

## **POLK COUNTY BOARD OF COMMISSIONERS MEETING**

**January 24, 2012**

### **Commissioner's Conference Room**

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173) AT LEAST 24 HOURS IN ADVANCE IF YOU WILL NEED ANY SPECIAL ACCOMMODATIONS TO ATTEND OR PARTICIPATE IN THE MEETING.

#### **Approximate Time**

#### **AGENDA**

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| 9:00 a.m. | 1. Call to order by Chairman                                     |
| 9:01 a.m. | 2. Approve Minutes of January 17, 2012                           |
| 9:02 a.m. | 3. STEP 3 HIRE REQUEST IN MENTAL HEALTH – Stacie Chance (verbal) |
| 9:05 a.m. | 4. NEW JOB SPECIFICATION & RECLASSIFICATION – Matt Hawkins       |
| 9:10 a.m. | 5. SMART PHONE POLICY – Matt Hawkins (verbal)                    |
| 9:25 a.m. | 6. NESMITH PARK CAMPING REQUEST – Heather Alvarez                |
| 9:55 a.m. | 7. NON-LISTED ITEMS (Pursuant to ORS 192.640)                    |

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Board of Commissioners' conference room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m., and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed on the agenda.

Department head / staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' office conference room, 850 Main Street, Dallas, Oregon and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on going, upcoming, and new matters bearing on county operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed within this announcement.

The Board of Commissioners will attend a Community Leader Roundtable discussion with Senator Kurt Shrader on Monday, January 30, 2012 at 11:00 a.m. at the Keizer Civic Center, Claggett Creek Room - 930 Chemawa Road NE - Keizer

The Board of Commissioners will attend a meeting of the Early Learning "Regional Hub", on Tuesday, January 31, 2012 at 3:30 p.m. at the WVP Health Authority West Conference Room, 2995 Ryan Drive, Suite 200. Salem, Oregon.

The Board of Commissioners will conduct a public hearing to consider a parcel-specific annexation into the SW Polk County Rural Fire Protection District on Wednesday, February 1, 2012 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will conduct an inspection of the Polk County Jail, Wednesday, February 1, 2012 at noon.

The Board of Commissioners will attend a meeting of the Local Public Safety Coordinating Council, Monday, February 6, 2012 at noon in the Courthouse conference room.

The Board of Commissioners will conduct a public hearing regarding Lot Line Adjustment LLA 10-10, Plan Amendment PA 10-04, and Zone Change ZC 10-04 (Hilltop Cemetery Maintenance District) on Wednesday, February 8, 2012 at 9:00 a.m. in the Courthouse conference room.