

POLK COUNTY BOARD OF COMMISSIONERS

DATE: November 6, 2024
TIME: 9:00 a.m.
PLACE: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS AT (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR TO PARTICIPATE IN THE MEETING VIRTUALLY.

PAGE: **AGENDA ITEMS**

- 1. CALL TO ORDER AND NOTE OF ATTENDANCE**
- 2. ANNOUNCEMENTS**
 - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00am on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.
 - (b) The Polk County Board of Commissioner's Meeting on November 12th, 2024 is cancelled.
- 3. COMMENTS (for items not on this agenda and limited to 3 minutes)**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF THE MINUTES FROM October 30, 2024**
- 6. APPROVAL OF CONSENT CALENDAR**
- 7. SECOND READING OF POLK COUNTY ORDINANCE NO. 24-06 – Morgan Smith**

CONSENT CALENDAR

- a) Property Values Appeals Board Appointment, Michael Sewell
(Cole Steckley, PVAB Clerk)
- b) Polk County Contract No. 24-183 (Amendment 12 to 23-109, Oregon Health Authority
Rosana Warren Rivera, Public Health)

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION
PURSUANT TO ORS 192.660.**

ADJOURNMENT

POLK COUNTY PUBLIC MEETINGS AND PUBLIC HEARINGS
GUIDELINE FOR CITIZENS

REGULAR MEETING AGENDA

Regular meetings of the Polk County Board of Commissioners convene at 9 a.m. each Wednesday morning. Any person wishing to bring a matter before the Board at one of these meetings may do so by mailing or delivering written notice, concisely describing the nature of the item, to the Board of Commissioners, Polk County Courthouse, Dallas, Oregon 97338, by noon on the preceding Thursday. Unless otherwise announced, meetings are held in the Main Conference Room of the Courthouse.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

PUBLIC HEARING FORMAT
Land Use

1. Chairman opens hearing.
 - a. Reading of hearing request or appeal statement.
 - b. Call for abstentions (ex parte contact or conflict of interest).
2. County staff presents background, summary and its recommendation (20-minute limit).
3. Applicant (Appellant) presents his/her case (15-minute limit).
4. Public testimony. Note that all testimony and evidence must be directed toward the applicable factual and legal criteria as identified in the record and/or during this hearing. Do not repeat previous testimony. Simply note for the record that you are in agreement with that earlier testimony. Your time to present testimony is limited. FAILURE TO RAISE AN ISSUE IN THIS HEARING, IN PERSON OR BY LETTER, OR FAILURE TO PROVIDE ADEQUATE SPECIFICITY TO AFFORD THE BOARD AN OPPORTUNITY TO RESPOND TO THE ISSUE MAY PRECLUDE LATER APPEAL TO LUBA ON THAT ISSUE.
 - a. Individuals in favor of the application or appeal.
 - b. Individuals against the application or appeal. At the discretion of the Chairman, an attorney, consultant, or other designated representative of two or more individuals may be allowed the combined time for each represented individual who does not speak, not to exceed 20 minutes. The Chairman may require proof of designation.
5. Rebuttal by Applicant (Appellant) (10-minute limit).
6. Questions from Board (discussion limited to individuals questioned by the Board).
 - a. Staff.
 - b. Applicant (Appellant).
 - c. Individuals testifying.
7. Chairman closes hearing and announces closing of Record.
8. Chairman announces date for deliberation and decision.
9. The Board's decision is deemed the final decision of Polk County. It may be appealed to LUBA within 21 days of its issuance in written form. The address and phone number of LUBA may be obtained from the Polk County Community Development Department and will also appear on the Notice of Decision which will be mailed to all persons who testify, submit comments, or print their name and address on the hearing attendance sheet at the back of the hearing room.

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES October 30, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Polk County Board of Commissioners will be attending the Polk County Local Public Safety Coordinating Council meeting on November 4, 2024 at 12:00 p.m., located at 850 Main St., Dallas, OR 97338.

3. COMMENTS

Robert Greenway provided public comment continuing his comments from yesterday and last week in regards to District Attorney Aaron Felton.

Mandy Straus provided public comment continuing the prepared statement she had started to read aloud yesterday and is questioning why two of the Commissioners are endorsing the Sheriff. Commissioner Mordhorst and Commissioner Gordon responded.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF October 23, 2024

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF October 23, 2024.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. OPERATION GREENLIGHT 2024, RESOLUTION NO. 24-12 & VSO UPDATE

Eric Enderle, Veterans Services Program Supervisor, along with Nikki Rak, Assistant Veterans Service Officer, stated that they are proud that the County will be participating in Operation Greenlight for the third year in a row now and spoke about how the veterans in the community appreciate the Commissioners doing this for their community. Mr. Enderle stated that the VSO has 250 green light bulbs that can be picked up at their office to participate in Operation Greenlight. Mr. Enderle stated that they would also like to recognize a local veteran named Paul Duke as he was finally awarded his Purple Heart 58 years after being wounded in Vietnam and said it has taken their office 6 years to resolve this issue. Mr. Enderle, along with the Board of Commissioners, presented Mr. Duke with a signed certificate and thanked him for his service. Mr. Duke shared a short story about when he was in Vietnam and explained why he wasn't evacuated at the time of injury and how his family has been helping him to get his Purple Heart. He explained how he asked for Eric's help and explained everything he and the VSO did to help him finally get his Purple Heart. Commissioner Pope asked Mr. Enderle to explain a little bit more about Operation Greenlight for the public and provide the background and history on this initiative. Commissioner Pope read into the record Polk County Resolution No. 24-12.

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE RESOLUTION NO. 24-12

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

8. DECLARATION OF SURPLUS PROPERTY & ORDER NO. 24-15

Greg Hansen, Administrative Officer, presented a memo along with Polk County Order No. 24-15, in the matter of declaring 945 SE Uglow Ave Dallas Oregon surplus property. Mr. Hansen provided background information on the property and explained why he is recommending the Board approve and sign Order No. 24-15.

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE ORDER NO. 24-15

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 24-174, Salem Health West Valley
(Rosana Warren Rivera, Behavioral Health)
- b) Polk County Contract No. 24-176, Salem Health West Valley
(Rosana Warren Rivera, Public Health)

At 9:25 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2) (p) To consider matters relating to cyber security infrastructure and responses to cyber security threats.

The Executive Session ended at 10:53 a.m., Commissioner Pope directed staff to move forward as discussed and he adjourned the meeting.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Jeremy Gordon, Commissioner

Lyle Mordhorst, Commissioner

1 **BEFORE THE BOARD OF COMMISSIONERS**
2 **FOR THE COUNTY OF POLK, STATE OF OREGON**
3
4

5 In the Matter of Adopting an Ordinance for the)
6 Polk County Sheriff's Office to Provide Fair)
7 And Efficient Guidelines for Tows)
8)
9)

10
11 **ORDINANCE NO. 24-06**
12

13 WHEREAS, the Polk County Sheriff's Office has adopted Policy 502, which is attached
14 as Exhibit A to this ordinance, a policy outlining the process and procedure for towing vehicles.
15

16 THE POLK COUNTY BOARD OF COMMISSIONERS ORDAINS AS FOLLOWS:
17

18 Section 1. Enactment. The Polk County Sheriff's Office policy 502 attached as Exhibit A
19 and incorporated into this ordinance is hereby adopted as the Polk County tow policy.
20

21 Section 2. Severability. Should any section or portion of this ordinance be held unlawful or
22 unenforceable by any court of competent jurisdiction, such decision shall apply only to the
23 specific section, or portion thereof, directly specified in the decision. All other sections or
24 portions of this ordinance shall remain in full force and effect.
25

26
27 Dated this 6th day of November, 2024 at Dallas, Oregon.
28
29

30 **POLK COUNTY BOARD OF COMMISSIONERS**
31

32
33 _____
34 Craig A. Pope, Chair
35

36 _____
37 Lyle Mordhorst, Commissioner
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39 _____
40 Jeremy Gordon, Commissioner
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42 Approved as to Form:
43

44 _____
45 County Counsel

46 First Reading: 10/23/2024 _____
47

48 Second Reading: 11/6/2024 _____
49

Recording Secretary: _____

Vehicle Towing

502.1 PURPOSE AND SCOPE

This policy provides guidance related to vehicle towing. Nothing in this policy shall require a member of this office to tow a vehicle.

502.2 TOWING SERVICES

The Polk County Sheriff's Office maintains contracts with qualified tow companies and utilizes the non-preference tow list:

- (a) When a vehicle is being held as evidence in connection with an investigation
- (b) When it is otherwise necessary to impound a motor vehicle. This would include situations involving the recovery of stolen or abandoned vehicles, and the removal from the streets of vehicles obstructing traffic in violation of state or local regulations
- (c) When the need arises for a sheriff's office vehicle to be towed.

502.2.1 NON-PREFERENCE TOW SERVICES

Upon proper application, the Office may approve qualified towing services to be called when a citizen needs towing but has no preference as to which service to call.

Tow contractors agree to arrive within 30 minutes of being dispatched. However, there are times when the ability to do so is outside of their control. It is suggested that deputies call to check the time of actual dispatch and /or the estimated time of arrival before deciding to have another tow company dispatched.

Any complaint alleging a violation of the agreement or other misconduct by a non-preference operator shall be referred to the sergeant assigned to tow contracts for investigation. The office may periodically review the performance of each authorized non-preference operator.

The Office will assist citizens by calling any towing company desired. If the citizen has no preference and requests towing service, one of the authorized firms shall be called in rotation.

All deputies are specifically prohibited from directly or indirectly soliciting for or recommending any garage or tow service.

502.3 IMPOUND AT ARREST SCENES

Whenever a person in charge or in control of a vehicle is arrested, it is the policy of this office to provide reasonable safekeeping by leaving the vehicle secured and lawfully parked at the scene unless the arrested party requests to arrange for someone to pick it up or they request the vehicle be towed at their expense. Deputies should allow a reasonable amount of time for a person to arrive to retrieve the vehicle.

While the Oregon Revised Statutes may authorize the impoundment of a vehicle for issues such as driving with a suspended or revoked license (ORS 809.720), impounds are only authorized if,

Vehicle Towing

in such cases, leaving the vehicle would create a hazard or obstruction. An exception is for tows due to not having insurance which is authorized by statute and policy.

In all such cases where a vehicle remains at the scene, the handling employee shall inform the arrestee and note in the report that the Office will not be responsible for theft or damages.

502.4 IMPOUNDS RELATED TO CRIMINAL INVESTIGATIONS

Vehicles that are needed for the furtherance of an investigation or prosecution of a case or are otherwise appropriate for seizure under ORS 133.535 may be appropriate for impound and storage as evidence. Generally a warrant to seize a vehicle is required for impound to take place. The time needed to apply for a warrant to search a vehicle and not having enough personnel to monitor the vehicle in place is not, in and of itself, a reason to tow and store the vehicle without a warrant. That being the case, deputies should consider if both the seizure and the search should occur where the vehicle is located if it is thought retention will no longer be necessary once complete and it can be done safely.

State law requires the impounding deputy to take reasonable steps to protect against loss or damage to impounded vehicles and any contents that may have been taken as evidence (ORS 133.537).

Deputies should make reasonable efforts to return a recovered stolen vehicle to its owner rather than store it, so long as the vehicle is not needed for evidence. If a recovered stolen vehicle is towed, the deputy shall share the owner's contact information, including the person's home address and telephone number, with the towing service that assumes control of the vehicle (ORS 98.857). Deputies unable to contact an owner while at the scene should make reasonable efforts to reach them at a later time to advise them of the recovery.

502.5 VEHICLE INVENTORIES

The contents of all impounded vehicles shall be inventoried in accordance with the following procedure:

- (a) An inventory of personal property and the contents of open containers will be conducted throughout the passenger and engine compartments of the vehicle including, but not limited to, the glove box, other accessible areas under or within the dashboard area, any pockets in the doors or in the back of the front seat, in any console between the seats, under any floor mats and under the seats.
- (b) In addition to the passenger and engine compartments as described above, an inventory of personal property and the contents of open containers will also be conducted in the following locations:

Vehicle Towing

1. Any other type of unlocked compartments that are a part of the vehicle including, but not limited to, unlocked glove compartments, unlocked vehicle trunks and unlocked car top containers.
 2. Any locked compartments including, but not limited to, locked glove compartments, locked vehicle trunks, locked hatchbacks and locked car-top containers, provided the keys are available and are to be released with the vehicle to the third-party towing company or an unlocking mechanism for such compartment is available within the vehicle.
- (c) Closed containers located either within the vehicle or any of the vehicle's compartments will not be opened for inventory purposes except for the following, which shall be opened for inventory: wallets, purses, coin purses, fanny packs, personal organizers, briefcases or other closed containers designed for carrying money or small valuables, or closed containers which are designed for hazardous materials.
- (d) Other closed containers shall be opened and inventoried if the owner acknowledges they contain cash in excess of \$10, valuables or a hazardous material.
- (e) The inventory is not a search for evidence of a crime, however, deputies shall seize evidence or contraband located during the inventory. Items should be scrutinized to the extent necessary to complete the inventory.
- (f) Tow truck operators are to receive a copy of the tow report.

These inventory procedures are for the purpose of protecting an owner's property while in sheriff's custody, to provide for the safety of deputies, and to protect the Office against fraudulent claims of lost, stolen, or damaged property.

502.6 VEHICLE SEARCHES

Case law regarding search and seizure is ever changing and frequently subject to interpretation under the varying facts of each situation. Vehicle searches should be handled according to current training and a deputy's familiarity with relevant case law. Generally, a search warrant should be sought prior to conducting a search of a vehicle.

Because circumstances under which a warrantless search of a vehicle might be permissible are very limited, and because vehicle searches are subject to many restrictions, deputies should, whenever possible, seek supervisory approval before conducting a warrantless search of a vehicle.

502.7 SECURITY OF VEHICLES AND PROPERTY

After a thorough inventory of the vehicle has been completed and all contraband, evidence and weapons have been removed the deputy should make reasonable accommodations to permit a driver or owner to retrieve small items of value or personal need (e.g., cash, jewelry, cell phone, prescriptions).

Vehicle Towing

If a search of a vehicle leaves the vehicle or any property contained therein vulnerable to unauthorized entry, theft or damage, search personnel shall take such steps as are reasonably necessary to secure and/or preserve the vehicle or property from such hazards.

502.8 RELEASE CRITERIA

A vehicle impounded under this section shall be released to a person entitled to lawful possession of the vehicle upon compliance with the following:

- (a) Proof that a person with valid driving privileges will be operating the vehicle.
- (b) Proof of compliance with financial responsibility requirements for the vehicle.
- (c) Payment of the Polk County Sheriff's Office administrative fee and any towing and storage charges.
- (d) A security interest holder in the vehicle is not required to comply with (a) and (b) and may obtain release by paying the administrative fee, towing and storage fees.

502.9 RECORDS

Records Section members shall ensure that pertinent data regarding a towed vehicle is promptly entered into the appropriate database.

502.9.1 VEHICLE STORAGE REPORT

Office members towing a vehicle shall complete a vehicle tow report. The report should be submitted to the Records Section as soon as practicable after the vehicle is towed.

502.9.2 NOTICE AFTER TOW

Within 48 hours, excluding weekends and holidays, of a vehicle being towed, it shall be the responsibility of the Records Section to send a notice of tow to all registered owners and others having a recorded interest in the vehicle. Notice shall be sent to all such individuals by certified mail. The notice shall include (ORS 819.180):

- (a) That the vehicle has been taken into custody and towed; the identity of the appropriate towing authority; and the statute, ordinance, or rule under which the vehicle has been taken into custody and towed.
- (b) The location of the vehicle, or the telephone number and address of the authority that will provide that information.
- (c) That the vehicle is subject to towing and storage charges, the amount of charges that have accrued to the date of the notice, and the daily storage charges.
- (d) That the vehicle and its contents are subject to a lien for payment of the towing and storage charges, and that the vehicle and its contents will be sold to cover the charges if the charges are not paid by a date specified by the appropriate authority.
- (e) That the owner, possessor, or person having an interest in the vehicle and its contents is entitled to a prompt hearing to contest the validity of taking the vehicle into custody

Vehicle Towing

and towing it, and to contest the reasonableness of the charges for towing and storage if a hearing is requested in a timely manner.

- (f) The time within which a hearing must be requested and the method for requesting a hearing.
- (g) That the vehicle and its contents may be immediately reclaimed by presentation to the appropriate authority of satisfactory proof of ownership or right to possession, and either payment of the towing and storage charges or the deposit of cash security or a bond equal to the charges with the appropriate authority.

MEMORANDUM

TO: Board of Commissioners

FROM: Cole Steckley, PVAB Clerk

DATE: November 1, 2024

SUBJECT: Property Value Appeals Board Appointment

RECOMMENDATION:

Appoint the following individual who is willing to serve on the Property Value Appeals Board to fill a recent vacancy:

1. Non-office holding residents of the county who are not members of the governing body, members of the governing body of a school district, taxing district or an employee of the county.

a. Michael Sewell

BACKGROUND:

The county governing body shall appoint a pool of board members who may be selected by the county clerk to sit on the Property Value Appeals Board. The term of office for the Property Value Appeals Board member shall begin on the date of appointment and end on June 30, 2026.

The Property Value Appeals Board will:

1. Hear petitions for reduction of the real market, maximum assessed, specially assessed, or assessed value of property as of January 1.
2. Hear petitions to waive penalties for late filing of real or personal property returns.

FISCAL IMPACT: No fiscal impact on County.



CONTRACT REVIEW SHEET

Staff Contact: Rosana Warren Rivera Phone Number (Ext): 2550
Department: Health Services: Public Health Consent Calendar Date: November 06, 2024
Contractor Name: Oregon Health Authority
Address: 635 Capitol Street NE, Room 350
City, State, Zip: Salem, OR 97301
Effective Dates - From: September 01, 2024 Through: June 30, 2025
Contract Amount: \$151,492.72

Background:

The County receives funds from the Oregon Health Authority to provide Public Health Services to residents of the County by way of a grant. This contract is the twelfth amendment to the initial award from the State. The grant award may be modified from time-to-time throughout the fiscal year to reflect changes to funds and/or programs that are made as part of the grant.

Discussion:

This twelfth amendment rolls over funding from FY24 to FY25 for PE10-02 Sexually Transmitted Diseases in the amount of \$27,915.07, PE51-01 LPHA Leadership, Governance and Program Implementation in the amount \$98,408.20 and PE51-05 CDC PH Infrastructure funding in the amount of \$25,169.46, for a total roll over amount of \$151,492.72. No other changes noted.

Fiscal Impact:

The total for this amendment is \$151,492.72 for fiscal year 2024-25, but is a net zero gain due to rolling over from FY24. This funding supports the current programming and staffing levels. The Public Health budget was prepared in anticipation of this funding.

Recommendation:

It is recommended that Polk County sign amendment 11 for IGA 180027 with the Oregon Health Authority.

Copies of signed contract should be sent to the following:

Name: Rosana Warren E-mail: hs.contracts@co.polk.or.us

OHA - 2023-2025 INTERGOVERNMENTAL AGREEMENT - FOR THE FINANCING OF PUBLIC HEALTH SERVICES**Agreement #180027**

**AMENDMENT TO OREGON HEALTH AUTHORITY
2023-2025 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This Twelfth Amendment (this “Amendment”) to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2023, (as amended, the “Agreement”), is between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and Polk County, (“LPHA”), the entity designated, pursuant to ORS 431.003, as the Local Public Health Authority for Polk County. OHA and LPHA are each a “Party” and together the “Parties” to the Agreement.

RECITALS

WHEREAS, OHA and LPHA wish to modify the Fiscal Year 2024 (FY24) Financial Assistance Award set forth in Exhibit C of the Agreement.

WHEREAS, OHA and LPHA wish to modify the Exhibit J information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200 (FY24);

WHEREAS, OHA and LPHA wish to modify the Fiscal Year 2025 (FY25) Financial Assistance Award set forth in Exhibit C of the Agreement.

WHEREAS, OHA and LPHA wish to modify the Exhibit J information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200 (FY25);

AGREEMENT

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. This Amendment is effective on **September 1, 2024**, regardless of the date this amendment has been fully executed with signatures by every Party and when required, approved by the Department of Justice. However, payments may not be disbursed until the Amendment is fully executed.
2. The Agreement is hereby amended as follows:
 - a. Exhibit C, Section 1 of the Agreement, entitled “Financial Assistance Award” for FY24 is hereby deleted and replaced in its entirety by Attachment A, entitled “Financial Assistance Award (FY24)”, attached hereto and incorporated herein by this reference. Attachment A must be read in conjunction with Section 3 of Exhibit C.
 - b. Exhibit J of the Agreement entitled “Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200” (FY24) is amended to add to the federal award information datasheet as set forth in Attachment B, attached hereto and incorporated herein by this reference.
 - c. Exhibit C, Section 1 of the Agreement, entitled “Financial Assistance Award” for FY25 is hereby deleted and replaced in its entirety by Attachment C, entitled “Financial Assistance Award (FY25)”, attached hereto and incorporated herein by this reference. Attachment C must be read in conjunction with Section 3 of Exhibit C.

- d. Exhibit J of the Agreement entitled “Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200” (FY25) is amended to add to the federal award information datasheet as set forth in Attachment D, attached hereto and incorporated herein by this reference.
3. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
5. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
6. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

7. **Signatures.**

STATE OF OREGON, ACTING BY AND THROUGH ITS OREGON HEALTH AUTHORITY

Approved by: _____

Name: /for/ Nadia A. Davidson

Title: Director of Finance

Date: _____

POLK COUNTY LOCAL PUBLIC HEALTH AUTHORITY

Approved by: _____

Printed Name: _____

Title: _____

Date: _____

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Agreement form group-approved by Lisa Gramp, Senior Assistant Attorney General, Tax and Finance Section, General Counsel Division, Oregon Department of Justice by email on August 14, 2024, copy of email approval in Agreement file.

REVIEWED BY OHA PUBLIC HEALTH ADMINISTRATION

Reviewed by: _____

Name: Rolonda Widenmeyer (or designee)

Title: Program Support Manager

Date: _____

Attachment A
Financial Assistance Award (FY24)

State of Oregon Oregon Health Authority Public Health Division		
1) Grantee Name: Polk County Street: 182 SW Academy, Suite 302 City: Dallas State: OR Zip: 97338-1900	2) Issue Date Sunday, September 1, 2024	This Action Amendment FY 2024
3) Award Period From July 1, 2023 through June 30, 2024		

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE01-01	State Support for Public Health	\$111,703.00	\$0.00	\$111,703.00
PE01-10	OIP - CARES	\$138,169.57	\$0.00	\$138,169.57
PE01-12	ACDP Infection Prevention Training	\$1,517.82	\$0.00	\$1,517.82
PE10-02	Sexually Transmitted Disease (STD)	\$190,384.60	(\$27,915.07)	\$162,469.53
PE12-01	Public Health Emergency Preparedness and Response (PHEP)	\$93,277.69	\$0.00	\$93,277.69
PE13	Tobacco Prevention and Education Program (TPEP)	\$175,528.95	\$0.00	\$175,528.95
PE40-01	WIC NSA: July - September	\$55,416.00	\$0.00	\$55,416.00
PE40-02	WIC NSA: October - June	\$166,250.00	\$0.00	\$166,250.00
PE40-05	Farmer's Market	\$2,000.00	\$0.00	\$2,000.00
PE42-03	MCAH Perinatal General Funds & Title XIX	\$3,251.00	\$0.00	\$3,251.00
PE42-04	MCAH Babies First! General Funds	\$10,394.00	\$0.00	\$10,394.00
PE42-06	MCAH General Funds & Title XIX	\$6,100.00	\$0.00	\$6,100.00
PE42-11	MCAH Title V	\$34,599.00	\$0.00	\$34,599.00
PE42-12	MCAH Oregon Mothers Care Title V	\$2,960.00	\$0.00	\$2,960.00
PE42-13	Family Connects Oregon	\$67,305.00	\$0.00	\$67,305.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$25,625.00	\$0.00	\$25,625.00
PE43-05	OIP Bridge COVID	\$23,383.00	\$0.00	\$23,383.00
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE44-02	SBHC - Mental Health Expansion	\$77,000.00	\$0.00	\$77,000.00
PE46-05	RH Community Participation & Assurance of Access	\$24,234.80	\$0.00	\$24,234.80
PE50	Safe Drinking Water (SDW) Program (Vendors)	\$12,678.00	\$0.00	\$12,678.00
PE51-01	LPHA Leadership, Governance and Program Implementation	\$515,304.00	(\$98,408.20)	\$416,895.80
PE51-03	ARPA WF Funding	\$17,461.00	\$0.00	\$17,461.00

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE51-05	CDC PH Infrastructure Funding	\$72,359.08	(\$25,169.45)	\$47,189.63
		\$1,886,901.51	(\$151,492.72)	\$1,735,408.79

5) Foot Notes:	
PE01-10	2/2024: Any unspent funds will be rolled over into SFY25.
PE10-02	7/15/2023: Full FY24 award funds may be used in FY24 during the period of 7/1/23-12/31/2023 due to DIS WF federal grant funding being cut by CDC on 12/31/23.
PE10-02	8/2023: Prior Footnote dated 7/15/2023 Null and Void. Full FY24 award funds may now be used in FY24 during the period of 7/1/23-01/31/2024 due to new guidance from the CDC.
PE10-02	02/2024: Budget period extended through 06/30/2024. There will be no additional DIS workforce money available beyond SFY24.
PE10-02	09/2024: All prior footnotes null and void. Unspent SFY24 funds to be rolled over into SFY25.
PE40-01	7/2023: Unspent SFY2024 Q1 award will be rescinded by the state, cannot be carried over to SFY2024 Q2-4 period.
PE40-02	7/2023: Q2-4 Unspent grant award will be rescinded by the state at end of SFY2024
PE42-11	7/2023: Indirect charges cap at 10%.
PE42-12	7/2023: Indirect Charges cap at 10%.
PE43-01	7/2023: Awarded funds can be spent on allowable costs for the period of 7/1/2023 - 9/30/23. Any unspent funds will be de-obligated.
PE43-01	9/2023: Prior Footnote dated 7/2023 Null and Void.
PE43-05	12/2023: Funds are available 7/1/23-12/31/24. Unspent SFY24 funds will be carried over to the first six months of SFY25.
PE43-05	2/2024: Prior Footnote dated 12/2023 Null and Void. Any unspent funds will be rolled over into SFY25.
PE51-01	7/2023: Bridge funding for 7/1/23-9/30/23.
PE51-01	8/2023: Prior Footnote dated 7/2023 Null and Void
PE51-03	9/2023: Federal funds expire 6/30/24 and will be ineligible for carryover into SFY25.
PE51-03	3/2023: Prior footnote null and void. Federal funds are available through 6/30/25. Unspent funds in SFY24 will be carried over to the next fiscal year.

Comments on following page.

6) Comments:	
PE01-01	8/2023: Prior Comment dated 7/2023 Null and Void 7/2023: SFY24 funding available 7/1/23-9/30/23 only.
PE01-10	3/2024: Awarding Vaccine Finance Summit travel funds of \$438 to be paid as lump sum upon receipt of invoice. 10/2023: rollover unspent SFY23 funds of \$137,731.57
PE10-02	09/2024: rollover unspent funds of \$27,915.07 into SFY25 11/2023: Rollover of additional unspent SFY23 funds of \$11,000 10/2023: rollover unspent SFY23 funds of \$28,130.60
PE12-01	8/2023: \$350 award for In-Person PHEPR/OHA Meeting and Listening Session Travel Award 8/2023: Prior Comment dated 7/2023 Null and Void 7/2023: SFY24 Award funding for first 3 months only
PE13	10/2023: rollover unspent SFY23 funds of \$166,886.10 9/2023: All Prior Comments Null and Void 7/15/23: SFY24 Award adding funding for 10/1/23-6/30/24 7/2023: SFY24 Bridge Funding 7/1/23-9/30/23
PE40-01	7/2023: SFY2024 Q1 WIC NSA grant award. \$11,083 must spent on Nutrition Ed; \$1,659 on BF Promotion. Underspend Q1 award cannot be carried over to Q2-4 period.
PE40-02	7/2023: SFY2024 Q2-4 grant award. \$33,250 must be spent on Nutrition Ed, \$4,977 on BF Promotion.
PE40-05	10/2023: Prior Comment dated 7/2023 Null and Void. 7/2023: SFY2024 WIC Farmers Market Mini grant award. Final Q2 Rev & Exp Report is required for final accounting. Underspent funds will be rescinded by the state in February 2024
PE42-13	11/2023: SFY24 Nurse workforce development funds of \$10,000 and HDHP funds of \$7,305
PE51-01	9/2024: Rollover unspent funds of \$98,408.20 into SFY25
PE51-05	9/2024: rollover unspent fund of \$25,169.45 into SFY25 7/2023: SFY24 Award Available 7/1/23-6/30/24. Funding total is split over 60 months for the period of 12/1/22-11/30/27.

7) Capital outlay Requested in this action:

Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.

Program	Item Description	Cost	PROG APPROV	

Attachment B**Information required by CFR Subtitle B with guidance at 2 CFR Part 200 (FY24)****PE10-02 Sexually Transmitted Disease (STD)**

Federal Award Identification Number:	NH25PS005149
Federal Award Date:	01/31/24
Budget Performance Period:	01/01/2023-01/31/2025
Awarding Agency:	CDC
CFDA Number:	93.977
CFDA Name:	Preventive Health Services - Sexually Transmitted Diseases Control Grants
Total Federal Award:	\$3,501,895.00
Project Description:	STD Prevention & Control
Awarding Official:	Cassandra Davis
Indirect Cost Rate:	17.79%
Research and Development (T/F):	FALSE
HIPPA	No
PCA:	53192
Index:	50403

Agency	UEI	Amount	Grand Total:
Polk	MSNMZ3DRBRN5	\$162,469.53	\$162,469.53

PE51-05 CDC PH Infrastructure Funding

Federal Award Identification Number:	NE11OE000080	NE11OE000080
Federal Award Date:	11/29/22	12/05/23
Budget Performance Period:	12/1/2022-11/30/2023	12/1/23-11/30/24
Awarding Agency:	CDC	CDC
CFDA Number:	93.967	93.967
CFDA Name:	CDC's Collaboration with Academia to Strengthen Public Health	CDC's Collaboration with Academia to Strengthen Public Health
Total Federal Award:	\$30,054,888	\$38,754,643.00
Project Description:	Oregon Health Authority, Public Health Division's application for Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems (CDC-RFA-OE22-2203)	OHA, PHD's application for Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems
Awarding Official:	Lauren Bartell Billick	Lauren Bartell Billick
Indirect Cost Rate:	4%	4%
Research and Development (T/F):	FALSE	FALSE
HIPPA	No	No
PCA:	50297	50317
Index:	50107	50107

Agency	UEI	Amount	Amount	Grand Total:
Polk	MSNMZ3DRBRN5	\$30,023.75	\$17,165.88	\$47,189.63

Attachment C
Financial Assistance Award (FY25)

State of Oregon Oregon Health Authority Public Health Division		
1) Grantee Name: Polk County Street: 182 SW Academy, Suite 302 City: Dallas State: OR Zip: 97338-1900	2) Issue Date Sunday, September 1, 2024	This Action Amendment
		FY 2025
	3) Award Period From July 1, 2024 through June 30, 2025	

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE01-01	State Support for Public Health	\$111,703.00	\$0.00	\$111,703.00
PE01-12	ACDP Infection Prevention Training	\$1,517.82	\$0.00	\$1,517.82
PE10-02	Sexually Transmitted Disease (STD)	\$0.00	\$27,915.07	\$27,915.07
PE12-01	Public Health Emergency Preparedness and Response (PHEP)	\$83,172.00	\$0.00	\$83,172.00
PE13	Tobacco Prevention and Education Program (TPEP)	\$7,857.14	\$0.00	\$7,857.14
PE40-01	WIC NSA: July - September	\$56,191.00	\$0.00	\$56,191.00
PE40-02	WIC NSA: October - June	\$168,574.00	\$0.00	\$168,574.00
PE40-05	Farmer's Market	\$2,225.00	\$0.00	\$2,225.00
PE42-03	MCAH Perinatal General Funds & Title XIX	\$9,599.00	\$0.00	\$9,599.00
PE42-04	MCAH Babies First! General Funds	\$10,670.00	\$0.00	\$10,670.00
PE42-11	MCAH Title V	\$35,516.00	\$0.00	\$35,516.00
PE42-12	MCAH Oregon Mothers Care Title V	\$2,583.00	\$0.00	\$2,583.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$138,096.00	\$0.00	\$138,096.00
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE44-02	SBHC - Mental Health Expansion	\$77,000.00	\$0.00	\$77,000.00
PE46-05	RH Community Participation & Assurance of Access	\$17,849.96	\$0.00	\$17,849.96
PE50	Safe Drinking Water (SDW) Program (Vendors)	\$12,679.00	\$0.00	\$12,679.00
PE51-01	LPHA Leadership, Governance and Program Implementation	\$536,446.95	\$98,408.20	\$634,855.15
PE51-05	CDC PH Infrastructure Funding	\$72,359.00	\$25,169.45	\$97,528.45
PE63	MCAH LPHA Community Lead Organizations	\$106,483.00	\$0.00	\$106,483.00
		\$1,510,521.87	\$151,492.72	\$1,662,014.59

5) Foot Notes:

PE10-02	09/2024: SFY25 Award created solely with rollover of unspent funds from SFY24; no new funds added or will be added; funds to be spent by 06/30/2025.
PE40-01	07/2024: SFY2025 Q1 unspent funds cannot be carried forward to the following Q2.
PE40-05	7/2024: SFY25 Q1 WIC Farm Direct mini grant award available 7/1/24-9/30/24. Unspent SFY25 Q1 funds may be carried over to Q2-4 period with request from grantee and an amendment to extend the SOW dates, for this grant only.
PE40-05	8/2024: Prior Footnote Null and Void

6) Comments:

PE10-02	09/2024: rollover unspent SFY24 funds of \$27,915.07
PE40-01	7/2024: Funds available 7/1/24-9/30/24. Must spend \$11,238 on Nutrition Ed, \$1,858 on BF Promotion
PE40-02	7/2024: Funds available 10/1/24-6/30/25. Must spend \$33,715 on Nutrition Ed, \$5,575 on BF Promotion
PE46-05	7/15/2024: Award Available 7/1/24-3/31/25 only.
PE51-01	9/2024: Rollover unspent SFY24 funds of \$98,408.20
PE51-05	9/2024: rollover unspent SFY24 funds of \$25,169.45 7/2024: Funding total is split over 60 months for the period of 12/1/22-11/30/27.
PE63	7/15/2024: Prior comment null and void. 07/2024: SFY25 \$50,000 Newborn Nurse Home visiting

7) Capital outlay Requested in this action:

Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.

Program	Item Description	Cost	PROG APPROV	

Attachment E

Information required by CFR Subtitle B with guidance at 2 CFR Part 200 (FY25)

PE10-02 Sexually Transmitted Disease (STD)

Federal Award Identification Number:	NH25PS005149
Federal Award Date:	08/28/24
Budget Performance Period:	01/01/2023-02/28/2026
Awarding Agency:	CDC
CFDA Number:	93.977
CFDA Name:	Preventive Health Services - Sexually Transmitted Diseases Control Grants
Total Federal Award:	\$4,663,090.00
Project Description:	Strengthening STD Prevention and Control for Health Departments (STD PCHD)
Awarding Official:	Tichelle Kramer
Indirect Cost Rate:	17.79%
Research and Development (T/F):	FALSE
HIPPA	No
PCA:	53192
Index:	50403

Agency	UEI	Amount	Grand Total:
Polk	MSNMZ3DRBRN5	\$27,915.07	\$27,915.07

PE51-05 CDC PH Infrastructure Funding

Federal Award Identification Number:	NE11OE000080	NE11OE000080
Federal Award Date:		12/05/23
Budget Performance Period:	12/1/2024-11/30/2025	12/1/23-11/30/24
Awarding Agency:	CDC	CDC
CFDA Number:	93.967	93.967
CFDA Name:	CDC's Collaboration with Academia to Strengthen Public Health	CDC's Collaboration with Academia to Strengthen Public Health
Total Federal Award:	\$30,054,888	\$2,339,080.00
Project Description:	Oregon Health Authority, Public Health Division's application for Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems (CDC-RFA-OE22-2203)	OHA, PHD's application for Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems
Awarding Official:	Lauren Bartell Billick	Lauren Bartell Billick
Indirect Cost Rate:	4%	4%
Research and Development (T/F):	FALSE	FALSE
HIPPA	No	No
PCA:	TBD	50317
Index:	50107	50107

Agency	UEI	Amount	Amount	Grand Total:
Polk	MSNMZ3DRBRN5	\$56,891.60	\$40,636.85	\$97,528.45