

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES November 6, 2024**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Polk County Board of Commissioner's Meeting on November 12th, 2024 is cancelled.

**3. COMMENTS**

Mandy Straus provided public comment that was finishing a statement that she was reading aloud yesterday to the Commissioners. Her statement is directed to Commissioner Gordon and towards Sheriff Garton.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON  
SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**5. APPROVAL OF MINUTES OF October 30, 2024**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST  
SECONDED, TO APPROVE THE MINUTES OF October 30, 2024.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON  
SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**7. SECOND READING OF POLK COUNTY ORDINANCE NO. 24-06**

Morgan Smith, County Counsel, provided background information on what Polk County Ordinance No. 24-06 is and why he is recommending the Board sign and adopt this into the record. Mr. Smith stated that the first reading was completed on October 23, 2024 and today he would be completing the second reading. The Commissioners thanked Mr. Smith and stated they did not have any questions. Mr. Smith stated the second reading would take place two weeks from now on November 6, 2024.

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE AND SIGN POLK COUNTY ORDINANCE NO 24-06.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) **Property Values Appeals Board Appointment, Michael Sewell (Cole Steckley, PVAB Clerk)**
- b) **Polk County Contract No. 24-183 (Amendment 12 to 23-109, Oregon Health Authority Rosana Warren Rivera, Public Health)**

Commissioner Pope asked Mr. Hansen for an update on behalf of Mrs. Williams, County Clerk, and Mr. Hansen talked about the day and what the voter turnout looked like and the number of ballots that have been counted so far for our county. Mr. Hansen said that the Clerk did very well on her first major election and that the observation went very smoothly as well. Commissioner Mordhorst asked about the observers being able to observe after yesterday and Mr. Hansen said he wasn't sure about that and that would be a question for the Clerk and that he would follow up with her.

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:22 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Craig Pope, Chair

  
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Jeremy Gordon, Commissioner

  
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Lyle Mordhorst, Commissioner