

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
January 31, 2012

1. At 9:03 a.m., Chairman Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Wheeler were present.

2. **MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF JANUARY 24, 2012.**

MOTION PASSED UNANIMOUSLY.

3. **NEW HUMAN RESOURCES SYSTEM**

Dean Anderson, IS Director informed the Board that the County has been looking at purchasing a new HR system, since the current system has been used since the 1990's. HELION currently manages the HR system for the County. SAGE is the program that is used for payroll, and they offer a HR system that would be compatible. The start-up cost would be somewhat high due to the integration of current data and personalization of features.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE PURCHASE OF A NEW HR SYSTEM.

MOTION PASSED UNANIMOUSLY.

4. **SMARTPHONE POLICY**

Matt Hawkins, Human Resources Director presented the Smart Phone Policy with the changes incorporated that the Board requested at the last meeting. This new version of the policy specifically outlines that only FSLA exempt employees are eligible for this program, and an authorization form was added. This policy will be phased in as current Blackberry contracts expire.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE SMARTPHONE POLICY.

MOTION PASSED UNANIMOUSLY.

5. **NESMITH PARK USE REQUEST**

Heather Alvarez, Secretary to the Board of Commissioners presented a request for the use of Nesmith Park for a 'Bark for Life' fundraiser. The Board reviewed the Park Usage Policy which states that vendors are not allowed in the County Park, but the event can be held as long as they adhere to the park usage rules.

BY CONSENSUS, THE BOARD APPROVED THE REQUEST AS LONG AS THE GROUP ADHERES TO THE PARK USAGE RULES.

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **COMMISSION FOR CHILDREN AND FAMILIES RESTRUCTURE**

Brent DeMoe, Manager for the Children and Families Commission and Stacie Chance, Health and Human Services Assistant Director requested the Board postpone making changes to the Polk Commission for Children and Families for six months until a final decision has been made by the State of Oregon on the future of the Commission. A new Chairperson will be appointed as dictated by the By-Laws.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO POSTPONE CHANGES TO THE PCCCF FOR SIX MONTHS.

MOTION PASSED UNANIMOUSLY.

b. EARLY LEARNING COUNCIL UPDATE

Brent DeMoe presented a handout of updates and reported that the Legislature will be adding language for a one-year transition for services for children and families into House Bill 4165. The State Commission and State Head Start Policy Council will be abolished this year, and the Early Learning Council will become the accountability agent for local Commission's.

c. MARION/POLK COUNTY REGIONAL HUB

Brent DeMoe and Stacie Chance reminded the Board about the Early Learning Initiative meeting to be held this afternoon. They recommended that Polk County consider collaborating with other Counties, not just Marion County.

The Board praised the Service Integration Team for doing such a great job at the Homeless Connect event held last week. Over 450 homeless men, women and children were served.

d. AMENDMENT TO ODOT INTERGOVERNMENTAL AGREEMENT

Todd Whitaker, Public Works Director presented an Amendment to the ODOT Agreement for the Fern Creek/Guthrie Road bridge replacement. This agreement transfers procurement of right of way services from Polk County to the State of Oregon so that the costs will count towards match funds.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE AGREEMENT AMENDMENT WITH ODOT.

MOTION PASSED UNANIMOUSLY.

e. WEYERHAEUSER PROPERTY UPDATE

Craig Pope reported that the Governor had a meeting with Weyerhaeuser regarding the Dallas mill site. Weyerhaeuser has turned over negotiations to a Real Estate agent. The Governor requested that Weyerhaeuser remain willing to work with the State and County and involved in the mill site discussion.

Chairman Ainsworth recessed the meeting at 9:37 a.m.

Chairman Ainsworth reconvened the meeting at 10:04 a.m.

7. FAIR BOARD CANDIDATE INTERVIEWS

Tina Andersen, Polk County Fair Manager attended the meeting to assist with interviewing Michael Nearman and Diane Bishop, who both applied to fill the vacant position on the Polk County Fair Board

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPOINT DIANE BISHOP TO THE POLK COUNTY FAIR BOARD.

MOTION PASSED UNANIMOUSLY.

Chairman Ainsworth adjourned the meeting at 10:44 a.m.

Minutes: Heather Alvarez

Approved: February 7, 2012