

**POLK COUNTY BOARD OF COMMISSIONERS**

**DATE & TIME:** October 19, 2011, 9:00 a.m.

**PLACE:** Polk County Courthouse, Dallas, Oregon

**THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.**

**PAGE:**

**AGENDA ITEMS**

- 1. CALL TO ORDER AND NOTE OF ATTENDANCE**
- 2. ANNOUNCEMENTS**
  - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.
  - (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.
  - (c) The Board of Commissioners will attend a Department of Forestry Tour of Black Rock State Forestland recreation area on Wednesday, October 19, 2011. The Commissioners will be leaving from the Polk County Courthouse, 850 Main St. Dallas, OR 97338, at 10:00 a.m.
  - (d) The Board of Commissioners will conduct a public hearing regarding proposed amendments to the Polk County Code of Ordinances – Chapter 31, Wednesday, November 2, 2011 at 9:00 a.m. in the Courthouse Conference Room.
- 3. COMMENTS (for items not on this agenda)**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF CONSENT CALENDAR**
- 6. APPROVAL OF MINUTES OF OCTOBER 12, 2011**

**CONSENT CALENDAR**

- (a) PLANNING - CONTRACT NO. 11-178**

Approve contract #11-178, between Robert Oliver and Polk County to act as Hearings Officer.  
(David Doyle, County Counsel)
- (b) PCCCF – CONTRACT NO. 11-179**

Approve contract #11-179, between Easter Seals Oregon and Polk County for the Healthy Start Program 2011-2013 Biennium.  
(Bobbi Spencer, HHS Fiscal Coordinator)

**(c) WEST VALLEY HOUSING AUTHORITY APPOINTMENT**

Appoint LaVay Jeffries (position 5) to the West Valley Housing Authority Board of Directors, term to expire September 30, 2015.

(Heather Alvarez, Board Secretary)

**(d) HUMAN RESOURCES – REVISED CLASS SPECIFICATION**

Approve the revised class specification for Parole and Probation Officer III.

(Matt Hawkins, Human Resources Director)

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.**

**ADJOURNMENT**