

POLK COUNTY BOARD OF COMMISSIONERS

DATE & TIME: May 9, 2012, 9:00 a.m.

LOCATION: Polk County Courthouse, Dallas, Oregon

**THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD (503-623-8173),
AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED
TO ATTEND OR PARTICIPATE IN THE MEETING.**

PAGE:

AGENDA ITEMS

- 1. CALL TO ORDER AND NOTE OF ATTENDANCE**
- 2. ANNOUNCEMENTS**
 - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.**
 - (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.**
 - (c) The Board of Commissioners will attend a meeting Conflict Resolution Training through VORP on Friday, May 11, 2012 from 1:00 to 4:00 p.m. at the Community Corrections Office, 689 Main St, Dallas, Oregon.**
 - (d) The Polk County Budget Committee and Compensation Board will meet Wednesday, May 16, 2012 at 9:15 a.m. in the Courthouse conference room.**
 - (e) The Polk County 4-H, Master Gardener, Agriculture, Forestry, Extension District Budget Committee will meet Wednesday, May 16, 2011 at 1:30 p.m. in the Courthouse conference room.**
 - (f) The Board of Commissioners will attend a Job Growers Incorporated Board meeting & Mid-Willamette Valley Jobs Council meeting on Friday, May 18, 2012 at 7:30 am, location is to be determined.**
- 3. COMMENTS (for items not on this agenda)**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF CONSENT CALENDAR**
- 6. APPROVAL OF MINUTES OF May 2, 2012**

7. **PUBLIC HEARING – COMPREHENSIVE PLAN AMENDMENT & ZONE CHANGE**
Consider adopting comprehensive plan amendment PA 11-02 and zone change ZC 11-03 regarding the Pedee Cemetery Maintenance District
(Jerry Sorte, Planning Supervisor)

CONSENT CALENDAR

- (a) **PUBLIC HEALTH – CONTRACT 12-38**
Approve Contract #12-38 (Amendment 8 to Contract #11-57) with the Department of Human Services for the funding of public health services.
(Laura Bastien, HHS Contract Account Specialist II)
- (b) **HUMAN RESOURCES – AFFIRMATIVE ACTION PLAN**
Re-Adopt the revised Affirmative Action Plan.
(Lynn Hall, Human Resources Analyst II)
- (c) **HUMAN RESOURCES – NEW/REVISED CLASS SPECS & SALARY RANGES**
Approve new class specification and salary range for Juvenile Probation Officer Supervisor and new salary range and revised class specification for Parole/Probation Supervisor.
(Matt Hawkins, Human Resources & General Services Director)
- (d) **HUMAN RESOURCES – REVISED CLASS SPEC & SALARY RANGE**
Approve the revised class specification and salary range for Mental Health Clinical Supervisor.
(Matt Hawkins, Human Resources & General Services Director)

THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.

ADJOURNMENT