

POLK COUNTY BOARD OF COMMISSIONERS

MINUTES November 2, 2011

1. CALL TO ORDER & ATTENDANCE

At 9:02 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler was present. Commissioner Pope was excused. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Human Resources Director
 Dave Doyle, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will attend a meeting of the Local Public Safety Coordinating Council, Monday, November 7, 2011 at noon in the Courthouse conference room.

The Board of Commissioners will attend a tour of the West Valley Housing Authority properties and offices on Tuesday, November 8, 2011. The tour will commence at 1:00 p.m. from the Board of Commissioners office, 850 Main St., Dallas, Oregon.

The Board of Commissioners will conduct a public hearing regarding proposed amendments to the Polk County Code of Ordinances – Chapter 80, Wednesday, November 9, 2011 at 9:00 a.m. in the Courthouse Conference Room.

The Board of Commissioners will be speaking at the Monmouth-Independence Chamber of Commerce luncheon on Wednesday, November 9, 2011 at noon in the Monmouth Public Library meeting room, 168 S Ecols St., Monmouth, OR 97361.

There will be no Board of Commissioners meeting on Wednesday, November 16, 2011 due to lack of a quorum.

3. COMMENTS (for items not on this agenda)

4. APPROVAL OF AGENDA

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
SECONDED, TO APPROVE THE AGENDA.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF CONSENT CALENDAR

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
SECONDED, TO APPROVE THE CONSENT CALENDAR.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF MINUTES OF OCTOBER 26, 2011

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
SECONDED, TO APPROVE THE MINUTES OF OCTOBER 26, 2011.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

**7. PUBLIC HEARING – PROPOSED AMENDMENTS TO CHAPTER 31 OF THE POLK COUNTY
CODE OF ORDINANCES**

David Doyle, County Counsel said Polk County Code of Ordinances Chapter 31 addresses Public Right of Way. This proposed amendment adds a penalty section for those that do not pay the proper fees and obtain the proper permits to work in the right of way. This will also allow the Public Works Department to recoup some losses incurred while having to repair work completed without a permit.

Commissioner Ainsworth opened the public hearing and asked if there was anyone who wished to testify. Hearing none, he closed the public hearing.

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
SECONDED, TO APPROVE THE ENACTMENT OF ORDINANCE 11-07
PROVIDING AMENDMENTS TO POLK COUNTY CODE OF ORDINANCES
CHAPTER 31.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

(a) HUMAN RESOURCES – REVISED CLASS SPECIFICATIONS

Approved revisions to the Engineer Survey Technician I class specifications.

(b) SHERIFF'S OFFICE – CONTRACT NO. 11-182

Approved contract #11-182, Personal Service Contract between Polk County and DMD Bruce Sellers to provide dental services to the Jail facility.

(c) SHERIFF'S OFFICE – CONTRACT NO. 11-183

Approved contract #11-183, Personal Service Contract between Polk County and Shayla Ciullo to provide dental assistant services to the Jail facility.

(d) YOUTH PROGRAMS – CONTRACT NO. 11-184

Approved contract #11-184, Intergovernmental Agreement #12193, between Polk County and Oregon Youth Authority for the provision of the Mentor and ILP Programs.

(e) MENTAL HEALTH – CONTRACT NO. 11-185

Approved contract #11-185, Personal Service Contract between Polk County and Terry Harrington to provide sex offender treatment services for a Polk County Developmental Disability client.

(f) COMMUNITY DEVELOPMENT – CONTRACT NO. 11-186

Approved contract #11-186, Amendment #2 to Contract #09-230 between Polk County and Environ International Corporation, for services relative to the Valsetz water storage concept.

(g) POLK COUNTY FAIR BOARD APPOINTMENT

Re-appointed Linda Lambert (position 2) and Nita Wilson (position 3) to the Polk County Fair Board, terms to expire December 31, 2014.

(h) RATIFIED VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC. FOR THE MONTH OF OCTOBER 2011.

Commissioner Ainsworth adjourned the meeting at 9:05 a.m.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Mike Ainsworth, Commissioner

Jennifer Wheeler, Commissioner

Minutes: Heather Alvarez
Approved: November 9, 2011