

TUESDAY WORK SESSION AGENDA
January 7, 2025
Courthouse Conference Room

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173)
AT LEAST 24 HOURS IN ADVANCE IF YOU NEED SPECIAL ACCOMMODATIONS TO ATTEND OR TO PARTICIPATE IN THE
MEETING VIRTUALLY.

**Approximate
Time**

AGENDA

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| 9:00 a.m. | 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE |
| | 2. COMMENTS (for items not on this agenda and limited to 3 minutes) |
| | 3. APPROVAL OF THE AGENDA |
| | 4. APPROVE MINUTES OF December 31, 2024 |
| | 5. NON-LISTED ITEMS (Pursuant to ORS 192.640) |

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Board of Commissioners' conference room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m., and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on Every Monday in the Commissioners Conference Room at 850 main Street, Oregon.

The Polk Extension Service District will be meeting at 10:00 am on January 7th, 2025. The meeting will be in the main conference room located on the first floor of 850 Main St Dallas OR 97338.

The Polk County Board of Commissioners will be holding a Public Hearing on January 8th, 2024 at 9:00 AM and 6:30 PM located at 850 Main St Dallas. The purpose of the Public Hearings is to gather public comments in regards to the consideration of placing a Fairgrounds/Event Center local option tax on the May 13, 2025 ballot.

The Polk County Board of Commissioners will be holding a public meeting on January 8th, 2024 at 9:00 AM located at 850 Main St Dallas. The purpose of the public meeting is to designate a Hearings Officer hold a public hearing and receive the staff recommendation, hear testimony and receive evidence, and make a decision in regards to an application for a Solid Waste Transfer Facility Franchise.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board may schedule it accordingly.

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 31, 2024

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session and led the Board and attending audience in the Pledge of Allegiance. Commissioner Gordon and Commissioner Mordhorst were present.

2. COMMENTS (for items not on this agenda):

None.

3. AGENDA: **COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED TO APPROVE THE AGENDA**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

4. MINUTES: **COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST
SECONDED TO APPROVE THE MINUTES OF December 24, 2024**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. CONSENT CALENDAR:

**COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED TO APPROVE THE CONSENT CALENDAR.**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. FALLS CITY LETTER OF SUPPORT

AJ Foscoli, City of Falls City Manager, is requesting a letter of support from the Board of Commissioners for the Legislative Water Caucus – Water Needs Assessment that his city is undertaking and he needs the letter by January 3, 2025. Mr. Foscoli provided background information on what this is for and why this is important to the City of Falls City. Commissioner Mordhorst asked a clarifying question about the dollar amount that was listed in his request and Mr. Foscoli answered his question. Commissioner Pope asked about the estimated value of \$500k-\$1.5 million and how he came up with that number and Mr. Foscoli explained how they came up with that number and how it is a very rough estimate. He stated that this is why this assessment is so important. Commissioner Pope shared his concerns with this request and Mr. Foscoli responded to his concerns. Commissioner Gordon shared his input and agrees that there is a need for work on this bridge, but he wonders if they are in the right place to be making this request at this time. Commissioner Mordhorst asked for some additional details on the bridge and Mr. Foscoli answered him. Commissioner Mordhorst shared his concerns that he thinks the amount they are asking for is too low and wanted to know what happens if they are awarded that money, but the total cost is \$2.2 million. How does he plan to cover the difference? Mr. Foscoli responded to his question. Commissioner Gordon made recommendations to amend the letter of support. Commissioner Pope recommended revising the letter as well.

6. FY2025-2026 BUDGET CALENDAR

Greg Hansen, Administrative Officer, presented the FY2025-2026 Budget Calendar to the Board and is recommending that they approve the calendar into the record. Mr. Hansen stated that it is normally at this time that they name a Budget Officer.

**COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED TO NAME GREG HANSEN AS BUDGET OFFICER**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

**COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST
SECONDED TO APPROVE THE FY2025-2026 BUDGET CALENDAR**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. BOC CHAIR SELECTION FOR 2025

Commissioner Mordhorst nominated Craig Pope as BOC Chair for 2025

**COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED TO APPOINT COMMISSIONER POPE AS BOC CHAIR
FOR 2025**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

8. NON-LISTED ITEMS - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

None.

The following items were approved on the Consent Calendar:

- a) Polk County Contract No. 24-207 (Amendment 14 to 23-109), Oregon Health Authority (Rosana Warren, Public Health)

Commissioner Pope adjourned the meeting at 9:21 a.m.

Minutes: Nicole Pineda
Approved: January 7, 2025