

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES August 20, 2025

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst was present and Commissioner Gordon was absent.

Staff present: Greg Hansen, Administrative Officer
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED, TO APPROVE THE AGENDA.**

**BOTH VOTED YES.
MOTION PASSED BY VOTE OF THE QUORUM.**

5. APPROVAL OF MINUTES OF August 13, 2025

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED,
TO APPROVE THE MINUTES OF August 13, 2025.**

**BOTH VOTED YES.
MOTION PASSED BY VOTE OF THE QUORUM.**

6. APPROVAL OF CONSENT CALENDAR

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED,
TO APPROVE THE CONSENT CALENDAR.**

**BOTH VOTED YES.
MOTION PASSED BY VOTE OF THE QUORUM.**

7. DALLAS FOOD BANK UPDATE AND LETTER OF SUPPORT REQUEST

Eileen Diccico, Dallas Food Bank, introduced herself and stated that she was present today to talk about what the Dallas Food Bank has been up to in Dallas and to also ask for a letter of support because they are seeking to build a 3,000 square-foot facility to better serve more than 5,000 food-insecure individuals annually, 89% of whom reside in Polk County. The current 1,800 square-foot leased space in the Main Street Plaza has numerous shortfalls. A new facility will provide adequate space to serve the families in a more dignified manner. Mrs. Diccico shared some statistics on how many households they assist and she talked about the pick-up process in their office. She stated that lack of space has been an issue. Mrs. Diccico said that the building they are in is up for sale and their lease ends at the end of this year. Mrs. Diccico stated that they will be purchasing the property on their own as they have been saving up for this for 10 years and the City of Dallas will be applying for a \$1.5 million federal community development block grant. The current estimate for the costs of \$2.1 million, but they may bring the size of the building down to get the costs closer to \$1.96 million. Commissioner Pope asked why the cost of the building is \$700 square feet for a bare building and Mrs. Diccico answered his question. Commissioner Pope asked if she knows what the Ella Curran project is costing and Mrs. Diccico answered his question. Commissioner Pope asked if Marion County Food Share is contributing to this project and she said no, they help assist with getting different food into their facility. Commissioner Pope asked who else is planning to provide a letter support and Mrs. Diccico answered him. Commissioner Mordhorst asked if there are any contractors who support them and Mrs. Diccico answered his question. Commissioner Pope said they would take it under consideration and thanked her for her time.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**


- a) Polk County Contract No. 25-148, Regence
BlueCross BlueShield
(Rosana Warren, Public Health)
- b) Polk County Contract No. 25-150, Killian &
O'Halloran, Inc.
(Rosana Warren, Behavioral Health)

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:20 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda
Approved: August 27, 2025