

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES March 9, 2011**

At 9:00 a.m., Chairman Propes declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth was present. Commissioner Pope was excused. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:               Greg Hansen, Administrative Officer  
                                  Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Chairman Propes announced that regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Chairman Propes announced that Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

Chairman Propes announced that the Board of Commissioners will attend a Willamette River Channel Maintenance Group meeting aboard the Willamette Queen, Riverfront Park, 200 Water Street NE, Salem, Oregon, Wednesday, March 9, 2011 at 2:00 p.m.

Chairman Propes announced that the Board of Commissioners will conduct a tour of the County road system, Monday, March 21, 2011 beginning at 9:00 a.m. at the Courthouse.

**3. COMMENTS (for items not on this agenda)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, CHAIRMAN PROPEs SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, CHAIRMAN PROPEs SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**6. APPROVAL OF MINUTES OF MARCH 2, 2011**

**MOTION: COMMISSIONER AINSWORTH MOVED, CHAIRMAN PROPESE SECONDED, TO APPROVE THE MINUTES OF MARCH 2, 2011.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

At 9:01 a.m., Chairman Propes asked if there was any need for Executive Session. Staff responded that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) 2011-2013 COMMUNITY DISPUTE RESOLUTION PROGRAM GRANTS**

Adopted Resolution #11-03 in the matter of participation in funding activities of the Oregon Dispute Resolution Commission.

**(b) HUMAN RESOURCES – REVISED CLASS SPECIFICATION**

Approved the revised class specification for Community Development Administrative Service Manager.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Propes, Chair

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Craig Pope, Commissioner

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Mike Ainsworth, Commissioner

Minutes: Jennifer Wheeler  
Approved: March 16, 2011