

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES August 14, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. LENGTH OF SERVICE AWARDS

The Polk County Board of Commissioners and staff recognized the following employees for their length of service:

- Matt Hawkins, 25 years of service
- Adriana Zuniga, 15 years of service
- Kent Nichols, 10 years of service
- Rosemary Kennedy, 10 years of service

7. PUBLIC HEARING FOR PLAN AMENDMENT PA 24-01 & ZONE CHANGE ZC 24-01

Sidney Mulder, Community Development Planning Manager, stated that they were here today to hold a land use public hearing in order to consider adopting the Comprehensive Plan Amendment presented in PA 24-01 and the Zone Change presented in ZC 24-01. Ms. Mulder provided background information for the Commissioners and staff and stated they are recommending that the Board of Commissioners approve the proposal as presented in PA 24-01 and ZC 24-01, as recommended by the Polk County Planning Commission.

Austin McGuigan, Community Development Director made a statement regarding the public

hearing. Commissioner Pope asked if the applicant or the applicant's representative was present to make a statement. Caroline Cilek was present and stated that they are here to state they agree with staff's recommendations.

Commissioner Pope opened the public hearing to public comment at 9:08 a.m.

There was no one present for public comment.

Commissioner Pope closed the public comment and asked the Board if they had any questions for staff. Commissioner Gordon asked if any other zones were considered for this property and Mr. McGuigan answered stating no and explained their reasoning why.

Commissioner Pope closed the public hearing at 9:10 a.m.

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE PA 24-01 and ZC 24-01.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

8. POLK COUNTY MULTI-JURISDICTIONAL NATURAL HAZARD MITIGATION PLAN

Eric Knudson, Community Development Senior Planner and Dean Bender, Emergency Management Manager stated that they were here to hold a public meeting in order for the Board to consider adopting by resolution the updated Polk County Multi-Jurisdictional Natural Hazard Mitigation Plan. Mr. Bender provided background information on what this plan is about. Mr. Bender wanted to recognize Mr. Knudson for all of his hard work he did on this project and stated that he did a phenomenal job. Mr. Knudson discussed all of the partners they worked closely with while updating this plan and went over what the plan entails.

Commissioner Pope asked if this is a document that actually gets used or does it only get looked at when it needs to be updated. Mr. Bender answered his question. Mr. McGuigan provided his input to Commissioner Pope's question as well. Commissioner Gordon asked if public and private utilities were involved in these discussions and Mr. Knudson stated that the water districts and fire districts are notified and given opportunities to provide comments on this plan. Mr. Knudson named the other agencies who were notified as well.

Commissioner Pope opened the public meeting to public comment at 9:23 a.m.

No one was present for public comment.

Commissioner Pope closed the public meeting 9:24 a.m. and asked the Board if they had any more questions for staff.

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO DIRECT STAFF TO MOVE FORWARD WITH A RESOLUTION TO ADOPT THE HAZARD MITIGATION PLAN IN 2 WEEKS.

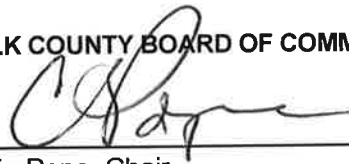
MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Local Addiction Prevention Planning Commission – Name Change and By-Laws Update
(Jodi Merritt, Community Corrections Director)

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:24 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Jeremy Gordon, Commissioner

unavailable to sign

Lyle Mordhorst, Commissioner