

POLK COUNTY BOARD OF COMMISSIONERS

DATE: June 29, 2011
TIME: 9:00 a.m.
PLACE: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.

PAGE: **AGENDA ITEMS**

1. **CALL TO ORDER AND NOTE OF ATTENDANCE**
2. **ANNOUNCEMENTS**
 - (a) **Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.**
 - (b) **Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m.. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.**
 - (c) **The Board of Directors for the Polk County 4-H, Master Gardner, Agriculture, Forestry Extension District will hold a public hearing regarding the adoption of the Fiscal Year 2011-2012 Budget, Wednesday, June 29, 2011 at 1:30 p.m. in the Courthouse conference room.**
3. **COMMENTS (for items not on this agenda)**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF CONSENT CALENDAR**
6. **APPROVAL OF MINUTES OF June 22, 2011**
7. **WORKERS' COMPENSATION INSURANCE – CARRIER SELECTION**

Consider selecting CCIS as the Worker's Compensation Insurance carrier for the County.
(Greg Hansen, Administrative Officer)
8. **GENERAL LIABILITY/PROPERTY INSURANCE- FISCAL YEAR 2011-2012**

Consider purchasing liability and property insurance policies for fiscal year 2011-2012
(Greg Hansen, Administrative Officer)
9. **PUBLIC HEARING–ADOPTION OF THE 2011-2012 BUDGET–RESOLUTION NO. 11-13**

Adopt Resolution #11-13 in the matter of approving the recommended budget and the levying of taxes for fiscal year 2011-2012.
(Greg Hansen, Administrative Officer)

CONSENT CALENDAR

- (a) **RESOLUTION NO. 11-10 – MASTER FEE SCHEDULE**
Adopt Resolution #11-10 in the matter of fees for services performed by County agencies.
(Greg Hansen, Administrative Officer)

- (b) **RESOLUTION NO. 11-11 – ENDING FUND BALANCES**
Adopt Resolution #11-11 in the matter of specifying the order in which amounts are expended in governmental funds.
(Linda Fox, Treasurer)

- (c) **RESOLUTION NO. 11-12 – INTER-FUND LOANS**
Adopt Resolution #11-12 in the matter of authorizing temporary inter-fund loans when funds experience a short term deficit cash situation.
(Greg Hansen, Administrative Officer)

- (d) **SHERIFF – CONTRACT NO. 11-73**
Approve Contract #11-73 between Polk County and the State Marine Board for Law Enforcement Marine Services.
(Dean Bender – Emergency Operations/Support Services Manager)

- (e) **JUVENILE DEPARTMENT – CONTRACT NO. 11-74**
Approve Contract #11-74 between Polk County and the Oregon Youth Authority to receive a grant in the amount of \$312,258 for juvenile services.
(Bobbi Spencer, HHS Fiscal Coordinator)

- (f) **YOUTH PROGRAMS – CONTRACT NO. 11-75**
Approve Contract #11-75 between Polk County and Carrie Killkenny in the amount of \$41,400 to provide Mentor Program services.
(Bobbi Spencer, HHS Fiscal Coordinator)

- (g) **JUVENILE DEPARTMENT – CONTRACT NO. 11-76**
Approve Contract #11-76 between Polk County and the Oregon Department of Transportation for Juvenile Community Service youth work crews to perform roadside clean up efforts at a rate of \$300 per day.
(Bobbi Spencer, HHS Fiscal Coordinator)

- (h) **JUVENILE DEPARTMENT – CONTRACT NO. 11-77**
Approve Contract #11-77 between Polk County and Yamhill County for the purchase of detention services. The agreement is for the purchase of three beds for 365 days at the rate of \$169 per bed.
(Bobbi Spencer, HHS Fiscal Coordinator)

- (i) **YOUTH PROGRAMS - CONTRACT NO. 11-78 (amendment #1 to cont. #09-93)**
Approve Contract #11-78 between Polk County and the Oregon Youth Authority to provide funding in the amount of \$131,244.68 for services in Youth Programs for the months of July, August and September 2011.
(Bobbi Spencer, HHS Fiscal Coordinator)

- (j) **YOUTH PROGRAMS - CONTRACT NO. 11-79**
Approve Contract #11-79 between Polk County and Janet Loerts in the amount of \$49,482 to provide Mentor Program services
(Bobbi Spencer, HHS Fiscal Coordinator)

- (k) PUBLIC HEALTH – CONTRACT NO. 11-80**
Approve Contract #11-80 between Polk County and Inge G. Daeschel to provide services as a Registered Dietician. There is no fiscal impact to the budget.
(Laura Bastien, HHS Contract-Account Specialist II)
- (l) YOUTH PROGRAMS – CONTRACT NO. 11-81**
Approve Contract #11-81 between Polk County and Melissa Saxman in the amount of \$27,600 to provide proctor home services.
(Bobbi Spencer, HHS Fiscal Coordinator)
- (m) YOUTH PROGRAMS – CONTRACT NO. 11-82**
Approve Contract #11-82 between Polk County and James Kerne in the amount of \$27,600 to provide proctor home services.
(Bobbi Spencer, HHS Fiscal Coordinator)
- (n) INFORMATION SERVICES – CONTRACT NO. 11-83**
Approve Contract #11-83 between Polk County and the State of Oregon, Department of Revenue, to receive a grant in the amount of \$44,571 for improvements to the County’s mapping system.
(Dean Anderson, Information Technology Director)

THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.

ADJOURNMENT