

TUESDAY WORK SESSION AGENDA
October 15, 2024
Courthouse Conference Room

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173)
AT LEAST 24 HOURS IN ADVANCE IF YOU NEED SPECIAL ACCOMMODATIONS TO ATTEND OR TO PARTICIPATE IN THE
MEETING VIRTUALLY.

**Approximate
Time**

AGENDA

- | | |
|-----------|---|
| 9:00 a.m. | 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE |
| | 2. COMMENTS (for items not on this agenda and limited to 3 minutes) |
| | 3. APPROVAL OF THE AGENDA |
| | 4. APPROVE MINUTES OF October 8, 2024 |
| | 5. NESMITH PARK – CEMETERY DISCUSSION – Greg Hansen |
| | 6. ANDY RIGGS ROAD SPEED ZONE CHANGE – Todd Whitaker |
| | 7. NON-LISTED ITEMS (Pursuant to ORS 192.640) |

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Board of Commissioners' conference room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m., and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on Every Monday in the Commissioners Conference Room at 850 main Street, Oregon.

The Polk County Board of Commissioners will be attending the Polk County Local Public Safety Coordinating Council meeting on November 4, 2024 at 12:00 p.m., located at 850 Main St., Dallas, OR 97338.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
October 8, 2024

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session and led the Board and attending audience in the Pledge of Allegiance. Commissioner Gordon and Commissioner Mordhorst were present.

2. COMMENTS (for items not on this agenda):

None.

3. AGENDA: **COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED TO APPROVE THE AGENDA**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

4. MINUTES: **COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST
SECONDED TO APPROVE THE MINUTES OF October 1, 2024**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. POLK COUNTY FAIRGROUNDS UPDATE:

Tina Anderson and Tim Ray provided an update to the Board that went over a 2024 Annual Fair Report. The report highlighted the following items: Revenues, staffing, youth livestock auction, sponsorship, premiums, vendor booths, open class exhibits, 4H and FFA exhibits, fundraisers, Fair events and a Fair Board recap. Next, they went over the year-round highlights for the Fairgrounds. Mr. Ray also talked about the outreach to the community in regards to the Master Plan for the Fairgrounds and he said the feedback they received was very good, so they are hopeful. Commissioner Mordhorst praised them for the family area that they had this year and how happy kids and families were to have it there available to them. Mrs. Anderson thanked them for their help with getting a field cleared in order to make more room for parking. Commissioner Pope wanted to recognize everyone who was involved in the People Mover and Mr. Ray said they plan to do that further into the update.

Mr. Ray shared information on the facility usage, events, storage, concessions, grounds, buildings and equipment, overnight camping and he talked about how they are doing fiscally. Commissioner Pope asked what the official gratitude has been to David Rak who has helped so much with the People Mover and he asked them to work with Nicole Pineda, Executive Assistant to the Board of Commissioners, in order to properly recognize everyone who has donated to this project. Next, Mr. Ray stated there are discussions with the legislator in hopes to get some lottery funds to go towards fairgrounds, so they are hopeful for that. Mr. Ray stated that the Fair Board is still running short 2 positions and they are currently working on filling those positions. Commissioner Gordon told them great job and said that he and his son visited the fair this year 4 times. Commissioner Gordon wanted to talk about the upcoming levy and wanted to make sure they understand the importance of getting the word out to the community. Mr. Ray stated that he and Mrs. Anderson are more than prepared to get out there and spread the word. Greg Hansen, Administrative Officer, gave a handout to the Board that went over a timetable with his recommendations in order to get a levy on a May 2025 ballot. Next, he went over the process with the Board. The


handout also showed different scenarios showing the different amounts of money that could be brought in. The Commissioners asked questions about the Master Plan and what it would look like if everything were to pass. Mr. Hansen responded to their questions. Commissioner Pope thanked Mr. Hansen for his work and said these are good stepping stones to get them towards their plan. Mrs. Anderson talked about a couple large projects that have been put together that are projected to happen in 2025 or 2026, in which they also have received donations for. Mrs. Anderson wanted to talk about the potential dog shelter that might be going into the fairgrounds and she stated there are some updates that need to happen in some of her buildings in order to make this happen. Matt Hawkins, Admin Services Director, provided his input on this potential project as well. Commissioner Pope talked about getting an internal staff recommendation and potentially gaining signatures and Mr. Hansen stated that is not needed because this is a county initiative and that is not required. He recommends holding a public hearing and also holding some open houses to have those discussions with the public. Commissioner Pope wanted to make sure that this Board is ready to move forward in expediting a timeline so the Fair Board can move forward. Commissioner Gordon approves of the timeline but he thinks it will be best to start sooner rather than later. Mr. Hansen gave his recommendation for the next steps for the Fair Board. Commissioner Mordhorst is in total support. Commissioner Pope is also in support and stated they have received their direction. A member of the public asked a question about old dairy farm in Rickreall and mentioned the smell that is impacting the community. Commissioner Pope stated that he has been asking questions amongst the governing agencies and they have stated the ponds are permitted and his instincts as a farm boy tell him that the reason the smell is so bad is because the ponds are fermenting and that they are irrigating the fields with the waste from the ponds.

6. NON-LISTED ITEMS - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
None.

Commissioner Pope adjourned the meeting at 10:00 a.m.

Minutes: Nicole Pineda
Approved: October 15, 2024

MEMORANDUM

TO: Board of Commissioners
FROM: Todd Whitaker, Public Works Director 
DATE: 10/15/2024
SUBJECT: Andy Riggs Road Speed Zone Change

**Tuesday Board Meeting
10/15/2024**

RECOMMENDATION:

That the Board approves the speed recommendation from the Public Works Department to establish a permanent speed zone with appropriate signage following the Speed Zone investigation on Andy Riggs Road.

ISSUE:

A speed zone investigation has been performed by Public Works engineering staff. The speed zone recommendation following the investigation is 35 MPH.

BACKGROUND:

A resident adjacent to the single lane bridge on Andy Riggs Road initiated the request in September 2023 with complaints of speeding, vehicles failing to stop at the bridge, and enforcement claims of an inability to enforce a road with no posted speed limit.

The single lane bridge was placed in 2005, the roadway west of the bridge was dedicated to Polk County in 2007, and the bridge approaches and roadway west of the bridge were paved in 2015 which created a paved surface to Fire Hall Road, therefore increasing travel speeds along the roadway.

The section investigated is currently basic rule (55 MPH), by statute.

DISCUSSION:

Local residents requested the change in speed to be 35 MPH. The resident submitted a petition containing signatures from other local residents along Andy Riggs Road. Following receipt of said petition, Polk County verified the petition signatures via USPS certified mailings. 30 letters were sent out to local residents, 18 responses were received back, and 88% of the respondents agreed with the proposed Speed Zone to enhance safety of residents along Andy Riggs Road. This area was under the basic rule and the findings of the Speed Zone investigation concurred with the request of local residents at 35 MPH.

SUMMARY:

By accepting this speed zone, Andy Riggs Road would have a posted speed of 35 MPH on its entire length of 1.09 miles from Fire Hall Road to dead end.

FISCAL IMPACT:

The estimated fiscal impact would be less than \$1200 including labor, equipment, and materials to erect the signs.

OREGON DEPARTMENT OF TRANSPORTATION
Report of Speed Zone Investigation
ANDY RIGGS ROAD
Fire Hall Road to End of Road (MP 1.09)
Polk County
6/30/24

Recommendation: Establish speed zone order as shown below:

<u>Section</u>			<u>Existing</u>	<u>Recommended</u>
<u>Investigated:</u>				
From:	Fire Hall Road	MP 0.00	55 mph stat. (not posted)	35 mph
To:	End of Road	MP 1.09	55 mph stat. (not posted)	35 mph

Historical Background:

Investigation Requested by: Residents of Andy Riggs Road

Requested Speed: 35 mph

Previous Action: None

Investigation:

Section Length	1.09 miles
85% Speed	35 mph
50% Speed	28 mph
2020-2022 Crash Rate*	0
2023 Average Daily Traffic	100
Context	Inconsistent – Rural/Rural Community
Culture Type and Density	Moderate Residential/Rural
Horizontal Alignment	Tangent
Vertical Alignment	Mostly level with crest curve at MP 0.78
Curve Signs & Speed Riders	None
Existing Posted Speed	None (55 mph Stat.)
Recommended Speed	35 mph

*Accidents per Million Vehicle Miles

Roadway Data:

Surface	AC (metal on bridge)
Width	19' 4" – 21' 6" EoP to EoP; 12' (on bridge); 13' – 14' (approaches of bridge)
Lanes	2
Parking	Not Prohibited
Shoulders	0'-3' Unpaved improved - gravel
Intersecting Streets	1
Paved	1

Stopped	1
Signalized and Other	0
Pedestrian Activity	Low
Bike Activity	Low
Bicycle Lanes	0%
Sidewalks	0%
Marked Crosswalks	0
Enhanced Crosswalks	0
Transit	No

Crash Data:

Study Period	2020 - 2022
2016-2018 Total Accidents	0
2016-2018 Fatal K Crashes	0
2016-2018 Serious Injury A Crashes	0
2016-2018 Injury B and C Crashes	0
2016-2018 No Injury O Crashes	0
2016-2018 Section Crash Rate (R)	0
2018 Comparable Rate (r) <u>1/</u>	-
Deviation (R-r)	-

Spot Speed Data:

85% Speed	35 mph
50% Speed	28 mph
Pace Limits <u>2/</u>	25 – 34 mph
% in Pace	59%
Maximum Speed	43 mph
Posted Speed	55 mph (Stat.)
% Exceeding Posted Speed	0%
Computed 85 th Speed <u>3/</u>	35 mph
Recommended Speed	35 mph

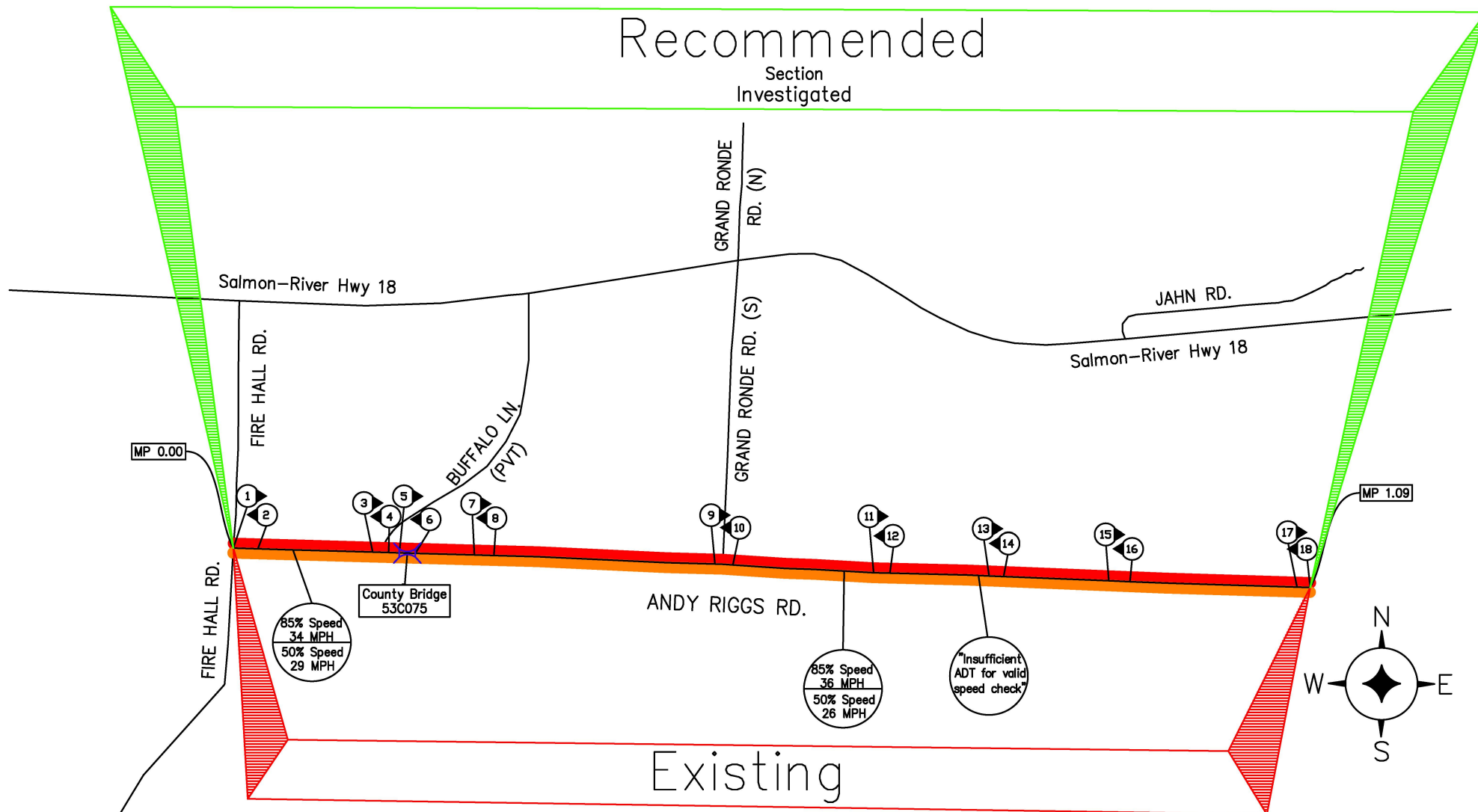
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- 1/ No comparable state rate available
2/ Ten mile-per-hour range containing the largest number of sample vehicles
3/ 85% speed minus deviation

Factors Influencing Recommendation:

Roadway characteristics, 85th% speed, narrow roadway with minimal shoulders, and a single lane bridge near the unincorporated community of Grand Ronde. Residents of Andy Riggs Road have petitioned to install a speed zone for the safety and wellbeing of residents and their families along Andy Riggs Road. The Polk County Sheriff's Office and Grand Ronde Tribal Police receive numerous complaints for this road, and both agencies claim to have the resources to patrol the road, which supports the decision to establish a speed zone with considerations of law enforcement capabilities.

Recommended

Section
Investigated





POLK COUNTY

PUBLIC WORKS

820 S.W. ASH STREET o DALLAS, OREGON 97338-2112
503-623-9287 o FAX 503-623-0897

Recd 10/3/23

☐ PRELIMINARY STUDY FEE \$50

☒ FULL STUDY FEE \$250

(Make checks payable to Polk County Public Works)

REQUEST FOR FULL SPEED ZONE INVESTIGATION

Name of Petitioner: John Parrott
Address: 28680 Andy Riggs RD
City/State/Zip: Grand Ronde, OR 97347
Phone: 503-866-0379
Email: JohnParrott49@gmail.com

Date Submitted: 9/22/2023

RECEIVED SEP 26 2023

SIGNATURE PETITION

ROAD NAME: Andy Riggs

SEGMENT DESCRIPTION: all of Andy Riggs Road
(Ex: 8305 Smith Road to 9505 Smith Road, Jones intersection to Doe intersection on Smith Rd, etc.)

We, the undersigned, petition Polk County for a reduction in speed on the aforementioned segment of road from the existing posted or statutory speed to 35 MPH.

We understand there is a \$50 preliminary study fee with a combined speed study fee of \$250; the initial \$50 will be included in the full speed investigation study fee of \$250.

PRINTED NAME

ADDRESS

SIGNATURE

John Morris

28685 Andy Riggs
Andy Riggs

John P. Morris

Antonio Diaz

8265 Grand Ronde Rd

Antonio Diaz

Sherry Coffey

28475 Andy Riggs Rd
Grand Ronde

Sherry Coffey

CONNIE LOCKWOOD

Connie Lockwood

28155 Andy Riggs

Kristi Haight

28035 Andy Riggs

Kristi Haight

Tommy Haight

28035 Andy Riggs

Tommy Haight

Patty Stratton

28870 1/2 Andy Riggs
PO Box 1155

Patty Stratton

Willie or
97396

Revised 8/25/2023

PRINTED NAME

ADDRESS

SIGNATURE

Tim & Nikki Grefsrud
 Cecil McGilvery
 Kaylene Barry

28000 Andy Riggs Rd
 28265 Andy Riggs Rd
 (Andy Riggs) corner of
 8260 Grand Ronde Rd
 8260

[Signature]
 Cecil S. McGilvery
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