

**POLK COUNTY BOARD OF COMMISSIONERS**

**DATE & TIME:** November 2, 2011, 9:00 a.m.

**PLACE:** Polk County Courthouse, Dallas, Oregon

**THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.**

**PAGE:**

**AGENDA ITEMS**

- 1. CALL TO ORDER AND NOTE OF ATTENDANCE**
- 2. ANNOUNCEMENTS**
  - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.
  - (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.
  - (c) The Board of Commissioners will attend a meeting of the Local Public Safety Coordinating Council, Monday, November 7, 2011 at noon in the Courthouse conference room.
  - (d) The Board of Commissioners will attend a tour of the West Valley Housing Authority properties and offices on Tuesday, November 8, 2011. The tour will commence at 1:00 p.m. from the Board of Commissioners office, 850 Main St., Dallas, Oregon.
  - (e) The Board of Commissioners will conduct a public hearing regarding proposed amendments to the Polk County Code of Ordinances – Chapter 80, Wednesday, November 9, 2011 at 9:00 a.m. in the Courthouse Conference Room.
  - (f) The Board of Commissioners will be speaking at the Monmouth-Independence Chamber of Commerce luncheon on Wednesday, November 9, 2011 at noon in the Monmouth Public Library meeting room, 168 S Ecols St., Monmouth, OR 97361.
  - (g) There will be no Board of Commissioners meeting on Wednesday, November 16, 2011 due to lack of a quorum.
- 3. COMMENTS (for items not on this agenda)**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF CONSENT CALENDAR**
- 6. APPROVAL OF MINUTES OF OCTOBER 26, 2011**
- 7. PUBLIC HEARING – PROPOSED AMENDMENTS TO CHAPTER 31 OF THE POLK COUNTY CODE OF ORDINANCES**

Consider Ordinance #11-07 in the matter of enacting amendments to Chapter 31 of the Polk County Code of Ordinances.

(Dave Doyle, County Counsel)

## **CONSENT CALENDAR**

**(a) HUMAN RESOURCES – REVISED CLASS SPECIFICATIONS**

Approve revisions to the Engineer Survey Technician I class specifications.  
(Matt Hawkins, Human Resources Director)

**(b) SHERIFF'S OFFICE – CONTRACT NO. 11-182**

Approve contract #11-182, Personal Service Contract between Polk County and DMD Bruce Sellers to provide dental services to the Jail facility.  
(Greg Hansen, Administrative Officer)

**(c) SHERIFF'S OFFICE – CONTRACT NO. 11-183**

Approve contract #11-183, Personal Service Contract between Polk County and Shayla Ciullo to provide dental assistant services to the Jail facility.  
(Greg Hansen, Administrative Officer)

**(d) YOUTH PROGRAMS – CONTRACT NO. 11-184**

Approve contract #11-184, Intergovernmental Agreement #12193, between Polk County and Oregon Youth Authority for the provision of the Mentor and ILP Programs.  
(Bobbi Spencer, HHS Fiscal Coordinator)

**(e) MENTAL HEALTH – CONTRACT NO. 11-185**

Approve contract #11-185, Personal Service Contract between Polk County and Terry Harrington to provide sex offender treatment services for a Polk County Developmental Disability client.  
(Laura Bastien, HHS Contract Account Specialist II)

**(f) COMMUNITY DEVELOPMENT – CONTRACT NO. 11-186**

Approve contract #11-186, Amendment #2 to Contract #09-230 between Polk County and Environ International Corporation, for services relative to the Valsetz water storage concept.  
(Dave Doyle, County Counsel)

**(g) POLK COUNTY FAIR BOARD APPOINTMENT**

Re-appoint Linda Lambert (position 2) and Nita Wilson (position 3) to the Polk County Fair Board, terms to expire December 31, 2014.  
(Heather Alvarez, Board Secretary)

**(h) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC. FOR THE MONTH OF OCTOBER, 2011.**

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.**

**ADJOURNMENT**