

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES October 19, 2011

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Human Resources Director
 Dave Doyle, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will attend a Department of Forestry Tour of Black Rock State Forestland recreation area on Wednesday, October 19, 2011. The Commissioners will be leaving from the Polk County Courthouse, 850 Main St. Dallas, OR 97338, at 10:00 a.m.

The Board of Commissioners will conduct a public hearing regarding proposed amendments to the Polk County Code of Ordinances – Chapter 31, Wednesday, November 2, 2011 at 9:00 a.m. in the Courthouse Conference Room.

3. COMMENTS (for items not on this agenda)

4. APPROVAL OF AGENDA

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH
 SECONDED, TO APPROVE THE AGENDA.**

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
 SECONDED, TO APPROVE THE CONSENT CALENDAR.**

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF October 12, 2011

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF OCTOBER 12, 2011.

MOTION PASSED UNANIMOUSLY.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

(a) PLANNING - CONTRACT NO. 11-178

Approved contract #11-178, between Robert Oliver and Polk County to act as Hearings Officer.

(b) PCCCF – CONTRACT NO. 11-179

Approved contract #11-179, between Easter Seals Oregon and Polk County for the Healthy Start Program 2011-2013 Biennium.

(c) WEST VALLEY HOUSING AUTHORITY APPOINTMENT

Appointed LaVay Jeffries (position 5) to the West Valley Housing Authority Board of Directors, term to expire September 30, 2015.

(d) HUMAN RESOURCES – REVISED CLASS SPECIFICATION

Approved the revised class specification for Parole and Probation Officer III.

At 9:02 a.m., County Counsel announced that the Board would now meet in Executive Session for the purpose of discussing litigation matters with designated staff and counsel. Although the public will be excluded, no final decision may be taken in Executive Session. Media may attend but may not report on the meeting. A CD of the meeting is on file in the Board's office, but is confidential under ORS 192.660.

Commissioner Pope called the meeting back into regular session at 9:33 a.m.

BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.

Chairman Pope adjourned the meeting at 9:33 a.m.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Mike Ainsworth, Commissioner

Jennifer Wheeler, Commissioner

Minutes: Heather Alvarez
Approved: October 26, 2011