

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES February 5, 2025

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Homeless Prevention Advisory Council (AKA P.A.T.H.S) will be meeting on February 12, 2025 from 12:00 pm to 2:00 pm located at 1407 Monmouth Independence Hwy, Monmouth OR 97361.

3. COMMENTS

None

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

ALL COMMISSIONERS VOTED YES.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF January 29, 2025

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF January 29, 2025.

ALL COMMISSIONERS VOTED YES.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

ALL COMMISSIONERS VOTED YES.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. POLK COUNTY 6/30/2024 AUDIT

Brad Bingenheimer & Kathy Wilson, SingerLewak Auditors, presented the Polk County Audit for 6/30/2024 to the Board and staff. They handed out their report to the Commissioners and Administrative Officer. Next, Mr. Bingenheimer went over the report on the record. Mr. Bingenheimer talked about something called a past journal entry pertaining to the Opioid Settlement and explained what that means. Commissioner Gordon asked if this was something that they found in other jurisdictions and Mr. Bingenheimer stated, yes. Mrs. Wilson went over their finding of overexpenditures in the budget. Commissioner Pope asked about the letter to the Board and wanted to know why it was addressing the Commissioners and the Polk County Extension District. Mr. Bingenheimer explained why it is there and that there is a separate report prepared. Commissioner Gordon wanted to recognize them and county staff for their hard work on these reports. Mr. Bingenheimer wanted to thank the county staff as well for being very helpful in the auditing process. Commissioner Mordhorst thanked them for their hard work as well. Brad Bingenheimer & Kathy Wilson, SingerLewak Auditors, presented the Polk County Audit for 6/30/2024 to the Board and staff.

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO ACCEPT THE 6/30/2024 POLK COUNTY AUDIT.

ALL COMMISSIONERS VOTED YES.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**


- a) Polk County Contract No. 25-14 (Amendment 15 to 23-109), Oregon Health Authority
(Rosana Warren, Public Health)**
- b) Polk County Order No. 25-05, Appointing a member to the Fair Board
(Nicole Pineda, Executive Assistant to the Board)**

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:16 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda
Approved: February 12, 2025