

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES June 18, 2025**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Grand Ronde Sanitary District Board is meeting on June 18, 2025 at 9:15 a.m. The meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

A public meeting of the Polk County Board of Commissioners will be held on June 25, 2025, at 9:00 A.M. in the Polk County Courthouse. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2025 as approved by the Polk County Budget Committee.

A public meeting of the Polk County 4-H, Master Gardener, Agriculture, Forestry, Extension District will be held on June 25, 2025 at 10:00 am at Polk County Courthouse Conference Room, Dallas, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2025 as approved by the Polk County 4-H, Master Gardener, Agriculture, Forestry, Extension District Budget Committee.

**3. COMMENTS**

Chip North provided public comment in regards to driving on Fern Rd and the issues that he has with being a gravel road. He stated that he talked with former Commissioner Ainsworth about this and he had pointed out that he purchased the property with it being a gravel road. Commissioner Pope stated that they normally don't go back and forth in this setting but he would defer to Mr. Hansen to answer his question about dust oil. Mr. Hansen explained the County's process in applying dust oil on certain county roads.

**4. APPROVAL OF AGENDA**

Commissioner Gordon stated he planned to make changes to the consent calendar but would address that when we came to that item.

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON  
SECONDED, TO APPROVE THE AGENDA.**

**ALL VOTED YES  
MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**5. APPROVAL OF MINUTES OF June 11, 2025**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF June 11, 2025.**

**COMMISSIONER POPE ABSTAINED DUE TO BEING ABSENT. THE OTHER TWO VOTED YES.  
MOTION PASSED BY VOTE OF THE QUORUM.**

**6. APPROVAL OF CONSENT CALENDAR**

Commissioner Gordon wanted to pull item (b) Contract No. 25-99 and explained why he wanted to pull that contract. The Commissioners talked about their concerns and as of now Commissioner Gordon doesn't support it at all as of now.

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE CONSENT CALENDAR WITH THE REQUESTED CHANGES.**

**ALL VOTED YES.  
MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**7. MONTHLY TREASURERS' REPORT**

Steve Milligan, Polk County Treasurer, was not able to attend today's meeting but did send his report for the packet via email. Commissioner Gordon wanted to note that the statute requires this to be submitted by the 10th of each month.

**8. YEAR END MODIFICATIONS – 2024-2025 BUDGET & RESOLUTION NO. 25-09 –**

Greg Hansen, Administrative Officer, presented to the Board Resolution No. 25-09 in the matter of increasing appropriations and transferring appropriations within multiple funds for fiscal year 2024-2025. Mr. Hansen provided background information on this and is recommending they approve and sign it.

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE RESOLUTION NO. 25-09 IN THE MATTER OF INCREASING AND TRANSFERRING APPROPRIATIONS WITHIN MULTIPLE FUNDS FOR THE FISCAL YEAR 2024-2025.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

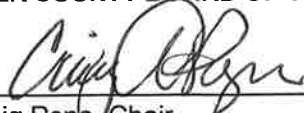
The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 25-94, Employment Agreement  
(Greg Hansen, Administrative Officer)
- b) ~~Polk County Contract No. 25-99, River of Life House~~  
~~(Jodi Merritt, Community Corrections Director)~~  
(This item was removed)
- c) Local Alcohol and Drug Policy Committee Membership,  
(Jodi Merritt, Community Corrections Director)
- d) Polk County Contract No. 25-101 (Amendment 1 to 23-49, DHS  
(Rosana Warren, Behavioral Health)

At 9:13 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session ended at 9:24 a.m. and Commissioner Pope adjourned the meeting.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Craig Pope, Chair

  
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Jeremy Gordon, Commissioner

  
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Lyle Mordhorst, Commissioner