

## **POLK COUNTY BOARD OF COMMISSIONERS**

**MINUTES November 09, 2011**

### **1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:           Greg Hansen, Administrative Officer  
                              Austin McGuigan, Community Development Director  
                              Dave Doyle, County Counsel

### **2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

There will be no Board of Commissioners meeting on Wednesday, November 16, 2011 due to lack of a quorum.

The Board of Commissioners will attend a meeting with the Grand Ronde Tribal Council on Tuesday, November 29, 2011 from 1:30 p.m. – 2:15 p.m. at the Tribal Governance Center, Tribal Council Conference room, 9615 Grand Ronde Rd., Grand Ronde, OR 97347.

The Board of Commissioners will conduct a public hearing regarding proposed amendments to the Polk County Zoning Ordinance – Chapters 112, 128.500, 128.700, and 128.800 on Wednesday, November 30, 2011 at 9:00 a.m. in the Courthouse Conference Room.

### **3. COMMENTS (for items not on this agenda)**

### **4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
                              SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF NOVEMBER 2, 2011**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF NOVEMBER 2, 2011.**

**MOTION PASSED UNANIMOUSLY.**

**7. PUBLIC HEARING – PROPOSED AMENDMENTS TO CHAPTER 80 OF THE POLK COUNTY CODE OF ORDINANCES**

David Doyle, County Counsel said Polk County Code of Ordinances Chapter 80 addresses Building Codes. This proposed amendment changes the references to read 'current edition' instead of date specific, and adds new solar and specialty codes.

Chairman Pope opened the public hearing and asked if there was anyone who wished to testify. Hearing none, he closed the public hearing.

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE ENACTMENT OF ORDINANCE 11-08 PROVIDING AMENDMENTS TO POLK COUNTY CODE OF ORDINANCES CHAPTER 80.**

**MOTION PASSED UNANIMOUSLY.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

- (a) YOUTH PROGRAMS – CONTRACT NO. 11-188**  
Approved contract #11-188, Intergovernmental Agreement with Oregon Youth Authority for the provision of the Mentor and ILP Programs.
- (b) MENTAL HEALTH – CONTRACT NO. 11-189**  
Approved contract #11-189, with the Dallas School District for the continuation of a 3.0 FTE Mental Health Counselor/Services Position.
- (c) COMMISSION FOR CHILDREN & FAMILIES – CONTRACT NO. 11-190**  
Approved contract #11-190, with CASA to provide services to the "CASA" program.
- (d) COMMISSION FOR CHILDREN & FAMILIES – CONTRACT NO. 11-191**  
Approved contract #11-191, Amendment #1 to Contract #11-105 with the Oregon Commission for Children & Families.
- (e) SHERIFF'S OFFICE – CONTRACT NO. 11-193**  
Approved contract #11-193, with Michael C. White, M.D., to provide medical doctor services to the Jail facility.
- (f) HUMAN RESOURCES – NEW CLASS SPECIFICATIONS & SALARY RANGE**  
Approved new class specifications and salary range for an Eligibility Specialist.

**(g) HUMAN RESOURCES – NEW CLASS SPECIFICATIONS & SALARY RANGE**

Approved new class specifications and salary range for a COD Specialist.

Chairman Pope adjourned the meeting at 9:08 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner

Minutes: Heather Alvarez  
Approved: November 23, 2011