

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES May 9, 2012

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope was present, Commissioner Ainsworth was excused. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Dave Doyle, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will attend a meeting Conflict Resolution Training through VORP on Friday, May 11, 2012 from 1:00 to 4:00 p.m. at the Community Corrections Office, 689 Main St, Dallas, Oregon.

The Polk County Budget Committee and Compensation Board will meet Wednesday, May 16, 2012 at 9:15 a.m. in the Courthouse conference room.

The Polk County 4-H, Master Gardener, Agriculture, Forestry, Extension District Budget Committee will meet Wednesday, May 16, 2011 at 1:30 p.m. in the Courthouse conference room.

The Board of Commissioners will attend a Job Growers Incorporated Board meeting & Mid-Willamette Valley Jobs Council meeting on Friday, May 18, 2012 at 7:30 am, location is to be determined.

3. COMMENTS (for items not on this agenda)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM

6. APPROVAL OF MINUTES OF MAY 2, 2012

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF MAY 2, 2012.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM

7. PUBLIC HEARING – COMPREHENSIVE PLAN AMENDMENT & ZONE CHANGE

Jerry Sorte, Planning Manager presented the staff report. The Pedee Cemetery Maintenance District has submitted two applications, comprehensive plan amendment PA 11-02 and zone change ZC 11-03, for the property located one property north of 12970 S Kings Valley Hwy, Monmouth, Oregon. The Womer cemetery is currently located on the northern half of the 4-acre property, and the purpose of these applications is to expand the cemetery to the southern half of the property. The applicant is proposing to change the comprehensive plan amendment designation of 2.16 acres from agriculture to public, and change the zoning of the area from exclusive farm use to public and private cemeteries, with a limited use overlay, which would restrict the area to cemetery-only (required to address the "Reasons Exception" criteria).

There was a public hearing held on these applications on April 10, 2012, at which time the hearing's officer recommended approval. The staff also recommends the Board approve these applications.

Commissioner Wheeler opened the public hearing and asked if anyone wished to testify.

Lane Shetterly, legal representative for the Pedee Cemetery District said that the notice of "Goal Exception" will still have to be approved through the Department of Land Conservation and Development. Mr. Shetterly estimates that this expansion will allow the cemetery the space to continue operating for the next 40 years.

Commissioner Wheeler asked if there was anyone else who would like to testify. Hearing none, the public hearing was closed.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO ADOPT COMPREHENSIVE PLAN AMENDMENT PA 11-02 AND ZONE CHANGE AC11-03 REGARDING THE PEDEE CEMETERY MAINTENANCE DISTRICT.

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM

Commissioner Wheeler adjourned the meeting at 9:06 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

(a) PUBLIC HEALTH – CONTRACT 12-38

Approved Contract #12-38 (Amendment 8 to Contract #11-57) with the Department of Human Services for the funding of public health services.

(b) HUMAN RESOURCES – AFFIRMATIVE ACTION PLAN

Re-Adopted the revised Affirmative Action Plan.

(c) HUMAN RESOURCES – NEW/REVISED CLASS SPECS & SALARY RANGES

Approved new class specification and salary range for Juvenile Probation Officer Supervisor and new salary range and revised class specification for Parole/Probation Supervisor.

(d) HUMAN RESOURCES – REVISED CLASS SPEC & SALARY RANGE

Approved the revised class specification and salary range for Mental Health Clinical Supervisor.

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Craig Pope, Commissioner

Jennifer Wheeler, Commissioner

Minutes: Heather Alvarez
Approved: May 16, 2012