

POLK COUNTY BOARD OF COMMISSIONERS

DATE: September 4, 2024
TIME: 9:00 a.m.
PLACE: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS AT (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR TO PARTICIPATE IN THE MEETING VIRTUALLY.

PAGE: **AGENDA ITEMS**

- 1. CALL TO ORDER AND NOTE OF ATTENDANCE**
- 2. ANNOUNCEMENTS**
 - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00am on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.
 - (b) The Grand Ronde Sanitary District Board is meeting on September 18, 2024 at 9:15 a.m. The meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.
- 3. COMMENTS (for items not on this agenda and limited to 3 minutes)**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF THE MINUTES FROM August 21, 2024**
- 6. APPROVAL OF CONSENT CALENDAR**
- 7. PROCLAMATION NO. 24-04 IN THE MATTER OF VOTERS REGISTRATION**

CONSENT CALENDAR

- a) Polk County Ordinance No. 24-05, In the matter of PA 24-01 & ZC 24-01
(Sidney Mulder, Planning Manager)
- b) Polk County Resolution No. 24-10, In the matter of adopting the updated Polk County
Multi-Jurisdictional Natural Hazard Mitigation Plan
(Eric Knudson, Senior Planner)
- c) Declaring Surplus Property
(Todd Whitaker, Public Works Director)

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION
PURSUANT TO ORS 192.660.**

ADJOURNMENT

POLK COUNTY PUBLIC MEETINGS AND PUBLIC HEARINGS
GUIDELINE FOR CITIZENS

REGULAR MEETING AGENDA

Regular meetings of the Polk County Board of Commissioners convene at 9 a.m. each Wednesday morning. Any person wishing to bring a matter before the Board at one of these meetings may do so by mailing or delivering written notice, concisely describing the nature of the item, to the Board of Commissioners, Polk County Courthouse, Dallas, Oregon 97338, by noon on the preceding Thursday. Unless otherwise announced, meetings are held in the Main Conference Room of the Courthouse.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

PUBLIC HEARING FORMAT
Land Use

1. Chairman opens hearing.
 - a. Reading of hearing request or appeal statement.
 - b. Call for abstentions (ex parte contact or conflict of interest).
2. County staff presents background, summary and its recommendation (20-minute limit).
3. Applicant (Appellant) presents his/her case (15-minute limit).
4. Public testimony. Note that all testimony and evidence must be directed toward the applicable factual and legal criteria as identified in the record and/or during this hearing. Do not repeat previous testimony. Simply note for the record that you are in agreement with that earlier testimony. Your time to present testimony is limited. FAILURE TO RAISE AN ISSUE IN THIS HEARING, IN PERSON OR BY LETTER, OR FAILURE TO PROVIDE ADEQUATE SPECIFICITY TO AFFORD THE BOARD AN OPPORTUNITY TO RESPOND TO THE ISSUE MAY PRECLUDE LATER APPEAL TO LUBA ON THAT ISSUE.
 - a. Individuals in favor of the application or appeal.
 - b. Individuals against the application or appeal. At the discretion of the Chairman, an attorney, consultant, or other designated representative of two or more individuals may be allowed the combined time for each represented individual who does not speak, not to exceed 20 minutes. The Chairman may require proof of designation.
5. Rebuttal by Applicant (Appellant) (10-minute limit).
6. Questions from Board (discussion limited to individuals questioned by the Board).
 - a. Staff.
 - b. Applicant (Appellant).
 - c. Individuals testifying.
7. Chairman closes hearing and announces closing of Record.
8. Chairman announces date for deliberation and decision.
9. The Board's decision is deemed the final decision of Polk County. It may be appealed to LUBA within 21 days of its issuance in written form. The address and phone number of LUBA may be obtained from the Polk County Community Development Department and will also appear on the Notice of Decision which will be mailed to all persons who testify, submit comments, or print their name and address on the hearing attendance sheet at the back of the hearing room.

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES August 21, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. and Commissioner Gordon was present and Commissioner Mordhorst was absent.

Staff present:

Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY VOTE OF THE QUORUM.

5. APPROVAL OF MINUTES OF August 14, 2024

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF August 14, 2024.

MOTION PASSED BY VOTE OF THE QUORUM.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY VOTE OF THE QUORUM.

7. CHEMEKETA COMMUNITY COLLEGE BOND PRESENTATION

Dr. Jessica Howard, President & CEO of Chemeketa Community College, along with Jackie Franke, Teresa Haskens, Besty Earls and explained why they were here today. Dr. Howard then shared a PowerPoint presentation with the Board and staff. The presentation went over the value of the community college, opportunities, CTE quality, Chemeketa Scholars Program, Successes and Innovations. Mrs. Howard then went over the 2008 Bond Levy and explained that it was going to be up for reauthorization. She stated that the average tax rate for 2008 was \$0.27 per \$1000 and the projected rate for 2024 would stay the same. The 2008 Bond Levy is set to end in 2026 and the reauthorization if approved by the public would be for \$140 million and for 15-20 years. She stated they held 17 external community conversations and what they learned from those conversations and community polling. Dr. Howard went over what exactly this Bond Measure would fund and stated it would increase capacity in career and technical

education, specifically in healthcare, the trades, and emergency services programming. They are also going to use the funds for wellness and disaster preparedness by renovating Building 7 on the Salem Campus to support wellness programming in addition to physical education and to function as a community disaster relief site. Dr. Howard shared several other examples of what they plan to use these funds for.

Mrs. Haskens stated that she is recently retired from PGE and the reason she said yes to Chair and Co-Chair on this Board is because Chemeketa is such a huge part of our community and it touches every single one of us without us even realizing it. She wanted to emphasize why this bond is so important. Mrs. Franke stated that she wanted to add to the fact that they have an excellent President and excellent staff and she is so proud they are able to stretch their funds and use them so wisely while creating so many important programs. She wanted to touch on the diesel mechanics programs and how it took several years to get it approved but after the first year of students completed it, with one year to go, those students all had a full-time job and she wanted to make sure people understand how important these programs are. Mrs. Earle wanted to share in her support for this bond and shared some other positive examples.

Commissioner Gordon stated that he appreciates them for being here and thanked them for not increasing the bond amount. Commissioner Gordon stated that he would love to see the workforce study they mentioned if they can send it to him. Commissioner Pope stated that he is very proud of everything that Chemeketa has accomplished and thanked them for taking the time to come before the Board and share before the public what is happening. Dr. Howard stated that she can give some Polk County specific information about Chemeketa and she stated that they are able to issue Wi-Fi hotspots and wanted people to know that they have programs that are available completely online. Dr. Howard also shared some statistics for Polk County on education compared to Oregon rates.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) **Polk County Contract No. 24-138, Central School District
(Dana Goodale, Family & Community Outreach)**
- b) **Polk County Contract No. 24-139, Falls City School District
(Dana Goodale, Family & Community Outreach)**
- c) **New Job Specification & Wage, Health Related Social Needs (HRSN) Program Coordinator
(Matt Hawkins, Administrative Services Director)**
- d) **Local Alcohol and Drug Policy Committee Membership Appointment
(Jodi Merritt, Community Corrections Director)**
- e) **Polk County Contract No. 24-140, Oregon Health Authority
(Rosana Warren, Behavioral Health)**
- f) **Polk County Contract No. 24-141, Oregon Health Authority
(Rosana Warren, Public Health)**

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:39 a.m.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Jeremy Gordon, Commissioner

Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda
Approved: September 4, 2024

**BEFORE THE BOARD OF COMMISSIONERS FOR
POLK COUNTY, OREGON**

Proclamation in Support of National)
Voter Registration Day 2024)

PROCLAMATION NO. 24-04

WHEREAS, National Voter Registration Day is a day to honor civic unity and an opportunity to set aside differences, enjoy the rights and opportunities we all share as Americans, and celebrate our democracy; and

WHEREAS, voting is the foremost right and responsibility of citizens of the United States of America; and

WHEREAS, for any democracy to work, all eligible citizens must have access to free, nonpartisan information on candidates and ballot issues and be able to vote for their elected representatives, without barriers, in free and fair elections; and

WHEREAS, there are state and federal constitutional protections that ensure all eligible Oregonians have the right to vote, regardless of race, geography, ethnicity, disability or housing status; and

WHEREAS, the State of Oregon requires eligible voters to be registered by Oct 15, which is 21 days in advance of our November 5, 2024 General Election;

NOW, THEREFORE, The Board of County Commissioners of Polk County Oregon, do hereby proclaim Tuesday, September 17, 2024, as:

“National Voter Registration Day” in Polk County and encourage all citizens to participate in the many nonpartisan voter registration activities provided by the League of Women Voters of Marion/Polk Counties, to check your voter registration status, update it as necessary, and be prepared to make your voice heard and your vote count in the November 5, 2024 General Election!

Dated: September 4, 2024 at Dallas, Oregon.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Lyle Mordhorst, Commissioner

Jeremy Gordon, Commissioner



POLK COUNTY

POLK COUNTY COURTHOUSE ★ DALLAS, OREGON 97338
(503) 623-9237

COMMUNITY DEVELOPMENT

AUSTIN M'GUIGAN
Director

MEMORANDUM

TO: Board of Commissioners
FROM: Sidney Mulder, Planning Manager
DATE: August 26, 2024
SUBJECT: Plan Amendment (PA) 24-01 and Zone Change (ZC) 24-01

September 4, 2024 Consent Agenda

ISSUE:

Should Polk County adopt the documents that would implement Comprehensive Plan Amendment PA 24-01 and Zone Change ZC 24-01?

RECOMMENDATION:

Staff recommends that the Board of Commissioners adopt Ordinance Number 24-05, including the Exhibits, thereby changing the Comprehensive Plan Map designation from Public to Unincorporated Community Commercial and changing the Zoning Map designation from Public and Private Education Facilities (PE) to Unincorporated Community Commercial General (UC-CG) for an area approximately 0.3 acre in size.

BACKGROUND:

The subject property is identified on the Assessor's Map as T6S, R5W, Section 23A, Tax Lot 100 and the adjacent right-of-way to the center line of West Perrydale Road and Perrydale Road, which is located in unincorporated community of Perrydale.

The Polk County Planning Commission held a duly noticed public hearing on June 25, 2024, where an opportunity was provided for members of the public to submit oral and written testimony. After conducting the public hearing, the Planning Commission passed a motion to recommend that the Board of Commissioners approve the application as recommended by staff, subject to one (1) condition of approval.

On August 14, 2024, the Board of Commissioners held a duly noticed public hearing, where an opportunity was provided for members of the public to submit oral and written testimony. The Board of Commissioners passed a motion to approve PA 24-01 and ZC 24-01, as recommended by the Planning Commission, subject to one (1) condition of approval that specifies the vision clearance standards found in PCZO 112.140 shall continue to apply to the subject property and requires a non-remonstrance deed restriction.

Polk County Zoning Ordinance Section 111.090(A) lists the effective date of the Official Zoning Map. Zone Change ZC 24-01 would change the Official Zoning Map, and staff has included within Ordinance Number 24-05 a text amendment to change the effective date of the Official Zoning Map in PCZO 111.090(A) to September 4, 2024.

Upon adoption, Ordinance Number 24-05 would become effective 21 days after the mailing of the decision.

DISCUSSION / ALTERNATIVES:

1. Adopt Ordinance Number 24-05, including the findings included as Exhibit A, and an amendment to Polk County Zoning Ordinance (PCZO) 111.090(A) included as Exhibit B; or
2. Direct staff to amend and return to the Board for adoption; or
3. Other.

FISCAL IMPACTS:

No fiscal impacts to the County have been identified.

ATTACHMENTS:

Ordinance Number 24-05 with Exhibits

Exhibit A: Findings with Attachments

Exhibit B: Text Amendments to PCZO Chapter 111

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3
4 **BEFORE THE BOARD OF COMMISSIONERS**
5 **FOR THE COUNTY OF POLK, STATE OF OREGON**
6

7 In the matter of Plan Amendment 24-01 and)
8 Zone Change 24-01: A Comprehensive Plan Map)
9 amendment and a Zoning Map amendment)
10 for an approximately 0.3 acre area identified as)
11 T6S, R5W, Section 23A, Tax Lot 100 and the)
12 adjacent right-of-way to the center line of)
13 West Perrydale Road and Perrydale Road)
14
15
16

17 **ORDINANCE NO. 24-05**
18

19 **WHEREAS**, on February 27, 2024, applications Plan Amendment (PA) 24-01 and Zone
20 Change (ZC) 24-01 were submitted by the applicant; and
21

22 **WHEREAS**, on June 18, 2024, Planning Staff provided the Polk County Planning
23 Commission with their Staff Report and issued a recommendation of approval for PA 24-01 and
24 ZC 24-01, subject to one (1) condition of approval; and
25

26 **WHEREAS**, on June 25, 2024, the Polk County Planning Commission conducted a duly
27 noticed public hearing where an opportunity was provided for members of the public to submit
28 oral and written testimony for Planning Files PA 24-01 and ZC 24-01; and
29

30 **WHEREAS**, on June 25, 2024, the Polk County Planning Commission considered all of
31 the testimony and evidence in the record and passed a motion to recommend approval for PA 24-
32 01 and ZC 24-01, as recommended by Staff, to the Board of Commissioners; and
33

34 **WHEREAS**, on August 14, 2024, the Board of Commissioners conducted a duly noticed
35 public hearing where an opportunity was provided for members of the public to submit oral and
36 written testimony for Planning Files PA 24-01 and ZC 24-01; and
37

38 **WHEREAS**, the Board reviewed and considered all of the testimony and evidence in the
39 record and passed a motion to approve Planning Files PA 24-01 and ZC 24-01, subject to one (1)
40 condition of approval that is specified in Section III of Exhibit A; now therefore,
41

42 **THE POLK COUNTY BOARD OF COMMISSIONERS ORDAINS AS FOLLOWS:**
43

44 Sec. 1. That Polk County adopts the findings for Plan Amendment PA 24-01 and
45 Zone Change ZC 24-01, as included in Exhibit A.
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47 Sec. 2. That Polk County amends the Polk County Comprehensive Plan Map for
48 the property identified on the Assessment Map as T6S, R5W, Section 23A, Tax Lot 100 and the
49 adjacent right-of-way to the center line of West Perrydale Road and Perrydale Road. The
50 Comprehensive Plan Map shall be amended from Public to Unincorporated Community
51 Commercial. The total area to be amended is approximately 0.3 acre, as shown on Attachment B
52 of Exhibit A.
53

Sec. 3 That Polk County amends the Polk County Zoning Map for the Map for the property identified on the Assessment Map as T6S, R5W, Section 23A, Tax Lot 100 and the adjacent right-of-way to the center line of West Perrydale Road and Perrydale Road. The Zoning Map shall be amended from Public and Private Education Facilities (PE) to Unincorporated Community Commercial General (UC-CG). The total area to be amended is approximately 0.3 acre, as shown on Attachment C of Exhibit A.

Sec. 4 That the vision clearance standards found in Polk County Zoning Ordinance 112.140 shall continue to apply to the subject property and the property owner shall sign and record a non-remonstrance deed restriction (Attachment E of Exhibit A) with the Polk County Clerk's Office that specifies the vision clearance standards found in PCZO 112.140 shall continue to apply to the subject property. The property owner shall pay the applicable recording fees. The property owner shall submit a copy of the recorded deed restriction to the Planning Division for inclusion in the record.

Sec. 5. Polk County amends the Polk County Zoning Ordinance (PCZO) text so that the effective date of the Official Zoning Map listed under PCZO 111.090(A) is changed to September 4, 2024, as shown on Exhibit B.

Sec. 6 That Polk County determines that an emergency related to the economic welfare of the citizens of Polk County is declared and this ordinance is effective immediately upon passage.

Dated this 4th day of September 2024 at Dallas, Oregon.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Jeremy Gordon, Commissioner

Lyle Mordhorst, Commissioner

Approved as to Form:

Morgan Smith
County Counsel

First Reading: _____
Second Reading: _____
Recording Secretary: _____

I. REVIEW & DECISION CRITERIA

The applicable criteria for the proposed Zone Change and Comprehensive Plan Amendment are listed under Polk County Zoning Ordinance (PCZO) Sections 170.080, 111.275, and 115.050. Under these provisions, the Polk County Planning Commission conducts a public hearing pursuant to PCZO 111.190 and 115.030 and makes a recommendation to the Polk County Board of Commissioners. The Polk County Board of Commissioners conducts a public hearing pursuant to PCZO 111.200 and 115.030 and makes a final local decision. The Applicant's findings and staff findings are provided in this section.

Findings for ZC 24-01:

1. **CHANGING USE.** Any area shown on the official zoning map as a park, playground, cemetery, ball park, fairgrounds, airport, school or other public or semi-public area, shall not be used for any other purpose than that for which such area is used at the effective date of the Polk County Zoning Ordinance, and whenever the use of such an area is discontinued or proposed to be changed, the Planning Commission shall recommend to the Board of Commissioners appropriate rezoning for any such area. [PCZO 170.080]

Staff Findings: The subject property is currently zoned Public and Private Education Facilities (PE) and has a Comprehensive Plan designation of Public; therefore, the subject property is considered an area shown on the official zoning map as a school. The current property owner purchased the subject property on March 25, 2022, as evidenced by a Statutory Warranty Deed recorded in Polk County Clerk Document 2022-003753. The current property owner is proposing to redevelopment of the property for uses that are allowed under the Unincorporated Community Commercial General (UC-CG). The UC-CG zone is not consistent with the Public Comprehensive Plan Designation; therefore, the applicant has also applied for a Comprehensive Plan Amendment to change the designation from Public to Unincorporated Community Commercial. Findings to address the criteria for a zone change are addressed in Section III, Subsections 2 and 3, below. Findings to address the criteria for a Comprehensive Plan Amendment are addressed in Section III, Subsection 4, below.

After conducting a public hearing that is scheduled for June 25, 2024, the Planning Commission will make a recommendation for the appropriate rezoning of the subject property to the Board of Commissioners. The Board of Commissioners will conduct a separate public hearing that is scheduled for July 24, 2024, and make a final local decision.

2. **AMENDING OFFICIAL ZONING MAP.** A zone change is a reclassification of any area on the Official Zoning Map from one zoning designation to another, after the proposed change has been reviewed and a recommendation made by the Hearings Officer or the Planning Commission. Such change shall be an ordinance enacted by the Board of Commissioners after proceedings have been accomplished in accordance with the provisions of this chapter. Annexation of territory to a city shall result in automatic amendment of the Official Zoning Map as of the effective date of annexation. When the Official Zoning Map is amended by ordinance or annexation to a city, the Planning Director shall cause the changes to be made to the Official Zoning Map. [PCZO 111.110]

Staff Findings: The applicant is proposing to amend the official zoning map for an area approximately 0.3 acre in size. The current zoning designation is PE and the proposed zone is UC-CG. If approved by the Board of Commissioners, the Planning Director shall cause the changes to be made on to the Official Zoning Map once the decision becomes effective.

3. **ZONE CHANGE CRITERIA.** Pursuant to Section 111.160, a zone change may be approved, provided that the request satisfies all applicable requirements of this ordinance, and provided that with written findings, the applicant(s) clearly demonstrate

compliance with the following criteria:

- (A) The proposed zone is appropriate for the comprehensive plan land use designation on the property and is consistent with the purpose and policies for the applicable comprehensive plan land use classification; [PCZO 111.275(A)]**

Applicant's Findings: Applicant is concurrently pursuing a Comprehensive Plan designation amendment.

Staff's Findings: The current Comprehensive Plan designation is Public (PUB), which is implemented by the public zoning designations listed in PCZO Chapter 170, including the PE zone. The proposed UC-CG zoning designation implements the Unincorporated Community Commercial (UCC) Comprehensive Plan designation. Therefore, the applicant has also applied for a Comprehensive Plan amendment to change the Comprehensive Plan designation from PUB to UCC.

- (B) The proposal conforms with the purpose statement of the proposed zone; [PCZO 111.275(B)]**

PURPOSE AND INTENT. The purpose of the Unincorporated Community Commercial General (UC-CG) Zoning District is to implement the Comprehensive Plan policies related to commercial development by providing for a range of service and product-oriented commercial activities. This zone is applied to commercial lands within unincorporated communities.

The intent of the UC-CG Zoning District is to provide for commercial development in unincorporated communities. Commercial activities in this zone generally consist of uses which complement agricultural and forest activities in the surrounding area, uses which serve the needs of the surrounding community or the needs of the traveling public, or other uses which are small-scale and low impact. [PCZO 147.010]

Applicant's Findings: The purpose of the UC-GC zone is to implement Comprehensive Plan policies related to commercial development by providing a range of services and product-oriented commercial activities in unincorporated communities. Commercial activities within the UC-GC zone generally complement the unincorporated community, serve the needs of the community or traveling public, and offer other uses that are small-scale and low impact. Applicant proposes to rezone the property to UC-GC to allow for the redevelopment of the property for uses that are allowed under the UC-GC and likely small-scale and low-impact, including such uses in PCZO 146.040(C) and PCZO 146.040(C). By conforming to the allowed uses in the UC-GC, Applicant's proposal will conform to the purpose of the UC-GC and this criterion is met.

Staff Findings: As discussed above, it does not appear that the subject property is currently being used for any specific purpose, and the structures are either currently being dismantled, or have been recently removed/demolished. Uses that are allowed in the UC-CG are specified in PCZO Chapter 147, which also references certain uses listed in PCZO Chapter 146 and 145. If approved, any future development would be limited to the uses that are permitted in the UC-CG zone. Future development would also be subject to all applicable development standards (i.e. setbacks, parking, landscaping, etc.), which would further limit the scope of future uses that could be established. For these reasons, staff finds that the proposal conform to the purpose and intent of the UC-CG zone, even though a specific development proposal is not being reviewed at this time.

- (C) The uses allowed in the proposed designation will not significantly adversely affect allowed uses on adjacent lands; [PCZO 111.275(C)]**

- (D) Adequate public facilities, services, and transportation networks are in place, or are planned to be provided concurrently with the development of the property; [PCZO**

111.275(D)]

Applicant's Findings [PCZO 111.275(C)]: The UC-GC allowed uses are by their nature, lower impact uses that do not result in significant burden on public services, transportation, or surrounding properties. Adjacent lands are used for public education, residential, commercial, or are otherwise vacant.

Potential impacts from Applicant's proposed use could include additional trips at the intersection but otherwise no offsite impacts are anticipated. No impacts are anticipated that would rise to the level of significant to adversely impact public education, residential, or commercial uses. Accordingly, this criterion is met.

Applicant's Findings [PCZO 111.275(D)]: A future commercial project will be served by the existing transportation system and access and by new on-site water and sanitary systems. Applicant proposes to use tanked drinking water supply until water is available through Perrydale Domestic Water Association and will install an on-site septic system. This criterion can be met with conditions.

Staff Findings: The subject property is located within the unincorporated community of Perrydale, which is approximately 68 acres in size and contains a mixture of residential, public, industrial, and commercial zoned properties. Perrydale school abuts the subject property towards the south and west, which is a small rural school serving grades K-12. Surrounding properties towards the north and east are zoned Suburban Residential (SR), generally range in size from approximately 0.5-3 acres, and are developed with single-family residences. The minimum parcel size for SR zoned properties within an unincorporated community is 1.0 acre; therefore, additional parcelization and residential development could potentially occur in the vicinity of the subject property.

The subject property is located within the area served by Perrydale Domestic Water Association (PDWA); however, PDWA provided comments stating that water is not available for the subject property. Although this review is not intended to evaluate a specific development proposal, staff finds that the UC-CG zone does allow for some uses that would not necessarily require on-site potable water, such as a greenhouse, farm product storage, or a seasonal farm stand. Staff also finds that installing a drinking water tank and having a contract with a potable water provider could potentially be allowed for some commercial uses, but ultimately this would be determined by the Polk County Building Official and would likely be dependent on how many people are on-site and whether or not the use was considered temporary or permanent. In any case, because the UC-CG zone allows for uses that do not necessarily require on-site potable water, staff finds that the proposed zone change would result in the subject property having the potential to be put to a beneficial use that the current PE zone precludes.

The Polk County Environmental Health Division provided comments stating that due to the size of the subject property and lack of usable area, it is unlikely that an on-site septic system could be approved in accordance with Oregon Administrative Rules (OAR) 340-071-0150(4). However, some commercial uses allow for holding tanks if the site and use meets the requirements found in OAR 340-071-0340(1)(a).

Among other criteria, OAR 340-071-0340(1)(a) specifies that permanent, small-scale commercial uses can be served with a holding tank when the projected sewage flow is not more than 200 gallons per day. The applicant has not proposed any specific future development at this time. Nevertheless, staff finds that the UC-CG zone permits small-scaled commercial uses that could be scaled to not exceed 200 gallons per day. For example, the UC-CG zone permits various types of commercial offices, but this design flow limitation could reduce the number of offices and occupancy, assuming all other development standards were also met. Other types of uses allowed in the UC-CG may not require an on-site septic system, such as a greenhouse or seasonal farm stand.

Staff finds that on-site potable water and the lack of available space for an on-site septic system

are both limiting factors to future use(s) on the subject property. However, these limiting factors would ensure that any future development would be small in scale and is not anticipated to significantly adversely affect surrounding properties. Ultimately, the applicant would have to demonstrate that all applicable development standards were met prior to the issuance of any future building permits.

The subject property is a corner parcel with frontage along Perrydale Road and West Perrydale Road, which are both classified as Major Collectors in the Polk County Transportation Systems Plan (TSP), Figure 3. Although the UC-CG zone allows for uses that could generate a high traffic volume, such as a grocery store, staff finds that the subject property's small size, lack of on-site potable water, and insufficient area for an on-site septic system would limit the size and type of development that could ultimately occur. For these reasons, staff finds that any future development on the subject property would be small in scale and the existing transportation networks are sufficient.

The application complies with these criteria.

(E) The proposed change is appropriate taking into consideration the following: [PCZO 111.275(E)]

- (1) Surrounding land uses,**
- (2) The density and pattern of development in the area,**
- (3) Any changes which may have occurred in the vicinity to support the proposed amendment.** [PCZO 111.275(E)(1)-(3)]

Applicant's Findings: The property is located at an intersection in the middle of the incorporated Perrydale community. It is nearby other developed properties, mostly comprised of similar or larger parcels. Rezoning the property to commercial use will allow for its redevelopment and put it back into productive use to serve the community, offering potential office space, storage space, or other type of commercial building for a business to occupy. The future use would be compatible with the surrounding public education, residential, or commercial uses, as it would be similar to the active uses in the area. There is other commercial zoned land near the Perrydale intersection and this proposed zone change offer an opportunity to revitalize an otherwise vacant corner. This criterion is met.

Staff Findings: Staff reviewed the Polk County Zoning map and 2022 aerial imagery, and confirmed that the applicant has accurately described the subject property and surrounding area. As discussed above, the unincorporated community of Perrydale is approximately 68 acres in size and contains a mixture of residential, public, industrial, and commercial zoned properties. The subject property abuts Perrydale school towards the south and west, which is a small rural school serving grades K-12. Surrounding properties towards the north and east are zoned SR, generally range in size from approximately 0.5-3 acres, and are developed with single-family residences. The minimum parcel size for SR zoned properties within an unincorporated community is 1.0 acre; therefore, additional parcelization and residential development could potentially occur in the vicinity of the subject property.

The Polk County Public Works Department provided comments expressing concerns about how the proposed zone change could create a sight distance issue for traffic driving along West Perrydale Road and Perrydale Road. Specifically, the vision clearance standards found in PCZO 112.140 would no longer be applicable which prevents any structures, signs, fencing, retaining walls, etc. from being built within the vision clearance setback area.

The vision clearance standards found in PCZO 112.140 states:

VISION CLEARANCE AREA. In the SR Zone or any public zone, the vision clearance area for corner lots at street intersections shall have a minimum of 30-foot legs along each street and for alley-street intersections in said zones, the vision clearance area

shall have legs of a minimum of ten (10) feet along both alley and street. The vision clearance area shall not contain any plantings, walls, structures, or temporary or permanent obstructions to vision exceeding 30 inches in height above the curb level, or street shoulder where there is no curb, except a supporting pillar or post not greater than 12 inches in diameter or 12 inches on the diagonal of a rectangular pillar or post; and further, excepting those posts or supporting members of street signs, street lights, and traffic control signs installed as directed by the department of public works, or any other sign erected for public safety.

Vision clearance shall not be required at a height of seven (7) feet or more above the curb level, or seven (7) feet, six (6) inches above the shoulder of a street that does not have a curb.

This section shall not be construed as waiving or altering any yard requirements or setback requirements that may be required by this or any other ordinance.

The vision clearance standard only applies to properties within the Suburban Residential (SR) zone and all public zones. Staff finds that the proposed zone change would result

Staff concurs that the vision clearance area standard found in PCZO 112.140 is currently applicable to the PE zone, but would not be applicable to the proposed UC-CG zone. The development standards for the UC-CG zone found in PCZO 112.400(C)(6) states:

- (6) *CONDITIONS IMPOSED WHERE ZONE CHANGE TO CG OR UC-CG ZONE ABUTS RESIDENTIAL ZONE. In any zone change or reclassification of property to the CG and UC-CG Zones where the territory proposed to be changed abuts upon a residential zone, or abuts upon a street or alley which would be the boundary line between the proposed CG and UC-CG Zones and the residential zone conditions to preserve neighborhood qualities may be imposed by the Board of Commissioners relating to:*

- (a) Size and location of signs;*
- (b) Size, type and location of outdoor lighting;*
- (c) Landscaped areas;*
- (d) Screening;*
- (e) Building setbacks; and*
- (f) Ingress and egress for commercial uses.*

If any of the above conditions are imposed they shall be placed in the deed records of the County.

As discussed above, the subject property abuts residential zoned properties towards the north and west; therefore, the Board of Commissioners could choose to impose condition(s) to preserve neighborhood qualities related to (a) through (f) listed above. Staff finds that the concerns raised by the Public Works Department are valid and it is important to consider the potential impacts that the proposed zone change could have at this intersection, especially given the proximity to an existing school and surrounding residential zoned properties. Without the imposition of the vision clearance standard, fences and free-standing signs up to six (6) feet in height could be constructed on the northeastern corner property lines, which could create a safety hazard to the traveling public and/or pedestrians walking to and from Perrydale School. For these reasons, staff finds that a deed restriction to continue the imposition of the vision clearance standard found in PCZO 112.140 is warranted. Staff recommends a condition of approval that the property owner shall sign and record a non-remonstrance deed restriction (Attachment E) with the Polk County Clerk's Office that specifies the vision clearance standards found in PCZO

112.140 shall continue to apply to the subject property. The property owner shall pay the applicable recording fees. The property owner shall submit a copy of the recorded deed restriction to the Planning Division for inclusion in the record of ZC 24-01.

Many of the uses allowed in the UC-CG zone are intended to serve the needs of the community and surrounding area. The subject property is sited at an intersection near the central portion of the unincorporated community, which would provide a convenient location for future development to serve the Perrydale community. The vision clearance area should be maintained to preserve the neighborhood qualities; specifically, the safety qualities that a vision clearance standard provides. Staff finds that the proposal would provide an opportunity for the subject property to be put to a future beneficial use to serve the rural community of Perrydale.

With the above recommended condition of approval, the application complies with these criteria.

(F) The proposal complies with any applicable intergovernmental agreement pertaining to urban growth boundaries and urbanizable land; and [PCZO 111.275(F)]

Applicant's Findings: To Applicant's knowledge, no such agreements exist for Perrydale.

Staff Findings: Perrydale is an unincorporated community of Polk County. There are no applicable intergovernmental agreements that pertain to the subject property.

The applicant complies with this criterion.

(G) The proposal complies with Oregon Revised Statutes, all applicable statewide planning goals and associated administrative rules. If an exception to one or more of the goals is necessary, the exception criteria in Oregon Administrative Rules, Chapter 660, Division 4 shall apply. [PCZO 111.275(G)]

Applicant's Findings: The property is already zoned for non-resource use and located within an existing unincorporated community. No exceptions are required.

Staff Findings: Staff has addressed each of the Statewide Planning Goals below.

Goal 1 - Citizen Involvement: Citizen involvement is advanced by providing appropriate notice and an opportunity to comment on this application. Notice of the scheduled public hearings and a request for comments has been mailed to area property owners and posted on a publicly accessible website in compliance with the Polk County Zoning Ordinance. This Goal will be complied with throughout this process.

Goal 2 - Land Use Planning: This Goal provides the flexibility in land use planning by allowing for exceptions to Goals under certain circumstances. A Goal exception is not proposed or required for this application.

Goal 3 - Agricultural Lands and Goal 4 - Forest Lands: The subject property is an acknowledged exception area where these goals do not apply.

Goal 5 - Natural Resources, Scenic and Historic Areas, and Open Spaces – According to the Polk County Significant Resources Area map, the subject property does not contain inventoried Goal 5 resources.

Goal 6 - Air, Water and Land Resources Quality: Staff is not aware of any impacts that future uses would have on air, water and land resource qualities. There are no inventoried air or water or land resources of significance identified on the subject property. This Goal is complied with.

Goal 7 - Areas Subject to Natural Hazards: The subject property is not located in an area that is known to be at risk of natural hazards. The subject property is located outside of the FEMA Special Flood Hazard Area, and Polk County does not have evidence to suggest that the subject property is in an area at risk of landslides or wildfires.

Goal 8 - Recreational Needs: The subject property is not designated in the Comprehensive Plan

as an area intended to provide public recreational opportunities, nor would it create increased demand for recreational land.

Goal 9 - Economic Development: The proposed amendments would allow for limited commercial development, which would provide economic development and possible employment opportunities that are not currently afforded under the current Plan designation. This proposal is consistent with Goal 9.

Goal 10 – Housing: The subject property is located outside an urban growth boundary in a “rural service center” unincorporated community. The UC-CG zone permits a single-family dwelling; however, a dwelling would not be permitted to be served by a septic holding tank. Consequently, the applicant’s proposal would not affect the supply of housing in the Perrydale Unincorporated Community.

Goal 11 - Public Facilities and Services: Future development would be limited to those uses that either do not require potable water or an on-site septic system; or, uses that could be served by a septic holding tanks and delivered potable water. These development standards would ensure that all future development is small in scale. Future development that did not comply with Goal 11 would not be permitted. This Goal is complied with.

Goal 12 – Transportation: In 2012, changes were made to the Oregon Highway Plan (OHP), and with the Transportation Planning Rule. Those changes provide a “safe harbor” for automatic compliance with Goal 12 where the proposal does not increase the average daily trips (ADT) by more than 400. When evaluated together, the TPR and OHP exempt Plan amendments that would generate less than 400 ADT from further TPR review as they are classified as a small increase that does not further degrade the transportation facility. As discussed above, uses within the UC-CG zone could potentially generate a high traffic volume, but not at this site due to property being less than a 1/3 acre in size. Staff finds that future development of the property would be far below the “safe harbor” figure of 400. This Goal is complied with.

Goal 13 – Energy: Any redevelopment of the subject property would be subject to any applicable energy code, as determined by the Polk County Building Official. This Goal is complied with.

Goal 14 - Urbanization - The subject property is located within a designated unincorporated community. The boundary of the community would not be affected. The proposal does not affect an urban growth boundary. This Goal is complied with.

Goals 15 - 18 Relate to the Willamette River and Ocean Areas: These Goals are not applicable to this application as the exception area is not near or impacted by the Willamette River or any of the Ocean Goals.

The application complies with all Statewide Planning Goals and a Goal exception under OAR 660-004 is not required.

(H) The road function, classification, capacity and existing and projected traffic volumes have been considered. To allow comprehensive plan map and zone map amendments that may generate trips up to the planned capacity of the transportation system, Polk County will consider road function, classification, road capacity and existing and projected traffic volumes, as criteria for comprehensive plan map and zone map amendments. [PCZO 111.275(H)]

Applicant’s Findings: The property is abutted by two public roadways. The redevelopment of Applicant’s property should not result in trips that would affect the capacity or functionality of the existing transportation system. The property is about one-quarter an acre and the anticipated development is anticipated to be relatively low impact and small square footage given the need to accommodate septic, water tanks, and parking onsite.

Staff Findings: The subject property is a corner parcel with frontage along West Perrydale Road towards the north and frontage along Perrydale Road towards the east. According to the Polk

County Transportation Systems Plan (TSP), Figure 3, West Perrydale Road and Perrydale Road are both classified as Major Collectors.

While the UC-CG zone allows for many different types of uses that could generate a significant amount of traffic, such as a bus terminal, grocery store, or amusement services, many of those uses would require a conditional use permit and the subject property is not large enough to meet all development standards (i.e. setbacks, parking, on-site septic system, etc.) to support those types of uses. Redevelopment of the subject property would require the property owner to demonstrate that all applicable development standards could be met through a conditional use permit, and/or would be met prior to the issuance of any future building permits for the intended use.

It is more likely that any future redevelopment of the property would be limited to uses that are temporary in nature, such as a seasonal farm stand, or small scaled uses that could be served by a septic storage tank and pumping contract, and delivery of potable water. The UC-CG zone also permits farm stands and greenhouses, which are uses that would likely no require on-site potable water or permanent restroom facilities.

For these reasons, staff concurs with the applicant's findings that future development would not affect the capacity or functionality of Perrydale Road or West Perrydale Road. Approval of this proposed zone change would not authorize the property owner to establish a use that would exceed transportation capacity.

Findings for PA 24-01:

- 4. CRITERIA FOR NON-LEGISLATIVE PLAN AMENDMENTS. A non-legislative plan amendment may be approved provided that the request is based on substantive information providing a factual basis to support the change. It is the applicant's responsibility to provide the information necessary to determine if the request meets the pertinent criteria.**

(A) Amendments to the Comprehensive Plan Map must meet one or more of the following criteria: [PCZO 115.050(A)]

- (1) The Comprehensive Plan designation is erroneous and the proposed amendment would correct the error, or [PCZO 115.050(A)(1)]**
- (2) The Comprehensive Plan Designation is no longer appropriate due to changing conditions in the surrounding area; and [PCZO 115.050(A)(2)]**

Applicant's Findings: The property is located on the corner of an active rural county road intersection. It offers frontage on both W Perrydale Road and Perrydale Road. It has been zoned PE for years and never owned by a school or put to public education use. Thus, the property has been underdeveloped for years. Applicant owns and invests in commercial and industrial properties throughout the County. Applicant acquired this property after seeing its redevelopment potential. Applicant seeks to amend the property's comp plan designation from P to C to facilitate rezoning the property to UC-CG. This will allow the property to be put back to productive economic use after sitting unoccupied and unattended for years. This criterion is met.

Staff Findings: According to the historic zoning map dated December 4, 1975, the subject property and the neighboring Perrydale School property were previously zoned SR. According to the zoning map dated December 10, 1980, the subject property and Perrydale School property's zoning designation was changed to PE. Historic deed records demonstrate that Victor and Dorthy Brown purchased the subject property on March 23, 1972 and Victor Brown owned the property until March 25, 2022, when it was sold to the current property owner. Based on these deed records, staff concurs with the applicant and finds that there is no evidence in the record to demonstrate that Perrydale School, or any public or private school, has ever owned the subject property. The subject property was owned by Victor and Dorthy Brown when the property's

zoning designation was changed from SR to PE.

Staff also reviewed Polk County Community Development records, Clerk records, and Assessor's records and found no evidence of the subject property ever being used for school purposes, or leased by a public or private school. Based on these records, staff finds that the Public Comprehensive Plan designation is erroneous. The proposed Unincorporated Community Commercial designation would correct this error by redesignating the site to allow for the redevelopment of the site to be put to a beneficial use.

(3) The purpose of the Comprehensive Plan will be carried out through approval of the proposed Plan Amendment based on the following: [PCZO 115.050(A)(3)]

(a) Evidence that the proposal conforms to the intent of relevant goals and policies in the Comprehensive Plan and the purpose and intent of the proposed land use designation. [PCZO 115.050(A)(3)(a)]

Citizen involvement:

Goal 1.5 Polk County will provide notice to those citizens that may be affected by proposed and adopted land use decisions and actions including but not limited to: amendments to the comprehensive plan and implementing regulations, zone changes, land use determinations, variances, conditional use permits, dwelling approvals, land divisions and subdivisions.

Goal 2.1 Polk County will prepare and make available to the public upon request clear and concise information reports, and supporting findings of fact and conclusions of law to citizens regarding County land use decisions and actions.

Goal 2.2 Polk County will, as required by law provide public notices of proposed and approved land use decisions that sufficient and concise information to enable citizens to provide timely, informed comments. [PCCP Section 2]

Applicant's Findings: The County's land use review will include the opportunity for public notice, public comment, and public engagement before both the Planning Commission and the Board of County Commissioners.

Staff Findings: Notice of the scheduled public hearings and a request for comments has been mailed to area property owners and posted on a publicly accessible website. A copy of the staff report will be available for inspection, or copies can be obtained, and will be posted on the publicly accessible website at least seven (7) days prior to each public hearing.

Economic Development:

Goal 1. To achieve a rate or pattern of economic activity which; will relieve chronically high levels of unemployment and underemployment.

Goal 2. To provide an atmosphere conducive to economic activity with an emphasis on private sector activity. [PCCP Section 2]

Applicant's Findings: This application will help facilitate redevelopment of an underutilized, vacant site and offer commercial opportunities in the future, including new commerce and employment potential.

Staff Findings: The proposed UCC designation would provide for the opportunity to establish future commercial uses that the current PUB designation does not afford. Although this site has development constraints, future uses could provide limited employment opportunities, including in the private sector.

Goal 5. To provide for and maintain a viable economy while preserving the

present sense of community and high level of environmental quality.

Policy 1.1 Polk County will favor the development of economic activities which will provide jobs able to utilize the skills of the local labor force.

Policy 1.2 Polk County will encourage the provision of economic opportunities in or near areas of high unemployment.

Policy 3.1 Polk County will coordinate with public agencies and concerned citizens in encouraging a diversified economy and employment base in order to reduce or avoid reliance upon one sector of economic activity.

Policy 4.4 Polk County will encourage the concentration of industries of similar types, performance characteristics and service needs.

Policy 5.1 Polk County will encourage commercial uses to locate within existing municipalities, urban growth boundaries, unincorporated communities and existing rural commercial areas. [PCCP Section 2]

Applicant's Findings: This application offers the opportunity to support the Perrydale economy by offering new commercial opportunities that could utilize a local workforce skillset while retains Perrydale's community character. Applicant anticipates the commercial opportunities provided by the future commercial project will diversify the economic activity in Perrydale consistent with the County's policy to locate commercial uses within existing unincorporated communities.

Staff Findings: The proposed UCC designation would provide for the opportunity to establish future commercial uses that the current PUB designation does not afford. Although this site has development constraints, future uses could provide some economic opportunities to the Perrydale Community.

Unincorporated Communities Plan Element:

Goal 4. To provide for opportunities for development in unincorporated communities while preventing development that would exceed that ability of the area to provide potable water, wastewater management, or transportation services. [PCCP Section 2]

Applicant's Findings: Applicant's future commercial project will not exceed Perrydale's ability to provide portable water, wastewater, or transportation services. The future commercial project will build new on-site water and sanitary systems. The Applicant proposes to use tanked drinking water supply until water is available through Perrydale Domestic Water Association. The future commercial use should not result in trips that impact the capacity or functionality of the existing transportation system as the anticipated development is expected to be low impact.

Staff Findings: As discussed above, future uses would likely be limited to uses that either do not require an on-site septic system or potable water; or, scaled uses within the limitations of using a septic holding tank and delivered potable water. In either case, the UCC plan designation and UC-CG implementing zone allows for small-scale uses that do not require potable water or wastewater management, and would not have impacts on the existing County road system. Any future development would be required to demonstrate that all applicable development standards were met prior to the issuance of any building permits.

Goal 5. To provide for and maintain a viable economy while preserving the present sense of community and environment.

Policy 1.3 Polk County will only permit those uses in unincorporated communities for which it can be clearly demonstrated that such uses: a. Contribute to the well-being of the community; b. Do not seriously interfere with surrounding or adjacent activities; c. Are consistent with the identified

function, capacity and level of service of facilities. [PCCP Section 2]

Applicant's Findings: This application will help facilitate a future commercial project that supports the three criteria in Policy 1.3 because the expected development will respond to the economic needs of the community, will complement surrounding uses, and will be low impact. Moreover, the future commercial project will provide on-site water and sanitary systems and will use tanked drinking water supply until water is available through Perrydale Domestic Water Association.

Staff Findings: Staff finds that the UCC plan designation and UC-CG zone would allow the subject property to be put to a future beneficial use, which the current plan designation and zone precludes. The small size of the property would be the most limiting factor for future development possibilities. Ultimately, if on-site septic and water are not available, a greenhouse or seasonal farm stand may be the only uses that could be established on this property. Even so, those uses would contribute to the well-being of the community by providing additional small-scale development potential to serve the surrounding rural area community.

Policy 1.6 Polk County shall ensure that new uses authorized within unincorporated communities do not adversely affect agricultural or forestry uses. [PCCP Section 2]

Applicant's Findings: This application will not adversely affect agricultural or forestry uses because the parcel is currently developed and designated Private Educational Facilities (PE).

Staff Findings: The subject property is not contiguous with any properties that are zoned for agricultural or forestry uses, and the nearest farm operation is approximately 275 feet south towards the south, on the east side of Perrydale Road. Staff finds that any new uses established on the subject property would have a significant buffer distance between neighboring farm and forest operations.

Policy 1.7 Polk County shall ensure that the cumulative development within unincorporated communities will not:

- a. Result in public health hazards or adverse environmental impacts that violate state or federal water quality regulations; and,**
- b. Exceed the carrying capacity of the soil or of existing water supply resources and sewer services. [PCCP Section 2]**

Applicant's Findings: This application will result in neither public health hazards or adverse environmental impacts nor exceed the carrying capacity of the soil or of existing water supply and sewer services. The future commercial project is anticipated to be relatively low impact and small square-footage to accommodate the onsite water and sanitary systems. Applicant proposes to use tanked drinking water supply until water is available through Perrydale Domestic Water Association.

Staff Findings: Future uses would likely be limited to uses that either do not require an on-site septic system or potable water; or, scaled uses within the limitations of using a septic holding tank and delivered potable water. In either case, any future development would be required to demonstrate that all applicable development standards were met prior to the issuance of any building permits.

Policy 1.10 Polk County shall allow commercial and industrial uses within unincorporated communities in accordance with the provisions of Oregon Administrative Rule OAR 660, Division 22, the Unincorporated Communities Rule. [PCCP Section 2]

Applicant's Findings: This application will help facilitate a commercial use that is consistent with OAR-660-022-000 *et seq.* The future commercial project will primarily provide for the retail sale of products or services, including office. The anticipated commercial use will not

include factories, warehouses, freight terminals, or wholesale distribution centers. *See* OAR-660-022-0010. The future commercial project will be small scale, low impact use, and will serve the community and/or support the travelers passing through the area. *See* OAR 660-022-0030(4).

Staff Findings: The proposed UC-CG zone that would implement the UCC plan designation is in compliance with the provisions of Oregon Administrative Rule OAR 660, Division 22, the Unincorporated Communities Rule. PCZO Chapter 147 includes small-scale low impact development standards, which limit the size of structures.

Transportation:

Goal 2. To develop and assist in the development of a safe, convenient, and economic transportation system available to all persons. [Polk County TSP (2009)]

Applicant's Findings: The anticipated commercial project will be served by the existing transportation system. The redevelopment of Applicant's property should not result in trips that would affect the capacity or functionality of the existing transportation system given the limited site square footage and potential development footprint/envelop.

Staff Findings: Due to the site's small size and limitations of uses that could be served by a septic holding tank and/or delivery of potable water, staff finds that any future uses established on the subject property would be small in scale and would not have a significant impact on the existing transportation system.

Land Use Plan Designations, Unincorporated Community Commercial:

It is the intent of the Unincorporated Community Commercial Plan designation to protect existing employment and provide limited employment opportunities for some of the residents living in and nearby unincorporated communities. [PCCP Section 4]

Applicant's Findings: This application will help facilitate a future commercial project that will offer employment opportunities that may be filled by residents of the Perrydale or neighboring community members.

Staff Findings: Future commercial use(s) could provide limited employment opportunities for residents in the Perrydale Community.

- (b) Compliance with Oregon Revised Statutes, statewide planning goals and related administrative rules which applies to the particular property(s) or situations. If an exception to one or more of the goals is necessary, the exception criteria in Oregon Administrative Rules, Chapter 660, Division 4 shall apply; and**[PCZO 115.050(A)(3)(b)]

Applicant's Findings: The property is located in an unincorporated community and already zoned for non-resource use with community water services. No exceptions are necessary.

Staff Findings: Staff has addressed each of the Statewide Planning Goals below.

Goal 1 - Citizen Involvement: Citizen involvement is advanced by providing appropriate notice and an opportunity to comment on this application. Notice of the scheduled public hearings and a request for comments has been mailed to area property owners and posted on a publicly accessible website in compliance with the Polk County Zoning Ordinance. This Goal will be complied with throughout this process.

Goal 2 - Land Use Planning: This Goal provides the flexibility in land use planning by allowing for exceptions to Goals under certain circumstances. A Goal exception is not proposed or required for this application.

Goal 3 - Agricultural Lands and Goal 4 - Forest Lands: The subject property is an acknowledged

exception area where these goals do not apply.

Goal 5 - Natural Resources, Scenic and Historic Areas, and Open Spaces – According to the Polk County Significant Resources Area map, the subject property does not contain inventoried Goal 5 resources.

Goal 6 - Air, Water and Land Resources Quality: Staff is not aware of any impacts that future uses would have on air, water and land resource qualities. There are no inventoried air or water or land resources of significance identified on the subject property. This Goal is complied with.

Goal 7 - Areas Subject to Natural Hazards: The subject property is not located in an area that is known to be at risk of natural hazards. The subject property is located outside of the FEMA Special Flood Hazard Area, and Polk County does not have evidence to suggest that the subject property is in an area at risk of landslides or wildfires.

Goal 8 - Recreational Needs: The subject property is not designated in the Comprehensive Plan as an area intended to provide public recreational opportunities, nor would it create increased demand for recreational land.

Goal 9 - Economic Development: The proposed amendments would allow for limited commercial development, which would provide economic development and possible employment opportunities that are not currently afforded under the current Plan designation. This proposal is consistent with Goal 9.

Goal 10 – Housing: The subject property is located outside an urban growth boundary in a “rural service center” unincorporated community. The UC-CG zone permits a single-family dwelling; however, a dwelling would not be permitted to be served by a septic holding tank. Consequently, the applicant’s proposal would not affect the supply of housing in the Perrydale Unincorporated Community.

Goal 11 - Public Facilities and Services: Future development would be limited to those uses that either do not require potable water or an on-site septic system; or, uses that could be served by a septic holding tanks and delivered potable water. These development standards would ensure that all future development is small in scale. Future development that did not comply with Goal 11 would not be permitted. This Goal is complied with.

Goal 12 – Transportation: In 2012, changes were made to the Oregon Highway Plan (OHP), and with the Transportation Planning Rule. Those changes provide a “safe harbor” for automatic compliance with Goal 12 where the proposal does not increase the average daily trips (ADT) by more than 400. When evaluated together, the TPR and OHP exempt Plan amendments that would generate less than 400 ADT from further TPR review as they are classified as a small increase that does not further degrade the transportation facility. As discussed above, uses within the UC-CG zone could potentially generate a high traffic volume, but not at this site due to property being less than a 1/3 acre in size. Staff finds that future development of the property would be far below the “safe harbor” figure of 400. This Goal is complied with.

Goal 13 – Energy: Any redevelopment of the subject property would be subject to any applicable energy code, as determined by the Polk County Building Official. This Goal is complied with.

Goal 14 - Urbanization - The subject property is located within a designated unincorporated community. The boundary of the community would not be affected. The proposal does not affect an urban growth boundary. This Goal is complied with.

Goals 15 - 18 Relate to the Willamette River and Ocean Areas: These Goals are not applicable to this application as the exception area is not near or impacted by the Willamette River or any of the Ocean Goals.

The application complies with all Statewide Planning Goals and a Goal exception under OAR 660-004 is not required.

(c) Compliance with the provisions of any applicable intergovernmental agreement pertaining to urban growth boundaries and urbanizable land.
[PCZO 115.050(A)(3)(c)]

Applicant's Findings: To Applicant's knowledge, there are not applicable agreements for Perrydale, an unincorporated community.

Staff Findings: Perrydale is an Unincorporated Community within Polk County. There are no applicable intergovernmental agreements that pertain to the subject property.

The applicant complies with this criterion.

II. ADDITIONAL FINDINGS

On July 31, 2024, written comments were provided from J. Kevin Shuba with Garrett Hemann Robertson P.C., who is representing Perrydale School District No. 21 (District). Comments provided request that the Board of Commissioners deny this application and asserts that the proposal is 1) contrary to the intentions of Perrydale community planning; 2) limits the property's potential use; and 3) increases risks for students.

Contrary to the intentions of Perrydale community planning:

Comments state that the current designations were made for the purpose of allowing the expansion of Perrydale School, and when the subject property was designated PUB and PE in 1980, the intent was to pave the way for Perrydale's school expansion. Mr. Shuba did not identify which applicable review and decision criteria these comments are intended to address, but staff assumes they are related to criteria found in PCZO 115.050(A)(1), which states:

(A) Amendments to the Comprehensive Plan Map must meet one or more of the following criteria:

(1) The Comprehensive Plan designation is erroneous and the proposed amendment would correct the error; or

As discussed in the staff report, based on recorded deeds, staff found that there is no evidence in the record to demonstrate that Perrydale School, or any other public or private school has ever owned the subject property. Staff also found that there is no evidence of the subject property ever being used and/or leased for school purposes, based Polk County Community Development records, Clerk records, and Assessor's records. Mr. Shuba asserts that the PUB and PE designations were made despite the parcel being privately owned at the time and not utilized by the School District.

Staff finds that there is no evidence in the record to support the claim that the PUD and PE designations from 1980 were intentional for the purpose of expanding Perrydale School. The current property owner acquired the property from Victor Brown, who owned the subject property from March 23, 1972 until March 25, 2022. Written testimony states that the District has offered to purchase the subject property and that the District intends to acquire the subject property. In any case, the subject property is not currently owned or used by a public or private school, and there is no evidence of any commitments or legal obligations for the current property owner to sell or allow for Perrydale School to be expanded.

PCZO 170.080 states:

Any area shown on the official zoning map as a park, playground, cemetery, ball park, fairgrounds, airport, school or other public or semi-public area, shall not be used for any other purpose than that for which such area is used at the effective date of the Polk County Zoning Ordinance, and whenever the use of such an area is discontinued or proposed to be changed, the Planning Commission shall recommend to the Board of Commissioners appropriate rezoning for any such area.

Since the subject property has never been used as public space or owned by a public entity, staff

finds that there is substantial evidence in the record to demonstrate that the Public Comprehensive Plan designation, which is implemented by the PE zone, is erroneous.

Staff finds that the subject property's size would not be feasible for residential or industrial uses, therefore, a commercial zone would be most appropriate zone even if future commercial uses would be limited in scale and size, and would not accommodate all uses that are permitted in the UC-CG zone.

Limits the property's potential use:

Comments were provided stating that if the District were to acquire this property, it would allow for the possibility of expanding the school's playground, creating recreational space, or allowing room for more classrooms. As discussed above, there is no evidence in the record of any commitment or legal obligations for the current property owner to convey the subject property to the District. Therefore, this application should not be predicated on the assumption that the District would own the subject property in the future. If ultimately the District did acquire the subject property, then the District would have the right to apply for and pursue a Comprehensive Plan Amendment and Zoning Map Amendment to change the designations back to PUB and PE.

Written testimony further states that uses available for the proposed designations would be extremely limited due to the size and not being suitable for an on-site septic system, and not having access to water. These concerns were addressed in the staff report, and at the Planning Commission public hearing the applicant's representative recognized the fact that these are limiting factors for future uses.

Written testimony disagrees with staff's findings that the proposed designations would benefit the community and its economy, and asserts that this claim may have more merit if the owner had a specific development proposal. Staff finds that the subject property is currently vacant of any structures and is not currently put to any beneficial use. There is no evidence in the record to suggest that the property owner is obligated to sell or lease the property to the District; therefore, staff finds that this application should not be predicated on the assumption that the District would own the subject property in the future. Staff finds that the applicable review and decision criteria does not require the applicant to propose a specific use, so the analysis is focused on whether or not any uses allowed in the UC-CG zone could be feasible. The proposed designations would allow the property owner to put the subject property to a beneficial use, even though site constraints and development standards would not allow for all uses allowed within UC-CG zone.

Increases risks for students:

Written testimony asserts that future uses may increase the flow of traffic in an area that does not have sidewalks or crosswalks for children moving to and from school, even with the vision clearance restrictive covenant. Staff previously addressed traffic in the staff report and found that the existing transportation networks are sufficient because the subject property's small size, lack of on-site potable water, and insufficient area for an on-site septic system would limit the size and type of development that could ultimately occur. An approved access permit from the Polk County Public Works Department would be required prior to issuing any future building permits.

Comments provided assert that because the subject property is contiguous to the school's playgrounds, with only a chain-linked fence as a barrier, that an influx of unknown adults on the subject property would make it more difficult for Perrydale School staff to control interactions between visitors and students. Staff finds that there is no evidence in the record to support this claim or to demonstrate that schools abutting commercial zoned properties pose an increase of danger to children.

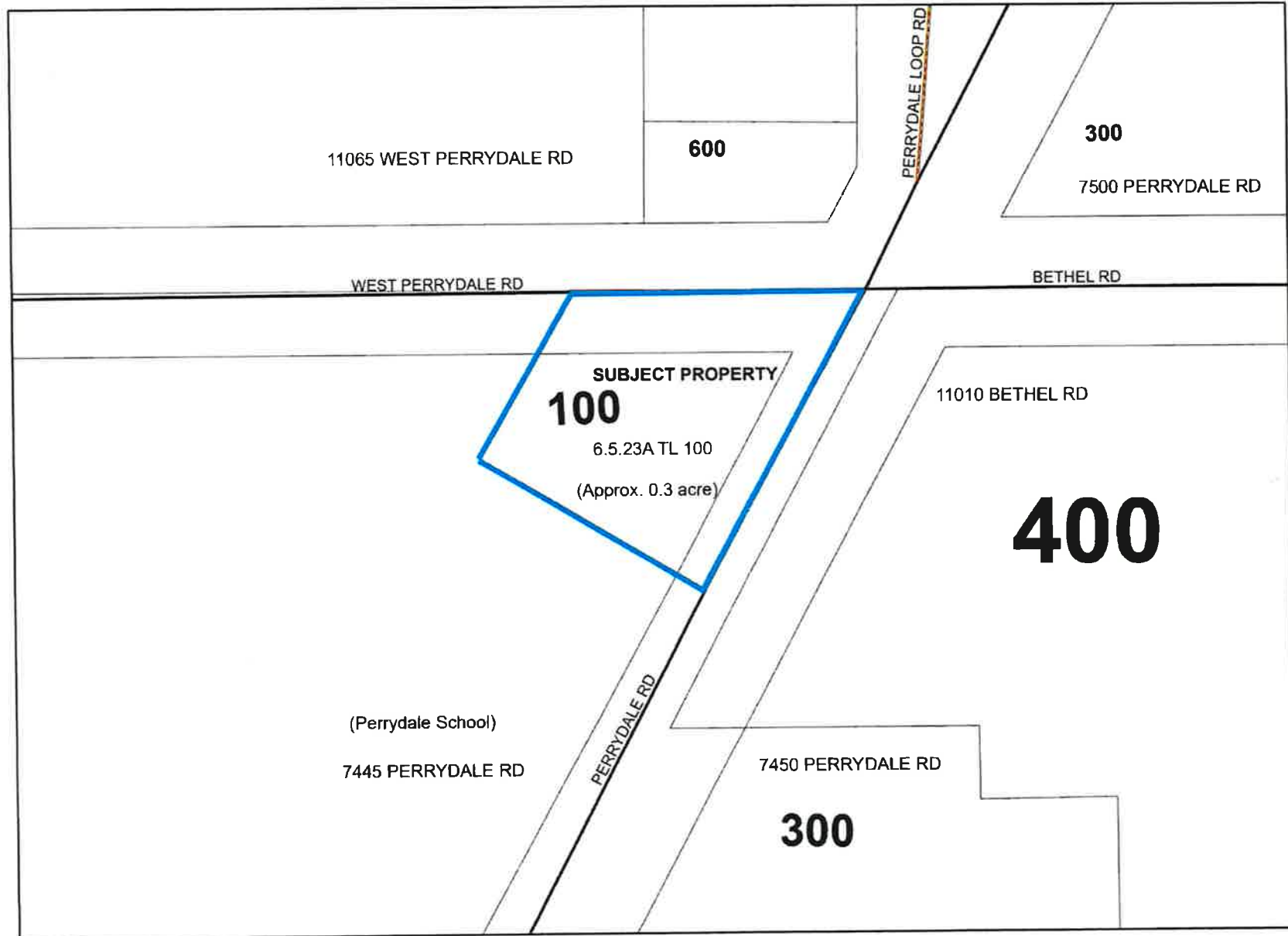
III. ATTACHMENTS

Attachment A: Subject Property Map

Attachment B:	Comprehensive Plan Map (Current/Proposed)
Attachment C:	Zoning Map (Current/Proposed)
Attachment D:	2022 Aerial Photograph
Attachment E:	Deed Restriction for Vision Clearance Development Standards

SUBJECT PROPERTY MAP

ATTACHMENT A

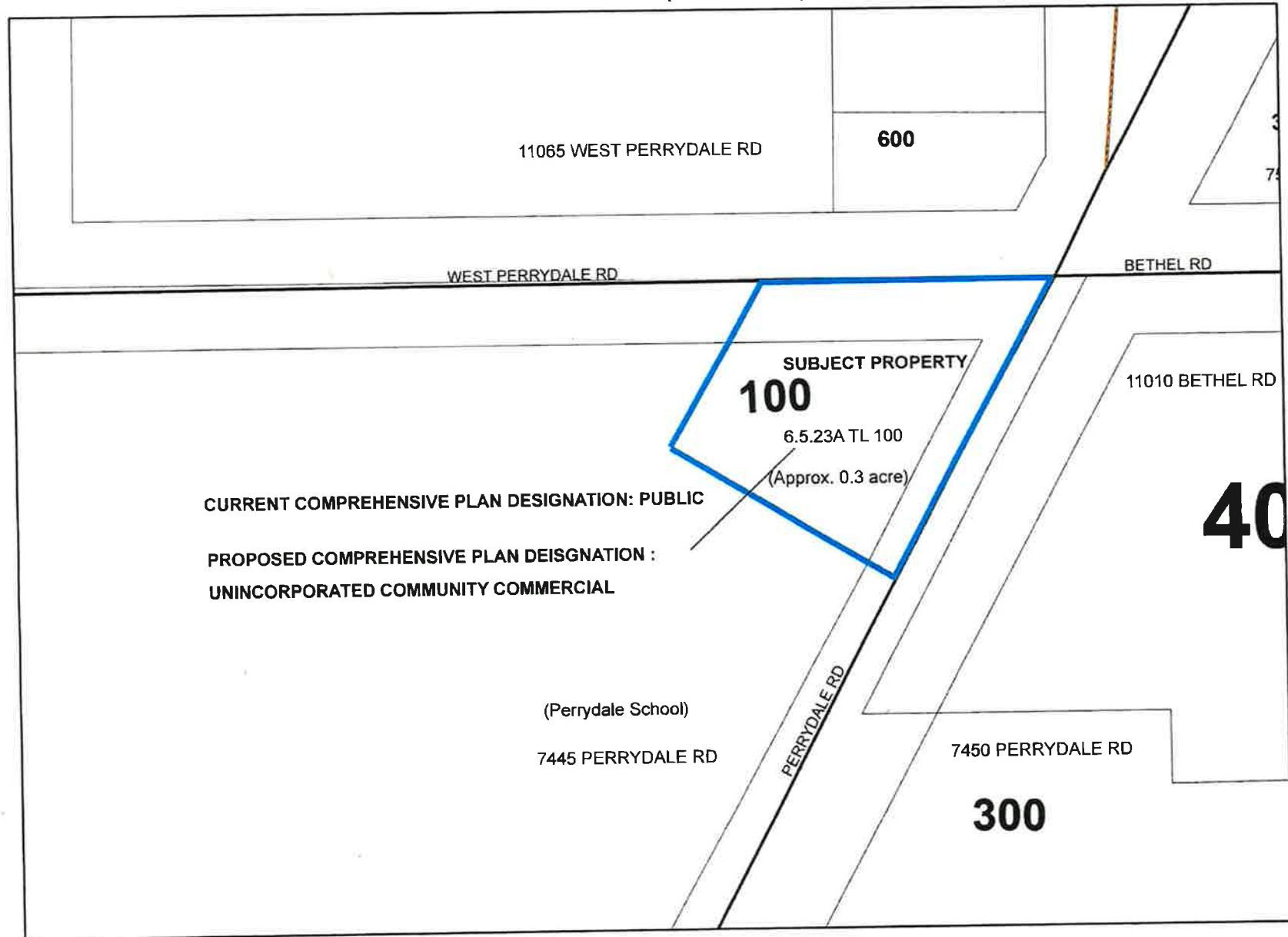


Date: 6/13/2024

This map was produced from the Polk County geographic databases to support its governmental activities. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. The county is not responsible for any map errors, possible misuse, or misinterpretation. To report a map error, please call (503)623-0713.

STAFF MAP (PA 24-01)

ATTACHMENT B

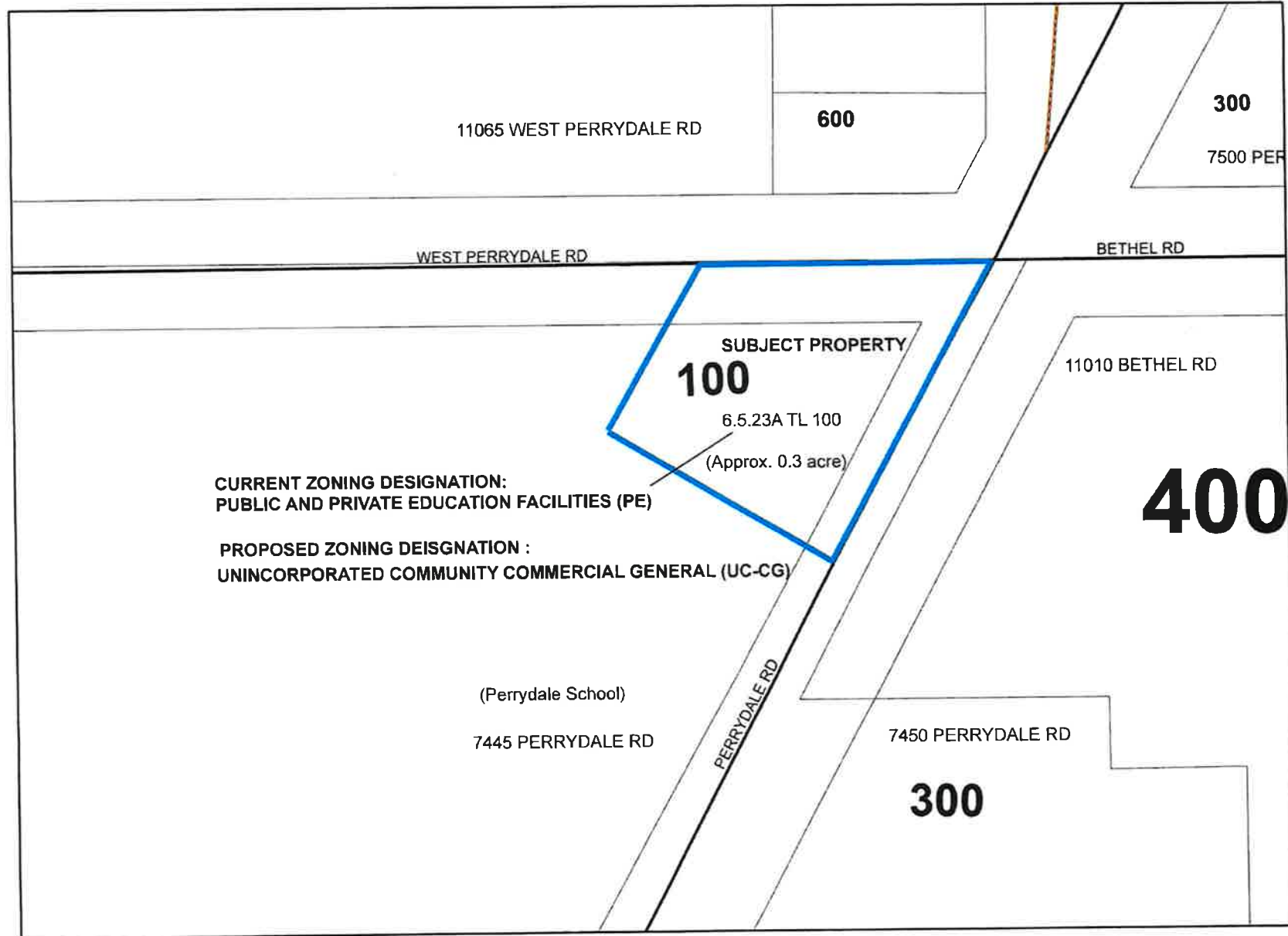


Date: 5/17/2024

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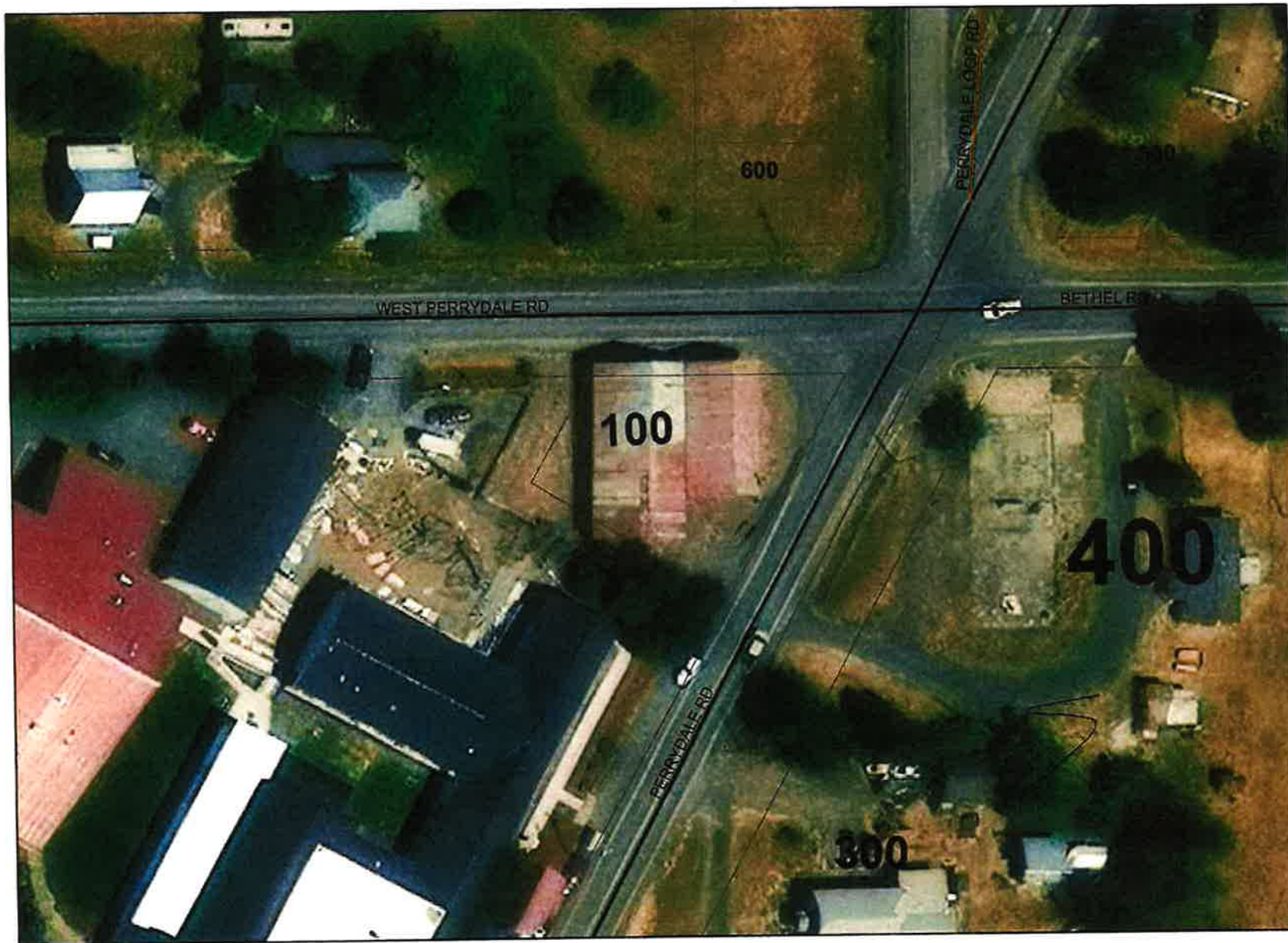
STAFF MAP (ZC 24-01)

ATTACHMENT C



Date: 5/17/2024

This map was produced from the Polk County geographic databases to support its governmental activities. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. The county is not responsible for any map errors, possible misuse, or misinterpretation. To report a map error, please call (503)623-0713.



Date: 6/13/2024

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RESTRICTIVE COVENANT

Owner: SRC Management LLC

Planning File: ZC 24-01

Location: T6S, R5W, Section 23A, Tax Lot 100

Be it known to all that the undersigned, being the legal owner(s) of the real property described below, hereby consent and covenant as follows:

In recognition of the fact that the subject property was approved for a Zoning Map Amendment to change the subject property's zoning designation from Public and Private Education Facilities (PE) to the Unincorporated Community Commercial General (UC-CG), the property shall remain subject to the vision clearance standards found in Polk County Zoning Ordinance 112.140, which states:

VISION CLEARANCE AREA. In the SR Zone or any public zone, the vision clearance area for corner lots at street intersections shall have a minimum of 30-foot legs along each street and for alley-street intersections in said zones, the vision clearance area shall have legs of a minimum of ten (10) feet along both alley and street. The vision clearance area shall not contain any plantings, walls, structures, or temporary or permanent obstructions to vision exceeding 30 inches in height above the curb level, or street shoulder where there is no curb, except a supporting pillar or post not greater than 12 inches in diameter or 12 inches on the diagonal of a rectangular pillar or post; and further, excepting those posts or supporting members of street signs, street lights, and traffic control signs installed as directed by the department of public works, or any other sign erected for public safety.

Vision clearance shall not be required at a height of seven (7) feet or more above the curb level, or seven (7) feet, six (6) inches above the shoulder of a street that does not have a curb.

This section shall not be construed as waiving or altering any yard requirements or setback requirements that may be required by this or any other ordinance.

Legal Description:

This covenant shall be binding upon the undersigned and their heirs, successors, and assigns as a covenant running with the land or released by Polk County and/or as otherwise noted above.

Owner(s) SignaturePrinted Name(s)Address

1. _____

2. _____

State of Oregon)

County of Polk) ss

On _____, 20____, before me a notary public personally appeared by above-named _____ and acknowledged the

foregoing instrument to be a voluntary act and deed.

Before me: _____

Notary Public of Oregon

My Commission Expires: _____

This space

Reserved

For use by

the Polk County

Recorder

AFTER RECORDING, RETURN TO: Community Development Department Polk County Courthouse, Dallas, Oregon 97338

Amendment to Polk County Zoning Ordinance Chapter 111. Proposed text additions are double underlined. Proposed deletions are ~~striketrough~~.

111.090. OFFICIAL ZONING MAP.

- (A) The Official Zoning Map adopted with an effective date of ~~May 22, 2024~~ September 4, 2024, exists as an electronic map layer within the Polk County geographic information system (GIS) at a scale of 1:24,000. The Official Zoning Map shall be maintained by the Planning Director. [Amended by Ordinances 11-02, 11-04, 12-06, 13-03, 18-03, and 24-03, and 24-05]



POLK COUNTY

POLK COUNTY COURTHOUSE ★ DALLAS, OREGON 97338
(503) 623-9237

COMMUNITY DEVELOPMENT

AUSTIN M'GUIGAN
Director

MEMORANDUM

TO: Board of Commissioners
FROM: Eric Knudson, Senior Planner
DATE: August 27, 2024
SUBJECT: Update to the Polk County Multi-Jurisdictional Hazard Mitigation Plan

Wednesday, September 4, 2024 Consent Calendar

RECOMMENDATION:

Federal Emergency Management Agency (FEMA) completed a pre-adoption review of an update to the Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan, and FEMA has committed to approve the plan upon receiving documentation of the County's adoption of the plan. The Polk County Community Development and Polk County Emergency Management Departments recommend adoption of the updated Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan.

ISSUE:

Should Polk County adopt by resolution the updated Polk County Multi-Jurisdictional Hazard Mitigation Plan?

BACKGROUND:

Natural hazard mitigation is the development and implementation of activities designed to reduce or eliminate losses resulting from natural hazards. In 2000, FEMA issued the Disaster Mitigation Act of 2000. Under the Disaster Mitigation Act of 2000, communities, states, and tribal governments must complete FEMA-approved natural hazard mitigation plans to be eligible for certain federal assistance programs such as the Hazard Mitigation Grant Program and the Pre-Disaster Mitigation Grant Program.

Polk County obtained an Emergency Management Performance Grant to develop the Polk County Natural Hazards Mitigation Plan in July 2003. The County completed the Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan in January 2006.

In May 2009, Polk County updated the 2006 Polk County Natural Hazards Mitigation Plan as part of a greater effort to develop hazard mitigation plans for the cities located within Polk County. This update included a Multi-Jurisdictional Hazard Mitigation Plan that identified hazards affecting individual jurisdictions.

In January 2017, Polk County updated the 2009 Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan. This update included a county-wide comprehensive risk assessment and vulnerability analysis, potential funding sources, and community based mitigation actions for individual jurisdictions within Polk County.

In April 2023, Polk County began an update of the 2017 Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan. This updated plan includes a county-wide comprehensive risk assessment and vulnerability analysis, potential funding sources, a public survey report, and community based mitigation actions for the Cities of Dallas, Falls City, Independence, and Monmouth.

Natural hazards present a threat to public and private property in Polk County, as well as to the health and safety of the County's residents. To minimize risk of harm to humans, property and/or the economy, it is vital to continue to plan for the occurrence of potential natural hazards.

The update to the Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan is the result of a collaborative planning effort between Polk County, local cities, Polk County residents, public agencies, and federal, state and regional organizations.

The updated Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan addresses seven (7) chronic hazards and two (2) catastrophic hazards. Chronic hazards occur with some regularity and may be predicted through historic evidence and scientific methods. The seven (7) chronic hazards in the plan are: windstorm, winter storm, extreme heat event, flooding, drought, wildfires, and landslides. Catastrophic hazards do not occur with the frequency of chronic hazards, but can have devastating impacts on life, property, and the environment. Earthquakes and volcanic eruptions are the two (2) catastrophic hazards presented in the plan. Each of the hazard-specific sections includes information on the hazard history, characteristics, location and extent, risk assessment, probability assessment, and vulnerability assessment.

The updated Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan provides a set of strategies and measures the County can pursue to reduce the risk and fiscal loss to the County and its residents from natural hazards events. The plan includes updated resources and information that will assist County residents, public and private sector organizations and other interested people in participating in natural hazard mitigation activities.

As part of the planning process, Polk County organized a Hazard Mitigation Plan Steering Committee dedicated to identifying hazard threats and developing actions that can be taken to mitigate damage and life losses from those threats. Notable changes incorporated into the 2024 Plan include minor changes to the plan's organization and text, updated hazard risk and vulnerability assessment, the addition of an extreme heat hazard section, and amendments to and/or removal of existing mitigation action items.

FEMA completed a pre-adoption review of the updated Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan, and FEMA has committed to approve the plan upon receiving documentation of the County's adoption of the plan. The Polk County Community Development and Polk County Emergency Management Departments recommend adoption of the updated Polk County Multi-Jurisdictional Hazard Mitigation Plan.

The Board of Commissioners held a public meeting on August 14, 2024 to discuss the proposed updates to the Polk County Multi-Jurisdictional Hazard Mitigation Plan, and allow the public an opportunity to provide testimony. No public testimony was provided. The Board of Commissioners passed a motion to adopt the Polk County Multi-Jurisdictional Hazard Mitigation Plan and directed staff to prepare a resolution for adoption. Staff has included Resolution 24-10 as an attachment, which includes the "FEMA Review Copy" of the updated Polk County Multi-Jurisdictional Hazard Mitigation Plan as an exhibit. Upon passage, staff would provide Resolution 24-10 to FEMA as documentation of the County's local adoption. Once FEMA has acknowledged the County's local adoption, the final version of the Polk County Multi-Jurisdictional Hazard Mitigation Plan would be completed to include effective dates, but would not have any substantive changes from the "FEMA Review Copy" version.

DISCUSSION / ALTERNATIVES:

1. Adopt the updated Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan by the passage of Resolution 24-10.
2. Do not adopt the updated Polk County Multi-Jurisdictional Hazard Mitigation Plan at this time; or
3. Other, as described by the Board of Commissioners.

FISCAL IMPACTS:

Costs associated with staff time and copying of materials. There are no additional costs for the 2024 Plan beyond the implementation costs already incurred by the existing Plan for ongoing action items. No other fiscal impacts have been identified for Polk County.

ATTACHMENTS:

ATTACHMENT A - Resolution 24-10, including the updated Polk County Multi-Jurisdictional Hazard Mitigation Plan as an exhibit.

**BEFORE THE BOARD OF COMMISSIONERS FOR
POLK COUNTY, OREGON**

In the Matter of Adopting)
The Updated Polk County)
Multi-Jurisdictional Natural)
Hazard Mitigation Plan)

RESOLUTION NO. 24-10

WHEREAS, Polk County recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

WHEREAS, an adopted Natural Hazards Mitigation Plan (NHMP) is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, Polk County fully participated in the FEMA prescribed mitigation planning process to prepare this Natural Hazards Mitigation Plan; and

WHEREAS, the Oregon Department of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan and pre-approved it (dated, July 1, 2024) contingent upon this official adoption of the participating governments and entities; and

WHEREAS, the NHMP is comprised of three volumes: Volume I -Basic Plan, Volume II – Appendices, and Volume III – Jurisdiction Addenda, collectively referred to herein as the NHMP; and

WHEREAS, Polk County directs the Polk County Emergency Manager, or their designate, to develop, approve, and implement the mitigation strategies and any administrative changes to the Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Polk County Board of Commissioners:

1. Polk County hereby adopts the *Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan* as an official plan included as Exhibit A; and

**BEFORE THE BOARD OF COMMISSIONERS FOR
POLK COUNTY, OREGON**

In the Matter of Adopting)
The Updated Polk County)
Multi-Jurisdictional Natural)
Hazard Mitigation Plan)

RESOLUTION NO. 24-10

WHEREAS, Polk County recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

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WHEREAS, Polk County fully participated in the FEMA prescribed mitigation planning process to prepare this Natural Hazards Mitigation Plan; and

WHEREAS, the Oregon Department of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan and pre-approved it (dated, July 1, 2024) contingent upon this official adoption of the participating governments and entities; and

WHEREAS, the NHMP is comprised of three volumes: Volume I -Basic Plan, Volume II – Appendices, and Volume III – Jurisdiction Addenda, collectively referred to herein as the NHMP; and


WHEREAS, Polk County directs the Polk County Emergency Manager, or their designate, to develop, approve, and implement the mitigation strategies and any administrative changes to the Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Polk County Board of Commissioners:

1. Polk County hereby adopts the *Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan* as an official plan included as Exhibit A; and

MEMORANDUM

TO: Board of Commissioners

FROM: Todd Whitaker, Public Works Director 

DATE: August 30, 2024

SUBJECT: Declaring Surplus Property

Wednesday Board Meeting
September 4, 2024

RECOMMENDATION:

That the Board declares the BC0510, BC1402 Brush Cutter Heads, along with miscellaneous associated parts, knives and pieces as surplus property and instructs the Public Works Department to sell the equipment to Ellis Fab & Design in Philomath, Oregon for the consideration of \$10,460 in accordance with the requirements of Polk County Code of Ordinances 15.135(1)(c) – Disposition of Personal Property.

ISSUE:

Shall the Board declare the referenced equipment as surplus and dispose of these assets?

DISCUSSION:

Both BC0510 and BC1402 are brush cutters that have outlived their useful life. Prior to the announced closure of Little Roadside Management several years ago, the County purchased spare parts and knives to keep the brush cutters going as long as possible. In 2022, Polk County received two surplus Tiger mowers from Josephine County and BC0510 and BC1402 were taken out of service. Ellis Fabrication and Design still services Little Roadside Management mowers and has offered to purchase the mowers and associated spare parts for \$10,460. Public Works has determined that the County is unlikely to receive a better price through public auction.

FISCAL IMPACT:

The Fiscal Impact of this decision is \$10,460 of revenue to 210-7100-630.