

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES September 11, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Grand Ronde Sanitary District Board is meeting on September 18, 2024 at 9:15 a.m. The meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

3. COMMENTS

Commissioner Pope wanted to acknowledge the 23rd anniversary of 9/11 and wanted to take a moment of silence.

4. APPROVAL OF AGENDA

Commissioner Pope stated that there would be an add on to today's agenda for Polk County Order No. 24-10.

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA WITH THE ADD ON.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF September 4, 2024

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF September 4, 2024.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. LENGTH OF SERVICE AWARDS

The Polk County Commissioners and staff would like to thank the following employees for their length of service:

- Colin Davids, 20 years of service
- Stephanie Gilbert, 10 years of service
- Dustin Thompson, 10 years of service

8. RECLASSIFICATION OF AN EMPLOYEE

Matt Hawkins, Admins Services Director, is recommending the reclassification of an employee from a Community Resource Connector II to a Lead Community Resource Connector. Should the reclassification be approved, it would be effective October 1, 2024 and would have an approximate fiscal impact of \$3,000 to the FY 24-25 budget including PERs contributions should it be for 12 months.

PASSED BY CONSENSUS OF THE BOARD

9. RECLASSIFICATION OF AN EMPLOYEE

Matt Hawkins, Admins Services Director, is recommending the reclassification of an employee from a Health Services Administrative Specialist I to a Lead Health Services Administrative Specialist II. Should the reclassification be approved, it would be effective September 1, 2024 and would have an approximate fiscal impact of \$4,000 to the FY 24-25 budget including PERs contributions should it be for 12 months.

PASSED BY CONSENSUS OF THE BOARD

10. POLK COUNTY ORDER NO. 24-10

Morgan Smith, County Counsel, stated that before the Board was Polk County Order No. 24-10 and stated that this is for a fourplex that is no longer needed to Polk County. Mr. Smith stated that they found a buyer in the West Valley Housing Authority. Commissioner Pope asked if Polk County gets payment in a lump sum and Mr. Smith stated that the Housing Authority will be financing 2/3s of the amount. Commissioner Pope asked if this stays on the tax rolls and Mr. Smith says it all depends on the tenants who are staying there. Commissioner Gordon stated that it depends on if the tenants are using voucher a program or not. Commissioner Gordon asked if this was purchased with ARPA funds and that he would also like an update on where we are on those projects as well. Greg Hansen, Administrative Officer, stated that he can update the Board soon.

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE AND SIGN POLK COUNTY ORDER NO. 24-10.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

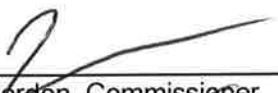
- a) Polk County Contract No. 24-147, Criminal Justice Commission
(Jodi Merritt, Community Corrections Director)
- b) Polk County Order No. 24-09, Ratify the Hearings Officer's Decisions
On an Appeal; Planning File FORD 23-01
(Hannah Brickner, Associate Planner)

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:10 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda
Approved: September 18, 2024