

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES October 26, 2011**

**1. CALL TO ORDER & ATTENDANCE**

At 9:01 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:               Greg Hansen, Administrative Officer  
                                  Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will conduct a public hearing regarding proposed amendments to the Polk County Code of Ordinances – Chapter 31, Wednesday, November 2, 2011 at 9:00 a.m. in the Courthouse Conference Room.

The Board of Commissioners will attend a meeting of the Local Public Safety Coordinating Council, Monday, November 7, 2011 at noon in the Courthouse conference room

**3. COMMENTS (for items not on this agenda)**

Staff announced that there would be no Board of Commissioners meeting on Wednesday, November 16, 2011 due to lack of a quorum.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
                                  SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF OCTOBER 19, 2011**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF OCTOBER 19, 2011.**

**MOTION PASSED UNANIMOUSLY.**

**7. ADMINISTRATIVE OFFICER PERFORMANCE EVALUATION**

The Board of Commissioners completed the performance evaluation for Greg Hansen, Administrative Officer. The Board praised Greg for his hard work, and appreciates all the he does for the County. Greg thanked the Commissioners for making his job rewarding and enjoyable.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

**(a) RESOLUTION NO. 11-18 – POLK COUNTY PLANNING PROJECTS**

Adopted Resolution #11-18 in the matter of initiating the legislative amendment process for Polk County Planning Projects.

**(b) MENTAL HEALTH - CONTRACT NO. 11-181**

Approved contract #11-181, Modification #1 to Contract #11-137 between Falls City School District and Polk County to perform school mental health services.

**(c) MENTAL HEALTH LEASE**

Approved one-year renewal option with Julia Cummings (Landlord) for office space located at 289 E. Ellendale, Suites 301- 303.

Chairman Pope adjourned the meeting at 9:09 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner

Minutes: Heather Alvarez  
Approved: November 2, 2011