

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING – OCTOBER 4, 2011
MINUTES

1. At 9:04 a.m., Chairman Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Wheeler were present.
2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE MINUTES OF SEPTEMBER 27, 2011.**

MOTION PASSED UNANIMOUSLY.

3. **COUNTY MISSION STATEMENT**

Greg Hansen, County Administrator, informed the Board that the County mission statement, strategic goals, and issues were developed by the Department Heads in the mid 1990's, and have not been reviewed or updated since. Greg asked if the new Commissioners' would like to update or modify these.

BY CONSENSUS, THE BOARD AGREED TO KEEP THE COUNTY MISSION STATEMENT, STRATEGIC GOALS, AND ISSUES UNCHANGED.

The Board expressed concern with the County slogan "Polk County...where good things happen," and would like to look at something different.

4. **AOC AND NACO DUES**

Greg Hansen informed the Board that the County received an invoice for the annual dues for AOC and NACO. AOC dues include PERS, County Forest, etc. In order to keep insurance through CCIS, the County has to have a membership with AOC. Greg reported that the cost of the dues is insignificant compared to the premium increase if the County were to switch insurance carriers.

BY CONSENSUS, THE BOARD DIRECTED GREG HANSEN TO PAY THE ANNUAL DUES FOR AOC AND NACO.

5. **AOC CONFERENCE**

Greg Hansen informed the Board that the AOC conference is coming up and wanted to know which Commissioners wanted to attend, so hotel reservations can be made. The conference runs Monday – Thursday evening, with the Product Tasting being the last night. Commissioner Pope said he will attend for the week. Greg will attend at least 2 days. Commissioners Wheeler and Ainsworth have yet to decide if they will attend.

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- (a) **OUT-OF-STATE TRAVEL REQUEST**

Dean Bender, Emergency Operations/Support Services Manager would like to attend the International Association of Emergency Managers Training Professional Development Track in Las Vegas in November. Dean will be able to get partial reimbursement back from the State through the Emergency Management Performance Grant.

BY CONSENSUS, THE BOARD APPROVED THE OUT-OF-STATE TRAVEL REQUEST.

(b) COMCAST APPEAL

Doug Schmidt, Assessor, and Linda Fox, Treasurer reported that the Department of Revenue is appealing the Comcast tax court decision. This process is expected to take at least one year. Doug is requesting that the County modify the Comcast tax statement to deferred credit billing, which would stop the interest from accruing. This would be about a \$180,000 refund to Comcast this year. If the Department of Revenue loses their appeal, Comcast's refund would have already been given; if the Department of Revenue wins, then the County would bill them after the appeal for taxes owed. This is not an ideal solution, but it limits the exposure to the tax districts.

BY CONSENSUS, THE BOARD AGREED TO FOLLOW THE RECOMMENDATIONS OF DOUG SCHMIDT AND CHANGE THE COMCAST BILLING TO DEFERRED CREDIT.

Doug also reported that he will have the tax roll finished by Friday. The assessed value went up approximately 2.5% for the year.

(c) SIGNATURE AUTHORITY

Stacie Chance requested that Jenny Wilfong, the new Health and Human Services Fiscal Manager be added as a signor for payment authorization. The Board directed Stacy to submit an updated Signature Authority Form to make this change.

(d) PRODUCT TASTING

Chairman Pope announced that Marion County has requested approval for them to solicit Polk County business for products for the AOC Product Tasting Event at the AOC Conference.

BY CONSENSUS, THE BOARD AGREED TO ALLOW MARION COUNTY TO SOLICIT POLK COUNTY BUSINESSES FOR PRODUCTS FOR THE AOC PRODUCT TASTING EVENT.

Chairman Pope adjourned the meeting at 9:49 a.m.

Minutes: Heather Alvarez
Approved: October 11, 2011