

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 27, 2011

1. At 9:01 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Ainsworth were present.
2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE MINUTES OF DECEMBER 20, 2011.**
MOTION PASSED UNANIMOUSLY.
3. **BUDGET DISCUSSION**
Greg Hansen, Administrative Officer, reminded the Board of the upcoming budget session dates. Greg will start preparing the budget in January, and Greg will meet with each Department Head in March. In the past when there were doubts of whether or not the County would receive O&C funding, Greg has put together two budgets, one with O&C funding included and one without. This process was both time consuming and confusing. This year, Greg would like to only prepare one budget that does not include O&C funding, and then have an attachment of his recommendations for funding in the off-chance that the O&C funding does come through. The Board agreed.

Bob Wolfe, Sheriff, expressed his concerns about how additional funding cuts would affect the Sheriff's Department and his ability to provide a vital service to the community. Bob explained that the County does have mutual aid agreements with the cities (Monmouth, Independence, Dallas) for backup, but only in life-or-death situations. Otherwise, it may come down to just 24/7 coverage with one patrol deputy.
4. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **TUESDAY MEETING CANCELLED**
Craig Pope announced that there will be no Board of Commissioner's meeting next Tuesday, January 3, 2011 due to lack of a quorum.
 - b. **AUDIT TIMELINE**
Craig Pope expressed concern about the Polk County Audit discussion, which is scheduled for Wednesday's board meeting, since the Board has only just received a draft copy. Greg Hansen explained that the audit has to be approved by January 1 otherwise the County has to apply for an extension.
 - c. **SHERIFF'S DEPARTMENT REPORT**
Bob Wolfe and Lt. Isham reported that deputies were called out to a house in West Salem after scrap metal collectors found a skeleton in a cooler. After evaluation by a deputy, it was found that the skeleton was in fact, rubber. Chairman Pope and Lt. Isham expressed kudos to the Sheriff's Department for following protocol.
 - d. **SMOKE FREE PROPERTY**
Lynn Hall, Human Resources Analyst, and Greg Hansen informed the Board that the Department of Human Services and Polk County Human Services are continuing to encourage the County to pursue a 'Smoke-Free Property'. There is currently only a 10-foot buffer around entrances. Greg said that it is difficult to enforce a smoke free property, but the County will continue to support the tobacco prevention coordinator in her efforts. Greg warned that DHS is pushing to make Smoke-Free Properties a requirement for future grant awards, but until it is a requirement, the Board will refrain from making it a policy for the County.

Commissioner Pope adjourned the meeting at 10:07 a.m.

Minutes: Heather Alvarez

Approved: January 10, 2012