

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**April 24, 2012**

1. At 9:01 a.m., Chairman Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Wheeler were present.
2. **MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE MINUTES OF APRIL 17, 2012.**

**MOTION PASSED UNANIMOUSLY.**

3. **PUBLIC HEALTH TRIENNIAL REVIEW**

Stacie Chance, Health and Human Services Assistant Director, Randi Phillips, Public Health Supervisor, Austin McGuigan, Community Development Director, and Tom Engle from the Oregon Department of Human Services attended the meeting to present the triennial review for Public and Environmental Health.

Tom Engle gave a brief overview of the process of the triennial review, which consists of 800-1,000 compliance questions. Out of the twenty programs that were reviewed, twelve were completely in compliance. Tom reviewed the findings from the other programs with the Board.

Randi and Austin then briefed the Board of the policies and procedure changes that have been implemented to address the findings in each program. Staff will also report back to Tom and DHS staff to confirm the County has addressed each finding.

In closing, Tom commended the Polk County Public and Environmental Health departments on doing a great job. Tom commented that his staff refers other County Health Departments to Polk County to use as an example of efficiency and compliance.

4. **HOT DOG STAND POWER REQUEST**

Mr. Damon White was not able to attend the meeting. This discussion will be rescheduled for a future Board of Commissioners meeting.

5. **PERS STATUS REPORT FOR NEW RATES**

Greg Hansen, Administrative Officer reported that he was recently informed by PERS that the employer contribution rate increase on July 1, 2013 will be 5%, which is 2% higher than anticipated. Each percentage point increase is an additional cost to the county of approximately \$125,000.

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **COMMUNITY CORRECTIONS LEASE**

Greg Hansen requested authorization to sign the 3-year lease amendment for the Community Corrections office. The cost for the new lease will be approximately \$1,000 per month lower than the current lease.

**BY CONSENSUS, THE BOARD AUTHORIZED GREG HANSEN TO SIGN THE COMMUNITY CORRECTIONS LEASE AMENDMENT.**

b. **CCO LETTER OF SUPPORT**

Craig Pope requested that the Board of Commissioners submit a letter to the Oregon Health Authority in support of the newly formed Willamette Valley Community Health (WVCH) to become the CCO for Marion/Polk Counties. Craig also gave an update on the progress of the CCO development.

**BY CONSENSUS, THE BOARD APPROVED THE SUBMISSION OF A LETTER OF SUPPORT FOR WILLAMETTE VALLEY COMMUNITY HEALTH.**

Chairman Ainsworth adjourned the meeting at 9:59 a.m.

Minutes: Heather Alvarez

Approved: May 1, 2012