

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**January 24, 2012**

1. At 9:03 a.m., Chairman Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Wheeler were present.

2. **MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF JANUARY 17, 2012.**

**MOTION PASSED UNANIMOUSLY.**

3. **STEP 3 HIRE REQUEST IN MENTAL HEALTH**

Stacie Chance, Health & Human Services Assistant Director presented a request for a step 3 hire for a Mental Health Counselor III candidate with 19 years experience.

**BY CONSENSUS, THE BOARD APPROVED THE STEP 3 HIRE REQUEST**

4. **NEW JOB SPECIFICATION & RECLASSIFICATION**

Matt Hawkins, General Services & Human Resources Director presented a New Job Classification & Specification for a Mental Health Addiction Services Supervisor II position, and the reclassification of a current Mental Health Addiction Services Supervisor I into that position.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE NEW JOB CLASSIFICATION AND SPECIFICATION AND THE RECLASSIFICATION REQUEST.**

**MOTION PASSED UNANIMOUSLY.**

5. **SMART PHONE POLICY**

Matt Hawkins, presented a draft copy of the smart phone policy. This new policy will phase out the County owned Blackberries, and phase in monthly stipends for County supervisory employees who have been approved by their department head to use their own smart phone for business purposes. The Board was concerned that the Policy needs to clarify better that this policy is for supervisory levels and not all employees. Staff will continue to update the policy and present it again at the next meeting with requested changes.

6. **NESMITH PARK USE REQUEST**

Heather Alvarez, Secretary to the Board of Commissioners presented a request for the use of Nesmith Park for a 'Bark for Life' pet cancer fundraiser in May. The Board was concerned that there will be vendors there that compete with businesses that reserve the fairgrounds. The Board would like to review the park usage regulations before making a decision.

7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **EARLY LEARNING COUNCIL UPDATE**

Brent DeMoe, Manager for the Children and Families Commission presented a draft of the Early Learning Council implementation plan and first amendment to the plan. The plan will be implemented in two phases.

The first phase is a RFQ, which allows only Counties, Head Start, Community Action Programs, and Relief Nurseries. Stacie Chance expressed concern that the timelines described in the plan contradict each other, and this process for RFQ's could mean that we are competing with other agencies within the County.

The Board was also concerned that much like the process has been clandestine, and the timeline is very short on this plan, with no clear outcomes, plan, etc. Brent will attend a meeting with the Early Learning Council next week and will report on any new information regarding the implementation plan.

**b. FLOODING UPDATE**

Greg Hansen, Administrative Officer updated the Board on the flooding in the County over the last week. Todd Whitaker, Public Works Director anticipates that the damage will range from \$300,000-\$500,000 from erosion and landslides. A more accurate repair estimate will be determined once all infrastructures are checked.

Brent DeMoe reminded the Board that the Polk County Homeless Connect event will be held tomorrow, and with the flooding, some churches have stepped in and made donations that will aid many in the homeless community that were displaced by the flooding in Wallace Marine Park, where many homeless individuals routinely camp.

Chairman Ainsworth adjourned the meeting at 10:00 a.m.

Minutes: Heather Alvarez

Approved: January 31, 2012