

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES December 28, 2011**

**1. CALL TO ORDER & ATTENDANCE**

At 9:02 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler and Commissioner Ainsworth were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:           Greg Hansen, Administrative Officer  
                              Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are ongoing, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

**3. COMMENTS (for items not on this agenda)**

Chairman Pope announced that there will be no Board of Commissioner's meeting next Tuesday, January 3, 2011 due to lack of a quorum.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
                              SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
                              SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF DECEMBER 21, 2011**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
                              SECONDED, TO APPROVE THE MINUTES OF DECEMBER 21, 2011.**

**MOTION PASSED UNANIMOUSLY.**

**6. ELECTION OF CHAIR**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO ELECT MIKE AINSWORTH AS BOARD CHAIR FOR 2012.**

**MOTION PASSED UNANIMOUSLY**

**7. ANNUAL AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2011**

Linda Fox introduced auditors Kevin Gienger and Brad Bingenheimer from Boldt, Carlisle & Smith, LLC, Certified Public Accountants, Salem, Oregon. They presented the audit report for the fiscal year ending June 30, 2011.

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO ACCEPT THE ANNUAL AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2011 PERFORMED BY BOLDT, CARLISLE & SMITH, LLC.**

**MOTION PASSED UNANIMOUSLY.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) ORDINANCE NO. 11-09 – LEGISLATIVE AMENDMENT LA 11-03**

Adopted Ordinance #11-09 in the matter of Legislative Amendment LA 11-03 to amend the standards for wineries in the Polk County Zoning Ordinance in order to be consistent with state law.

**(b) PUBLIC WORKS – CONTRACT NO. 11-215**

Approved contract #11-215, personal services contract with HW Lochner for on-call professional consulting and engineering services.

**(c) MENTAL HEALTH – CONTRACT NO. 11-216**

Approved contract #11-216, Amendment #2 to Contract #09-253 for Child and Adolescent Needs Screen pilot project.

Chairman Pope adjourned the meeting at 9:30 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Ainsworth, Chair

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Craig Pope, Commissioner

Minutes: Heather Alvarez  
Approved: January 4, 2012

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Jennifer Wheeler, Commissioner