

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING – JUNE 21, 2011
MINUTES

1. At 9:04 a.m., Chairman Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF JUNE 14, 2011.**

MOTION PASSED UNANIMOUSLY.

3. **SALARY RANGE ADJUSTMENT FOR MENTAL HEALTH ADDICTIONS SUPERVISOR**

Matt Hawkins, Human Resources Director, said when the Board approved a salary range adjustment for several mental health positions, this position was overlooked because it was vacant. This request is to make it more in line with the other positions that received salary range increases. The current salary for this position is \$4,359 - \$5,512. The proposed salary range for the Mental Health Addictions Supervisor will be \$4,532 - \$5,732.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE A NEW SALARY RANGE FOR MENTAL HEALTH ADDICTIONS SUPERVISOR.

MOTION PASSED UNANIMOUSLY.

4. **SALARY RANGE ADJUSTMENT FOR LEAD JUVENILE PROBATION OFFICER**

Matt Hawkins, Human Resources Director, said this request comes as a direct result of the collective bargaining process with AFSCME. The current salary range for Lead Juvenile Probation Officer is \$3,735 - \$4,726. The proposed salary range will be \$3,883 - \$4,915.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE A NEW SALARY RANGE FOR LEAD JUVENILE PROBATION OFFICER.

MOTION PASSED UNANIMOUSLY.

5. **FAIRGROUNDS NAME CHANGE**

Tina Andersen, Polk County Fair Manager, said they are currently operating under the name "Polk County Fair." They are changing the name to "Polk County Fairgrounds and Event Center." The Fair Board wants to be sure that the name change will not effect their funding from the State.

Greg Hansen, Administrative Officer said they will be operating as a DBA. The full title will be "Polk County Fairgrounds dba Polk County Fairgrounds and Event Center."

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE FAIRGROUNDS NAME CHANGE.

MOTION PASSED UNANIMOUSLY

6. **MASTER FEE SCHEDULE**

Greg Hansen, Administrative Officer, reviewed a draft copy of the proposed fee schedule for fiscal year 2011-2012 with the Board. All departments were sent a copy of their existing fees and were asked to make the necessary modifications. These changes are reflected in the proposed fee schedule. The revenue generated from the proposed fee increases is estimated between \$50,000 to \$100,000.

The Master Fee Schedule will appear on the Consent Calendar for June 29, 2011.

7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

(a) **RIVERBEND ROAD PARKING ISSUE**

Hansen said he has been contacted by a citizen regarding an unsafe parking problem on Riverbend Road. A multi-family housing unit has been constructed and the parking provided is insufficient. Residents or guests unable to find parking are parking along Riverbend Road. This is a narrow road that has a lot of truck traffic from the nearby gravel company. The complainant is inquiring as to the possibility of installing "No Parking" signs at this location.

The Board instructed Hansen to contact the Director of Public Works to explore the possibility of posting "No Parking" signs in this area.

(b) **HEALTH INSURANCE BIDS 2011 - 2012**

Hansen presented the bids. For the upcoming year, Kaiser Permanente rates will increase by 13.44% (AFSCME/FOPPO/Deputy DA, Non-rep) and by 15.52% for DSA members. Blue Cross/Blue Shield rates are increasing 3.94% for the DSA and increasing 3.94% for AFSCME/FOPPO/Non-reps on the combined medical/dental rate.

(c) **PARKING LOT UPDATE**

Hansen said that H & H Paving was the winning bidder on the Courthouse parking lot paving contract. Their bid was approximately \$35,100.

Chairman Pope adjourned the meeting at 9:50 a.m.

Minutes: Rick Davisson

Approved: June 28, 2011