

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES April 16, 2025

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon was present and Commissioner Mordhorst was absent.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

A public meeting of the Budget Committee for Polk County will be held in the Main Conference Room, Polk County Courthouse, 9:00 a.m., on Tuesday, April 22, 2025. The purpose of the meeting is to discuss the budget for fiscal year July 1, 2025 to June 30, 2026 and to receive the budget message and document. The public meeting will continue on Wednesday, April 23, 2025. Additional time is reserved for public comment at 10:30 a.m. Wednesday, April 23, 2025. A copy of the budget document may be inspected or obtained on or after April 18, 2025 at the Board of Commissioners' Office, Polk County Courthouse, during regular business hours. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed budget with the Budget Committee. Please advise the Board of Commissioners (503-623-9237) at least 24 hours in advance if you need special accommodations to attend or participate in the meeting virtually

3. COMMENTS

Anne Scheck read aloud a prepared statement commending the County Assessor for an exchange that occurred on a public Facebook Page. Mrs. Scheck then shared the exchange that occurred between the member of the public, herself and the Assessor.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

**BOTH VOTED YES.
MOTION PASSED BY VOTE OF THE QUORUM.**

5. APPROVAL OF MINUTES OF April 9, 2025

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF April 9, 2025.

**BOTH VOTED YES.
MOTION PASSED BY VOTE OF THE QUORUM.**

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

**BOTH VOTED YES.
MOTION PASSED BY VOTE OF THE QUORUM.**

7. LIBERTY HOUSE UPDATE – Kameron Wolfer & Alison Kelley

Kameron Wolfer & Alison Kelley, Liberty House, presenting a PowerPoint presentation to the Board and staff. Mr. Wolfer and Mrs. Kelley introduced themselves before starting their presentation and stated that they are here to express their gratitude to one of their main partners. Their presentation talked about child abuse and the lifelong physical and mental consequences if left untreated, responding to trauma from every angle, prevention education, services available for Polk County and they shared some data that showed the work being done inside of Polk County and its cities. Commissioner Pope asked a question about the data that was shown and how the population has been increasing but the numbers look to be staying the same and Mrs. Kelley answered his question. Next, they thanked the DA's Office for its leadership on the Polk County Child Abuse Multidisciplinary Team (MDT) and dedication in holding offenders accountable. Commissioner Pope asked them to give them a sense of capital or barriers they see when it comes to funding and Mrs. Kelley answered his question. Commissioner Gordon asked about phase 2 on the My Worth Program and wanted to know what that looks like and Mrs. Kelley talked about phase 1 and then phase 2 of the programs.

8. REVISED TELE-WORKSITE/REMOTE WORK POLICY – Matt Hawkins

Matt Hawkins, Admin Services Director, is recommending that the Board approve the proposed revisions for the tele-worksite/remote work policy. Mr. Hawkins provided background information and explained to the Commissioners what changes had been made to the policy. Commissioner Pope asked if this has been reviewed by all Department Heads and feedback given and Mr. Hawkins answers his question. Commissioner Gordon stated that he thinks it is a solid policy and he appreciates the extra attention to cyber security.

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE REVISED TELE-WORKSITE/REMOTE WORK POLICY.

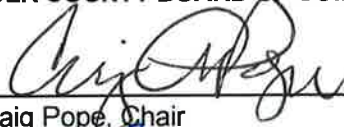
**BOTH VOTED YES.
MOTION PASSED BY VOTE OF THE QUORUM.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 25-39 (Amendment 5 to 24-36),
Oregon Health Authority
(Rosana Warren, Behavioral Health)
- b) Polk County Contract no. 25-44 (Amendment 2 to 15-169),
Moda Health Plan, Inc
(Rosana Warren, Public Health)
- c) Polk County Contract no. 25-45, Salem Health West Valley
(Rosana Warren, Public Health)
- d) Polk County Contract No. 25.42, Cigna Health & Life
Insurance Company
(Rosana Warren, Public Health)

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:39 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner