

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES June 22, 2011**

At 9:04 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:               Greg Hansen, Administrative Officer  
                                  Dave Doyle, County Counsel  
                                  Bob Wolfe, Sheriff  
                                  Jeff Isham, Lieutenant  
                                  Barbara Shipley, Lieutenant  
                                  Matt Hawkins, Human Resources Manager

**2. ANNOUNCEMENTS**

Chairman Pope announced that regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Chairman Pope announced that Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

Chairman Pope announced that the Board of Commissioners would conduct a public hearing regarding the adoption of the Fiscal Year 2011-2012 Budget, Wednesday, June 29, 2011 at 9:00 a.m. in the Courthouse conference room.

Chairman Pope announced that the Board of Directors for the Polk County 4-H, Master Gardner, Agriculture, Forestry Extension District will hold a public hearing regarding the adoption of the Fiscal Year 2011-2012 Budget, Wednesday, June 29, 2011 at 1:30 p.m. in the Courthouse conference room.

**3. COMMENTS (for items not on this agenda)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
                                  SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY A UNANIMOUS VOTE.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY A UNANIMOUS VOTE.**

**6. APPROVAL OF MINUTES OF JUNE 15, 2011**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF JUNE 15, 2011.**

**MOTION PASSED BY A UNANIMOUS VOTE.**

**7. YEAR END MODIFICATIONS – 2010-2011 BUDGET(Resolution No. 11-09)**

Greg Hansen, Administrative Officer, explained that each year the County modifies the current budget through resolution. Prior to the end of the fiscal year, the Budget Officer makes year-end adjustments to the current budget to prevent violating Oregon budget law (overspending appropriation authority, negative fund balances, etc.) He is recommending the Board adopt Resolution# 11-09 in this matter.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO ADOPT RESOLUTION NO. 11-09.**

**MOTION PASSED BY A UNANIMOUS VOTE**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**a) EXTENSION – INTERGOVERNMENTAL AGREEMENT**

Approved an agreement between Polk County and Oregon State University to provide educational programs in the County.

**b) PUBLIC HEALTH – CONTRACT NO. 11-67**

Approved Contract #11-67 between Polk County and West Valley Hospital to provide lab work and x-rays.

**c) HUMAN SERVICES – CONTRACT NO. 11-68**

Approve Contract #11-68 between Polk County and American Payroll Corp. to provide comprehensive in-home support services for adults.

**d) GENERAL SERVICES – CONTRACT NO. 11-71**

Approve Contract #11-71 between Polk County and Chuck Hildebrandt for Building Maintenance Supervisor services.

At 9:17 a.m., the County Counsel announced that the meeting was recessed to Executive Session to deliberate with persons designated to carry on labor negotiations for Polk County. The statute allowing an executive session to conduct deliberations with persons designated to carry on labor negotiations for Polk County was announced. Although the public will be excluded, no vote may be taken in Executive Session. Media may attend but may not report on the meeting. A CD of the meeting is on file in the Board's office, but is confidential under ORS 192.660.

Chairman Pope called the meeting back in to regular session and adjourned the meeting at 10:27 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner

Minutes: Rick Davisson  
Approved: June 29, 2011