

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING – JULY 5, 2011**  
**MINUTES**

1. At 9:02 a.m., Chairman Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth was present. Commissioner Wheeler was not present.
2. **MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF JUNE 28, 2011.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

3. **CHANGE TO THE COMMUNICATION TECHNOLOGY POLICY**

Dean Anderson, IT Director, presented an updated CT policy to the Board. With the recent switch from Groupwise email to Google (Gmail) email, the County employees now have remote access to their Gmail accounts. The updated policy informs employees that they must first have Department Head approval before accessing their Gmail accounts remotely.

Matt Hawkins informed the Board this new policy will help prevent non-exempt employees from claiming overtime for checking their emails while away from the office.

**BOARD APPROVED POLICY CHANGE.**

4. **TUITION REIMBURSEMENT REQUESTS**

Stacie Chance, Health and Human Services Assistant Director, submitted two requests for tuition reimbursement to the Board. She informed the Board of the Tuition Reimbursement Policy and stated that she has two employees, Tami Stump and Laura Bastien, who would like to participate in the program.

Tami Stump is enrolled in a class through Chemeketa Community College, which will assist her in her employment with Polk County.

Laura Bastien has already passed her class, however, Stacie informed the Board the paper work was not presented prior to the class due to a paper work mistake in Health and Human Services.

**BOARD APPROVED BOTH REQUESTS.**

5. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- (a) **DALLAS CHAMBER REQUEST**

Chelsea Pope, Executive Director of the Chamber, presented a request to the Board allowing the Good Vibrations Motorcycle Rally to use the Academy Building parking lot on July 16<sup>th</sup>.

**BOARD APPROVED THE REQUEST.**

- (b) **OYA RFP**

Greg Hansen, Administrative Officer, and Stacie Chance, Health and Human Services Assistant Director, informed the Board, Youth Programs has filed an RFP with Oregon Youth Authority to increase services in the Independent Living Program (ILP). Youth Programs has received approval to receive two more individuals in the OYA ILP program.

Greg informed the Board OYA is requiring the County to sign the paper work stating that they will accept the two new positions.

**BOARD DIRECTED GREG HANSEN TO SIGN THE PAPER WORK.**

Chairman Pope adjourned the meeting at 9:40 a.m.

Minutes: Matt Hawkins

Approved: July 12, 2011