

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES July 17, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

Commissioner Gordon stated that Diana Cvitanovich from the Polk CDC reached out to him and stated that she should be able to get some information to them by the end of the week. Commissioner Gordon and Commissioner Pope went into a discussion about the presentation that took place yesterday during the Tuesday BOC meeting. Commissioner Pope stated his concerns again for the record and Commissioner Mordhorst restated what kind of information he would like to see from them before making a decision. Commissioner Gordon summarized an email from Diana and what she can supply by the end of the week and restated why he supports being the lead applicant on this. No decision was made.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF July 10, 2024

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF July 10, 2024.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. RECLASSIFICATION OF AN EMPLOYEE

Matt Hawkins, Admin Services Director, is recommending the reclassification of an employee from an Associate Planner to a Senior Planner. Should the reclassification be approved, it would be effective August 1, 2024 and would have an approximate fiscal impact of \$11,000 for FY2024-2025, including PERS contribution should it be for 12 months.

APPROVED BY CONSENSUS OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) **Polk County Contract No. 24-115, Specialized Pavement Markings LLC
(Todd Whitaker, Public Works Director)**
- b) **Polk County Contract No. 24-116, Hicks Striping & Curbing LLC
(Todd Whitaker, Public Works Director)**

Commissioner Pope stated that they all received an announcement from the Public Health Administrator and asked Mr. Hawkins to talk about the process and plans to fill that position.

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:26 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair

unavailable to sign

Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner