

## **POLK COUNTY BOARD OF COMMISSIONERS**

**MINUTES February 16, 2011**

### **1. CALL TO ORDER AND NOTE OF ATTENDANCE**

At 9:00 a.m., Chairman Propes declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Ainsworth were present. A CD of the proceedings is on file in the Board of Commissioners Office.

Staff present:                   Greg Hansen, Administrative Officer  
                                      Dave Doyle, County Counsel

### **2. ANNOUNCEMENTS**

Chairman Propes announced that regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Chairman Propes announced that Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

Chairman Propes announced that the Board of Commissioners will conduct an inspection of the Polk County Jail, Wednesday, February 16, 2011 at noon.

Chairman Propes announced that the Board of Commissioners will attend a meeting of the Polk County Service Center Building Committee, Friday, February 25, 2011 at 10:30 a.m. in the Courthouse conference room.

### **3. COMMENTS (for items not on this agenda)**

### **4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED,  
TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

### **5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED,  
TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF February 9, 2011**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF FEBRUARY 9, 2011.**

**MOTION PASSED UNANIMOUSLY.**

At 9:01 a.m., Chairman Propes announced that the meeting was recessed to Executive Session for the purpose of discussing the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660(2)(h) and to negotiate real property transactions pursuant to ORS 192.660(2)(e), which permit the Board to meet for Executive Session. Representatives of the news media shall be allowed to attend. All other members of the audience are asked to leave the room. Although the public will be excluded, no vote may be taken in Executive Session. Media may attend but may not report on the meeting.

Chairman Propes went back into regular session and adjourned the meeting at 9:55 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) PLANNING – ORDINANCE NO. 11-01**

Adopted Ordinance #11-01 in the matter of Plan Amendment PA 10-05 and Zone Change ZC 10-06 on an approximately 162.2 acre property zoned Timber Conservation at Township 7S, Range 4W, Section 14, Assessment Map Tax Lot 500 and Township 7S, Range 4W, Section 15, Assessment Map Tax Lot 1900.

**(b) PLANNING – ORDER NO. 11-03**

Adopted Order #11-03 in the matter of an appeal of Property Line Adjustment applications LLA 10-29, LLA 10-30, and LLA 10-31.

**(c) MENTAL HEALTH – CONTRACT NO. 11-14**

Approved contract #11-14, amendment #12 to contract #05-07 between Polk County and the Mid-Valley Behavioral Care Network to incorporate changes for the MHO contract. This amendment replaces attachments A, D, E, G, H, I, J, and Q in their entirety.

**(d) GENERAL SERVICES – CONTRACT NO. 11-15**

Authorized Administrative Officer to sign contract #11-15 between Polk County and Arbuckle Costic Architects, Inc. to provide construction administration services for the Academy Building renovation.

**(e) GENERAL SERVICES – CONTRACT NO. 11-16**

Accepted low bid (\$1,310,105) and authorized Administrative Officer to sign contract #11-16 between Polk County and Baldwin General Contracting to renovate the Academy Building

**(f) PUBLIC WORKS – CONTRACT NO. 11-17**

Approved contract #11-17 between Polk County and the Oregon Department of Transportation for the purchase of right-of-way for the Ballston Railroad Crossing project.

**(g) PUBLIC WORKS – ORDER NO. 11-04**

Adopted Order #11-04 in the matter of the withdrawal of County Road status of Anderson Road.

**(h) PUBLIC WORKS – ORDER NO. 11-05**

Adopted Order #11-05 in the matter of the withdrawal of County Road status of E. A. Shirley Road.

**(i) PUBLIC WORKS – ORDER NO. 11-06**

Adopted Order #11-06 in the matter of the withdrawal of County Road status of Hadley Road.

**(j) PUBLIC WORKS – ORDER NO. 11-07**

Adopted Order #11-07 in the matter of the withdrawal of County Road status of Haener Road.

**(k) HUMAN RESOURCES - CLASS SPECIFICATIONS**

Approved revised salary range for Prescriber Support Specialist (\$2,573 - \$3,256).

**(l) GENERAL SERVICES – MEAL REIMBURSEMENT CHANGES**

Approved revised reimbursement rates for meals.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Propes, Chair

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Craig Pope, Commissioner

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Mike Ainsworth, Commissioner