

## **POLK COUNTY BOARD OF COMMISSIONERS**

**MINUTES December 07, 2011**

### **1. CALL TO ORDER & ATTENDANCE**

At 9:05 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:           Greg Hansen, Administrative Officer  
                              Dave Doyle, County Counsel  
                              Matt Hawkins, Human Resources & General Services Director

### **2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will conduct a public hearing regarding Legislative Amendment 11-03, regarding Winery Standard Updates on Wednesday, December 14, 2011 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will conduct a public hearing regarding Lot Line Adjustment LLA 10-10, Plan Amendment PA 10-04, and Zone Change ZC 10-04 (Hilltop Cemetery Maintenance District) on Wednesday, December 14, 2011 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will conduct a public hearing to consider a parcel-specific annexation into the SW Polk County Rural Fire Protection District on Wednesday, December 14, 2011 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

### **3. COMMENTS (for items not on this agenda)**

### **4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
                              SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF NOVEMBER 30, 2011**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF NOVEMBER 30, 2011.**

**MOTION PASSED UNANIMOUSLY.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

**(a) YOUTH PROGRAMS – CONTRACT NO. 11-205**

Approved contract #11-205, with Rebecca Young to provide contracted foster parent services to two Mentor Program youth.

**(b) YOUTH PROGRAMS – CONTRACT NO. 11-206**

Approved contract #11-206, with Alice Noble to provide contracted foster parent services to two Mentor Program youth.

**(c) MENTAL HEALTH – CONTRACT NO. 11-207**

Approved contract #11-207, with Allan Rainwater to provide after hours crisis on-call services.

**(d) RATIFIED VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC. FOR THE MONTH OF NOVEMBER, 2011.**

At 9:06 a.m., County Counsel announced that the Board would now meet in Executive Session for the purpose of discussing litigation matters with designated staff and counsel. Although the public will be excluded, no final decision may be taken in Executive Session. Media may attend but may not report on the meeting. A CD of the meeting is on file in the Board's office, but is confidential under ORS 192.660.

Chairman Pope called the meeting back into regular session at 9:34 a.m.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Chairman Pope adjourned the meeting at 9:35 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

Minutes: Heather Alvarez  
Approved: December 14, 2011

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Jennifer Wheeler, Commissioner