

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES August 3, 2011**

**1. CALL TO ORDER & ATTENDANCE**

At 9:05 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were also present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:               Greg Hansen, Administrative Officer  
                                  Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Directors for the Polk County 4-H, Master Gardner, Agriculture, Forestry Extension District will meet to approve contract #11-01, selecting an auditor to perform the annual fiscal audits for 2010-2011 and 2011-2012, directly following the Board of Commissioners meeting on Wednesday, August 3, 2011 at 9:00 a.m. in the Courthouse conference room.

The Board of Commissioners will be meeting with Jerry Wyatt, Mayor Dalton, and Representative Jim Thompson on Tuesday, August 9, 2011 at 3pm in the City Manager's Conference Room.

The Board of Commissioners will conduct an inspection of the Polk County Jail, Wednesday, August 17, 2011 at noon.

**3. COMMENTS (for items not on this agenda)**

**4. APPROVAL OF AGENDA**

Greg Hansen presented an amendment to the Consent Calendar. In conjunction with the approval of the Community Corrections Plan (item c), Contract #11-143 with the Department of Corrections needs to be approved in order for Polk County Community Corrections to receive allocated monies from the State of Oregon.

**BY CONSENSUS, THE BOARD OF COMMISSIONERS APPROVED CONTRACT #11-143 WITH THE DEPARTMENT OF CORRECTIONS BE ADDED TO THE CONSENT CALENDAR AS ITEM (R).**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA AS AMENDED.**

**MOTION PASSED UNANIMOUSLY**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR AS AMENDED.**

**MOTION PASSED UNANIMOUSLY**

**6. APPROVAL OF MINUTES OF JULY 20, 2011**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF JULY 20, 2011.**

**MOTION PASSED UNANIMOUSLY**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) PUBLIC WORKS – ORDER NO. 11-12**

Adopted Order #11-12, in the matter of imposing speed restrictions on Robb Mill Rd.

**(b) RESOLUTION NO. 11-16 – DEFERRED COMPENSATION PLAN**

Adopted Resolution #11-16 in the matter of establishing a deferred compensation plan under the Oregon Savings Growth Plan.

**(c) RESOLUTION NO. 11-17 – COMMUNITY CORRECTION PLAN 2011-2012**

Adopted Resolution #11-17 in the matter of Approval of the Community Corrections Plan for the 2011-2012 Year.

**(d) POLK COUNTY – CONTRACT NO. 11-132**

Approved contract #11-132, between Polk County and Wave Division VII, LLC for a cable television franchise.

**(e) USDA/APHIS/WILDLIFE SERVICES – CONTRACT NO. 11-133**

Approved contract #11-133, between Polk County and USDA, APHIS, Wildlife Services for providing trapper services in fiscal year 2011-2012.

**(f) CODE ENFORCEMENT – CONTRACT NO. 11-134**

Approved contract #11-134, Personal Service Contract between Polk County and Jerry Jackson to provide Code Enforcement services.

**(g) TREASURER – CONTRACT NO. 11-135**

Approved Contract #11-135, between Polk County and Fidelity National Title Company of Oregon for title searches on 2010 foreclosures.

**(h) MENTAL HEALTH – CONTRACT NO. 11-137**

Approved contract #11-137, Personal Service Contract between Polk County and Falls City School District to provide a mental health counselor/services position.

- (i) **MENTAL HEALTH – CONTRACT NO. 11-138**  
Approved contract #11-138, Personal Service Contract between Polk County and Central School District to provide a mental health counselor/services position.
- (j) **MENTAL HEALTH – CONTRACT NO. 11-139**  
Approved contract #11-139, Subcontract between Polk County and Well Health Clinic to provide psychiatric and consultation services.
- (k) **MENTAL HEALTH – CONTRACT NO. 11-140**  
Approved contract #11-140, Personal Service Contract between Polk County and Tammy Chatfield to provide contract services.
- (l) **MENTAL HEALTH – CONTRACT NO. 11-141**  
Approved contract #11-141, Personal Service Contract between Polk County and Jack Lee Otterstrom to provide contract services.
- (m) **MENTAL HEALTH – CONTRACT NO. 11-142**  
Approved contract #11-142, Personal Service Contract between Polk County and Tim Taylor to provide contract services.
- (n) **CLERK’S FISCAL REPORT**  
Accepted the Clerk’s Biannual Fiscal Report under ORS 294.085
- (o) **SHERIFF’S FISCAL REPORT**  
Accepted the Sheriff’s Biannual Fiscal Report under ORS 294.085
- (p) **TREASURER’S FISCAL REPORT**  
Accepted the Treasurer’s Biannual Fiscal Report under ORS 294.085
- (q) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC. FOR THE MONTH OF JULY 2011.**
- (r) **COMMUNITY CORRECTIONS – CONTRACT NO. 11-143**  
Approved contract #11-143, Intergovernmental Agreement #4554 between Polk County and the State of Oregon Department of Corrections to receive allocated funds.

Chairman Pope adjourned the meeting at 9:07 a.m.

## **POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Mike Ainsworth, Commissioner

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Jennifer Wheeler, Commissioner

Minutes: Heather Alvarez  
Approved: August 10, 2011