

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES April 11, 2012

1. CALL TO ORDER & ATTENDANCE

At 9:02 a.m., Chairman Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Pope were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Dave Doyle, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will attend a meeting of the Polk Extension Citizens Advisory Network (PECAN), Wednesday, April 17, 2012 from 5:00 to 7:00 p.m. at the Academy Building, 182 SW Academy, Dallas, Oregon.

3. COMMENTS (for items not on this agenda)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY

6. APPROVAL OF MINUTES OF MARCH 28, 2012

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF MARCH 28, 2012.

MOTION PASSED UNANIMOUSLY

Chairman Ainsworth adjourned the meeting at 9:03 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

(a) HUMAN RESOURCES– REVISED POLICIES

Approved the proposed recommendations for the revised Lockout-Tagout Program Policy and Forklift Safety Policy.

(b) HUMAN RESOURCES– REVISED CLASS SPECIFICATIONS

Approved the new class specification and salary range for the New Solutions Care Coordinator I and a revised title for New Solutions Care Coordinator.

(c) HUMAN RESOURCES– NEW CLASS SPECIFICATIONS

Approved the new class specifications for student laborer.

(d) PUBLIC HEALTH – CONTRACT NO. 12-26

Approved Contract #12-26 with MAXIM Staffing Solutions for back-up nursing staff for the Polk County Jail.

(e) PUBLIC HEALTH – CONTRACT NO. 12-27

Approved Contract #12-27 with Capitol Dental Care, Inc / Capitol Dental Group, P.C. for dental hygiene services for WIC clients.

(f) PUBLIC HEALTH – CONTRACT NO. 12-28

Approved Contract #12-28 with KD Consulting, LLC for Continuity of Operations Plan (COOP) for Polk County Health & Human Services

(g) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF MARCH, 2012.

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Craig Pope, Commissioner

Jennifer Wheeler, Commissioner

Minutes: Heather Alvarez
Approved: April 17, 2012