Therapists, SIT program and HHS clerical, effective July 1, 2012:

- Re-class the current Lead Mental Counselor of the school-based therapists to a Mental Health Supervisor I.
- Re-assign the current Service Integration Specialist to a Health & Human Services Specialist II with a salary range of (\$2,881 - \$3,645).
- Re-class the current Community Literacy Coordinator to a Service Integration Coordinator.
- Re-class the current Health & Human Services Specialist I to a Health & Human Services Specialist II.
- Approve the revised job specification for a Health & Human Services Specialist II.

BY CONSENSUS, THE BOARD APPROVED THE REQUESTED RESTRUCTURING OF THE SCHOOL BASED THERAPISTS, SIT PROGRAM, AND HHS CLERICAL.

7. **PERTUSSIS OUTBREAK UPDATE**

Randi Phillips, Public Health Manager updated that Board on the Whooping Cough cases in the County. So far there have been 2 confirmed cases, and 4 presumptive cases (compared to 2011, where there were 6 cases for the entire year). The Public Health Department has been working with the local School Districts to notify parents of the threat. The Department is offering walk-in immunization clinics for the TDAP vaccine.

8. **FAIRGROUNDS EMERGENCY PLAN**

Tina Andersen, Polk County Fair Manager and Dean Bender, Emergency Operations/ Support Services Manager have updated the Polk County Fair Incident Management Plan. Staff have practiced the evacuation route and procedures, but an actual test with a large group of people has not been completed. The Board recommended that a drill be done prior to the Fair to test the route and address any issues that may arise.

BY CONSENSUS, THE BOARD APPROVED THE UPDATED FAIRGROUNDS EMERGENCY PLAN.

9. **MOU WITH OSU**

Derek Godwin, OSU Extension Regional Administrator and Tina Andersen presented a draft agreement between the Fairgrounds and OSU for use of the Fairgrounds. The Fair Board has reviewed the document, and Tina and Derek will sit down with the modification and review the agreement before it is executed. This agreement is meant to formalize the rules that the District and Fairgrounds have already been operating under.

10. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **OUT OF STATE TRAVEL REQUEST**

Lieutenant Isham presented a request for out-of-state travel for himself and Sgt. Holsapple from May 23 – 25. Fox News has taken an interest in the Glen Pennie disappearance and will be flying the two to New York to interview them.

BY CONSENSUS, THE BOARD APPROVED THE OUT-OF-STATE TRAVEL REQUEST.

b. **POLK ADOLESCENT DAY TREATMENT CENTER REQUEST**

Geoff Heatherington, Mental Health Administration Manager informed the Board that the Polk Adolescent Day Treatment Center (PADTC) applied to provide alcohol and drug outpatient treatment, co-occurring disorder treatment, and DUI information services, and is requesting a letter of approval from Polk County. However, Polk County is currently meeting these needs in the community, so staff recommends the Board decline the request.

BY CONSENSUS, THE BOARD DENIED THE PADTC REQUEST.

Chairman Ainsworth adjourned the meeting at 10:46 a.m.

Minutes: Heather Alvarez
Approved: May 29, 2012