

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES October 2, 2024**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst was present and Commissioner Gordon was absent.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

**3. COMMENTS**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED,  
TO APPROVE THE AGENDA.**

**MOTION PASSED BY VOTE OF THE QUORUM.**

**5. APPROVAL OF MINUTES OF September 25, 2024**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED,  
TO APPROVE THE MINUTES OF September 25, 2024.**

**MOTION PASSED BY VOTE OF THE QUORUM.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED,  
TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY VOTE OF THE QUORUM.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**


- a) Polk County Contract No. 24-159, City of Falls City  
(Kim Williams, County Clerk)
- b) Polk County Contract No. 24-160, City of Independence  
(Kim Williams, County Clerk)
- c) Polk County Contract No. 24-161, Roth I.G.A Foodliner, INC  
(Kim Williams, County Clerk)
- d) Polk County Contract No. 24-162, Oregon Health Authority  
(Rosana Warren, Public Health)
- e) Polk County Contract No. 24-163(Amendment 10 to 23-109), Oregon Health Authority  
(Rosana Warren, Public Health)
- f) Polk County Contract No. 24-164 (Amendment 11 to 23-109), Oregon Health Authority  
(Rosana Warren, Public Health)

At 9:02 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The Executive Session ended at 9:15 a.m. and Commissioner Pope directed Staff to move forward as discussed and adjourned the meeting.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Craig Pope, Chair

  
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Jeremy Gordon, Commissioner

  
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Lyle Mordhorst, Commissioner